

OWENSBORO – DAVIESS COUNTY
METROPOLITAN PLANNING ORGANIZATION

FISCAL YEAR 2015
PERFORMANCE AND EXPENDITURE REPORT

July 1, 2014 to June 30, 2015

This document is prepared by the
Green River Area Development District

This report has been prepared in cooperation with or with financial assistance from all or several of the following public entities; Federal Transit Administration, Federal Highway Administration, Kentucky Transportation Cabinet, City of Owensboro, Kentucky, and Daviess County, Kentucky. This financial assistance notwithstanding, the contents of this report do not reflect the official views or policies of the funding agencies. Accuracy of the information presented herein is the responsibility of the Green River Area Development District, based upon project information submitted by sponsoring agencies.

Acknowledgements

Title: Transportation Planning Fiscal Year 2015
Performance and Expenditure Report

Date: September 2015

Agency: Owensboro – Daviess County
Metropolitan Planning Organization

The Green River Area Development District (GRADD)
is the designated staff agency for the
Owensboro – Daviess County Metropolitan Planning
Organization

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September 2015

REVISIONS

There were two revisions to the Owensboro – Daviess County MPO 2015 Unified Planning Work Program during the fiscal year.

The revisions were as follows:

560-035: Air Quality Conformity Planning

This work element was under budget by \$1,909.

The work element was under budget due to the MPO being in attainment and the KYTC not requiring additional work.

After a discussion with KYTC, the remaining funds were transferred to the Work Element – 560-005: MPO Administration.

560-045: Traffic Model Assistance & Coordination

The work element was under budget by \$1,639.

After a discussion with KYTC, the remaining funds were transferred to the Work Element – 560-005: MPO Administration

September 2015

Owensboro – Daviess County MPO

Program Element: 560-005/565-105: MPO Administration

Funding Sources:

	<u>560-005</u>	<u>565-105</u>
FHWA - FTA	\$18,400	\$9,080
KYTC	\$1,150	0
Local	<u>\$3,450</u>	<u>\$2,270</u>
Total	\$23,000	\$11,350
Expenditure:	\$31,451	\$10,739
Percent Budget Spent:	137%	95%
Percent Work Completed:	100%	100%

Date Completed: June 2015

Work Completed:

1. Staff prepared mailings and all administrative duties as necessary for the Technical Advisory Committee (TAC) meetings that were held during the year:

August 26, September 30, 2014, and January 27, February 24,
March 31, April 28, and May 26, 2015

The TAC is scheduled to meet on the last Tuesday of every month, unless there is no business to discuss for the members of the committee.

Staff prepared mailings and all administrative duties for the Policy Committee that was held during the year:

The Policy Committee meetings that were held during the year.

October 7, 2014 and April 28, 2015

The Citizens Advisory Committee met on the following dates:

August 26, 2014

2. Staff prepared the FY 2014 Performance and Expenditure Report. The FY 2014 Performance and Expenditure Report was presented to all the MPO committees and was published on the MPO website.
3. Staff prepared the FY 2014 Federal Obligations Report for the MPO. The FY 2014 Federal Obligations Report was presented to the MPO committees and was published on the MPO website.
4. The quarterly progress reports were prepared and submitted to the Kentucky Transportation Cabinet (KYTC).
5. The “Prospectus” for the UPWP was reviewed and updated with current information.
6. All planning documents were made available to the public via the MPO website:

http://www.gradd.com/TRAN/Oboro_Daviess_MPO/
7. Staff prepared or updated 21 Projects Identification Forms as requested by District Two Highway Office.
8. A Mid-Year meeting was held with Barry House, KYTC, to discuss the progress on the UPWP.
9. Meeting announcements, meeting agendas, and minutes of the MPO committees’ meetings are placed on the MPO website.
10. MPO committees approved the Green River Area Coordinated Public Transit –Human Services Transportation Plan Update.
11. Staff met with Planning and Zoning, city engineer, county engineer to update the functional classification for local roads.

September 2015

The FHWA/FTA Administration work element was over budget for the following reasons:

1. Staff attended additional meetings during the year, which included the Chamber of Commerce Vision 2065.
2. Staff prepared and conducted more MPO meetings during the year.

The work element was over budget by \$7,840. Staff did not attend any training conferences, more time was spent in MPO Administration.

Owensboro – Daviess County MPO

Program Element: 560-008/565-108: Unified Planning Work Program

Funding Sources:	<u>560-008</u>	<u>565-108</u>
FHWA – FTA	\$4,000	\$4,360
KYTC	\$250	\$0
Local	<u>\$750</u>	<u>\$1,090</u>
Total	\$5,000	\$5,450
Expenditure	\$9,312	\$6,803
Percent Budget Spent:	186%	125%
Percent Work Completed:	100%	100%

Date Completed: June 2015

Work Completed:

1. Staff prepared the FY 2016 UPWP in compliance with MAP – 21. Staff rewrote the UPWP by eliminating a few work elements and combined some work elements for a more streamlined UPWP.
2. Staff presented the Draft FY 2016 UPWP to MPO committees.
3. Staff notified all their planning partners by email that the Draft FY 2016 UPWP was available for review. Staff informed the planning partners of the address where the draft document could be found and reviewed. Staff incorporated all changes recommended by the planning partners into the FY 2016 UPWP.
4. Staff met with Barry House, KYTC, to discuss the comments that were received concerning the Draft FY 2016 UPWP. The comments were incorporated into the FY 2016 UPWP.
5. Staff presented the FY 2016 UPWP to the MPO Policy Committees for final approval.
6. Staff submitted the FY 2016 UPWP to all planning partners. The FY 2016 UPWP was placed on the MPO website

September 2015

7. The Performance and Expenditure Report was prepared. The P & E Report was approved by the MPO committees. The P & E Report was placed on the MPO website and can be found at:

http://www.gradd.com/TRAN/Oboro_Daviess_MPO/

The work element was over budget by \$5,665. Staff spent extra time totally rewriting the UPWP from the recent version to a new version.

September 2015

Owensboro – Daviess County MPO

Program Element: 560-010/565-110: Preparation of the TIP

Funding Sources:

	<u>560-010</u>	<u>565-110</u>
FHWA - FTA	\$8,000	\$4,760
KYTC	\$500	0
Local	<u>\$1,500</u>	<u>\$1,190</u>
Total	\$10,000	\$5,950
Expenditure:	\$16,898	\$6,530
Percent Budget Spent:	167%	110%
Percent Work Completed:	100%	100%

Date Completed: June 2015

Work Completed:

1. There was one Administrative Modification during the year, #12.

- a. Kentucky Transportation Cabinet
KYTC – Sponsor
Funding Type – STP
State Number – 02-2080.00
Fiscal Year – 2015
Phase - Construction
Pavement Rehabilitation

Description - Pavement Preventative Maintenance on US 60
East/Westbound Lanes from mp 29.50 to mp 33.833
in Daviess County

TO-02-001
Table 2, Item 1

Total \$6,580,000

September 2015

All Administrative Modifications were placed on the MPO website.

[http://www.gradd.com/TRAN/Oboro Daviess MPO/](http://www.gradd.com/TRAN/Oboro_Daviess_MPO/)

2. The Draft FY 2014 – 2019 TIP was taken to the MPO committees for approval to submit for public comment. The comment period began on August 31, 2014 and ended on September 29, 2014. The MPO did not receive any comments regarding the Draft FY 2014 – 2019 TIP.

The MPO Policy Committee approved the FY 2014 – 2019 TIP on October 7, 2014.

The FY 2014 – 2019 TIP was placed on the MPO website. The Planner Partners were notified that the FY 2014 – 2019 TIP was available.

3. Staff met with the City of Owensboro and determined that the City had the financial capability to fund the transit system.
4. Staff reviewed the proposed TIP and determined that the proposed TIP was in conformance with the Metropolitan Transportation Plan for the urban area.
5. Staff reconciled the FY 2011 – 2016 TIP to the Kentucky STIP.

The work element was over budget by \$7,478 for the year. The work element was over budget due rewriting the TIP into a new format.

September 2015

Owensboro – Daviess County MPO

Program Element: 560-015/565-115: MPO Staff Training

Funding Sources:

	<u>560-015</u>	<u>565-115</u>
FHWA - FTA	\$4,540	\$4,778
KYTC	\$284	0
Local	<u>\$851</u>	<u>\$1,195</u>
Total	\$5,675	\$5,973
Expenditure:	\$1,313	\$32
Percent Budget Spent:	23%	1%
Percent Work Completed:	70%	5%

Date Completed: June 2015

Work Completed:

1. Staff attended all the quarterly MPO/Regional meetings during the year.
2. Staff attended the Kentuckians for Better Transportation annual conference, January 2014.
3. Staff attended FTAMAP-21 webinar.
4. Staff attended a FTA webinar on Grants Management.
5. Staff attended a FTA webinar on the TEAM System.
6. Staff attended a webinar conference on GIS.
7. Staff attended a FTA webinar on Title VI training.

This work element was under budget for the fiscal year by \$10,303. Staff did not attend as many training sessions as anticipated.

September 2015

Owensboro – Daviess County MPO

Program Element: 560-016/565-116: MPO Participation Plan

Funding Sources:

	<u>560-016</u>	<u>565-116</u>
FHWA - FTA	\$3,200	\$2,000
KYTC	\$200	0
Local	<u>\$600</u>	<u>\$500</u>
Total	\$4,000	\$2,500
Expenditure:	\$6,717	\$6,918
Percent Budget Spent:	170%	276%
Percent Work Completed:	100%	100%

Date Completed: June 2015

Work Completed:

1. The newspaper notice for the Draft FY 2014 – 2019 TIP was prepared and submitted to the Messenger & Inquirer for publication
2. The Draft Tip was copied and delivered to the 5 locations mentioned in the Participation Plan, Owensboro City Hall, Daviess County Judge/Executive office, Owensboro Transit System Terminal, Daviess County Public Library, and the Green River Area Development District, for the public to review. At the end of the comment period, the Draft TIP was picked up and there were no public comments received.
3. Staff reviewed the Participation Plan prior to the public meetings concerning the Draft MTP to determine what will be needed to present to the public.
4. A newspaper notice to receive public comments on the proposed projects for the Draft 2040 MTP was prepared and submitted to the Messenger & Inquirer for publication.

September 2015

5. The Draft 2040 MTP Projects List was copied and delivered to the 5 locations mentioned in the Participation Plan, Owensboro City Hall, Daviess County Judge/Executive office, Owensboro Transit System Terminal, Daviess County Public Library, and the Green River Area Development District, for the public to review. At the end of the comment period, the Draft 2040 MTP Proposed Projects list was picked up and there were no public comments received.
6. Staff reviewed the Participation Plan to ensure it includes proper verbiage stating it is used by the Owensboro Transit System as their Public Participation Plan.
7. Staff added an automatic language translator to the MPO website.
8. Staff updated maps for the current census demographics.

The work element was over budget by \$7,135. The work element was over budget due to having two public comment periods and two legal ads placed in the local newspaper.

September 2015

Owensboro – Daviess County MPO

Program Element: 560-020: Metropolitan Transportation Plan

Funding Sources:

	<u>560-020</u>
FHWA - FTA	\$19,860
KYTC	\$1,241
Local	<u>\$3,724</u>
Total	\$24,825
Expenditure:	\$25,620
Percent Budget Spent:	103%
Percent Work Completed:	100%

Date Completed: June 2015

Work Completed:

1. The 8 planning factors in the MAP-21 legislation were submitted to the MPO committees for consideration and ranking according to the importance of the planning factors to the MPO.
2. Requests were submitted to the district office asking for updated cost estimates on the proposed highway projects.
3. A request was submitted to KYTC asking for historic data concerning funding for the Owensboro – Daviess County MPO highway projects.
4. Staff had the TAC committee submit priorities on the projects in the 2040 MTP. The priorities were discussed at the following meetings. The TAC committee ranked the top 25 projects. Staff was asked to bring back the remaining 21 projects with suggested priorities.
5. Staff contacted the city and county to identify their Greenway's contact person.

6. Staff met with Mark Lord, Congressman Guthrie's field representative, to discuss the Natcher Parkway interstate spur study.
7. The Owensboro – Daviess County Technical Advisory Committee (TAC) was provided with the 46 proposed transportation projects with detailed description of each project. The TAC members prioritized the projects from 1 to 46. The MPO staff input the TAC priorities into a spreadsheet and calculated an average priority.

At the next TAC meeting, the committee was presented with the calculated priorities. The TAC committee discussed the priorities and made changes to the rankings. The MPO staff took these rankings and placed construction costs to the ranked projects.

The MPO staff, utilizing the fiscal constraint dollars for each five year period of the MTP, began placing the projects into the first 5 year period until the construction cost approximately equalled the fiscal constraint costs.

The fiscal constraint rankings were taken to the TAC's next meeting. The committee discussed changes to the priorities. The MPO staff made the changes to the fiscal constraint spreadsheet and kept the committee informed on the status of the fiscal constraint dollar amounts in each 5 year period.

After the changes were made and the ranking of the projects were approximately within the fiscal constraints of the MTP, the committee approved the project listing for the MTP

This element was over budget for the year by \$292.

September 2015

Owensboro – Daviess County MPO

Program Element: 560-030: Transportation Enhancement Project Planning

Funding Sources:

	<u>560-030</u>
FHWA - FTA	\$4,800
KYTC	\$300
Local	<u>\$900</u>
Total	\$6,000
Expenditure:	\$4,274
Percent Budget Spent:	71%
Percent Work Completed:	100%

Date Completed: March 2015

Work Completed:

1. The Daviess County Public Schools contacted the MPO regarding a Safe Route to School Project. Information concerning the process was sent to the school district.
2. Staff met with the Owensboro Parks to discuss a new proposed project.
3. Contacted the city and county to determine if any TE projects were submitted.

This element was under budget by \$1,528. Staff was not asked to write TE grants applications.

September 2015

Owensboro – Daviess County MPO

Program Element: 560-035: Air Quality Conformity Planning

Funding Sources:

	<u>560-035</u>
FHWA - FTA	\$4,000
KYTC	\$250
Local	<u>\$750</u>
Total	\$5,000
Expenditure:	\$3,091
Percent Budget Spent:	62%
Percent Work Completed:	100%

Date Completed: June 2015

Work Completed:

1. Staff participated all AQ conference calls.
4. Staff reviewed the new AQ regulations to determine what steps could be taken to keep the MPO off the non-attainment list.
5. Staff read material submitted to the MPO by FHWA and KYTC.

This work element was under budget by \$1,909.

The work element was under budget due to the MPO being in attainment and the KYTC not requiring additional work.

After a discussion with KYTC, the remaining funds were transferred to the Work Element – MPO Administration.

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Owensboro – Daviess County MPO

Program Element: 560-040: Plan Maintenance, Mapping and Traffic
System Systems Planning

Funding Sources:

	<u>560-040</u>
FHWA - FTA	\$5,600
KYTC	\$350
Local	<u>\$1,050</u>
Total	\$7,000
Expenditure:	\$9,684
Percent Budget Spent:	138%
Percent Work Completed:	100%

Date Completed: June 2015

Work Completed:

1. Staff completed the 2014 Owensboro Accident Report. The report was presented to the MPO committees. The final product is approved by the Policy Committee, and then the document is presented to local law enforcement agencies, and the district highway office.
2. Staff provided traffic counts to numerous agencies, realtors, and businesses. Staff also provided demographic data as requested. Staff provided transportation related information, such as, timelines for construction, right-of-way purchase, and information from the Highway Plan. This information was provided by phone calls, or attending meetings, Chamber of Commerce, City Commission, Fiscal Court, and other local groups.
3. Staff began working on the 2015 Accident Report. The information is provided by the Owensboro Police Department and the Daviess County Sheriff Department.
4. Staff attended several Owensboro City Commission meetings to answer questions concerning traffic congestion.

September 2015

5. Staff attended Planning Commission meetings to assist with traffic impacts on several new developments within the MPO.
7. Staff reviewed new PIF requirements that were being proposed. Staff began uploading PIF data into the new KYTC database.

Staff completed the uploading of the PIF's for the MPO.
8. The transportation plan map and Title VI map were updated.

The element was over budget by \$2,684.

September 2015

Owensboro – Daviess County MPO

Program Element: 560-045: Traffic Model Assistance and Coordination

Funding Sources:

	<u>560-045</u>
FHWA - FTA	\$7,200
KYTC	\$450
Local	<u>\$1,350</u>
Total	\$9,000
Expenditure:	\$7,361
Percent Budget Spent:	82%
Percent Work Completed:	100%

Date Completed: June 2014

Work Completed:

1. The importance of this work element has been minimized for the small MPO's with the fact that the traffic modeling is now being conducted by KYTC.
2. Had several conversations with Johnny Han, Corridino Group, concerning a meeting that the Corridino Group was requesting to discuss the new traffic model.
3. Staff invited local participants to the meeting that included, city engineer, county engineer, local school districts, regional water/sewer, planning and zoning, and local developers.

The meeting was held on September 29, 2014.

4. Staff provided the Corridino Group with additional information, number of disabled students, school locations, new proposed school sites.

September 2015

The work element was under budget by \$1,639.

After a discussion with KYTC, the remaining funds were transferred to the Work Element – MPO Administration.

Owensboro – Daviess County MPO

Program Element: 560-051: Safety Program, Incident Management and Security Planning

Funding Sources:

	<u>560-051</u>
FHWA - FTA	\$11,200
KYTC	\$700
Local	<u>\$2,100</u>
Total	\$14,000
Expenditure:	\$10,221
Percent Budget Spent:	73%
Percent Work Completed:	100%

Date Completed: June 2015

Work Completed:

1. Staff prepared news releases for the “Stop Red Light Running Program”.
Staff worked with the local law enforcement agencies to promote the program.
Staff collected data indicating which intersections in Owensboro had the highest rate of red light violations. Staff worked with local law enforcement to patrol these intersections during the week of the blitz. The blitz has been held during the week of Thanksgiving.
2. Staff coordinated with local television and media to sponsor the blitz with television and cable coverage. Newspaper advertisements were placed in the Messenger & Inquirer to notify the public of the blitz.
3. Staff attended numerous health fairs to promote seat belt usage, the dangers of drinking and driving, and speeding.
4. Staff identified several locations for low cost safety improvements.

September 2015

5. Staff continued to add accident information into the Accident Report.
6. The 2014 Accident Report was posted to the MPO website.
7. Staff contacted local law enforcement and identified several locations where stop signs needed replacing, trees needed trimming and other signage repairs were needed.

The work element was under budget by \$3,779.

Owensboro – Daviess County MPO

Program Element: 560-090/565-190: Title VI and Environmental Justice

Funding Sources:	<u>560-090</u>	<u>565-190</u>
FHWA - FTA	\$7,600	\$5,482
KYTC	\$475	\$0
Local	<u>\$1,425</u>	<u>\$1,370</u>
Total	\$9,500	\$6,852
Expenditure:	\$8,432	\$9,044
Percent Budget Spent:	89%	132%
Percent Work Completed:	100%	100%

Date Completed: June 2015

Work Completed:

1. Staff reviewed the Title VI policy with OTS to make sure they were in compliance prior to the Triennial Review.
2. Staff took a survey to determine if the Title VI public notices were displayed in the proper areas and on the website.
3. In coordination with OTS, staff updated the Title VI report and submitted the report to KYTC.
4. Staff updated GIS maps depicting populations of low income, minority, Hispanic, disabled, elderly, and limited English proficiency.
5. Staff updated the Coordinated Public – Human Services Transportation Plan. The plan was submitted to the MPO committees for approval. The plan was submitted.
6. Mr. Alvin Wilson visited the office and reviewed the Title VI policies.

The work element was over budget by \$1,124.

September 2015

Owensboro – Daviess County MPO

Program Element: 565-120: Socioeconomic & DBE Planning and Analysis

Funding Sources:	<u>565-120</u>
FHWA - FTA	\$6,000
KYTC	\$0
Local	<u>\$1,500</u>
Total	\$7,500
Expenditure:	\$8,597
Percent Budget Spent:	115%
Percent Work Completed:	100%

Date Completed: June 2015

Work Completed:

1. Staff reviewed changes in the FTA regulations and updated the DBE goal for FY 2016 – 2018. Staff submitted the annual DBE goal.
2. Staff reviewed the current DBE program with the OTS manager.
3. Staff assisted the Owensboro Transit System (OTS) in identifying persons that could be prospects for the DBE program.
4. Staff prepared the annual and semi-annual DBE report and submitted the report to FTA on time.
5. Staff met with the OTS manager to evaluate the goals and objectives concerning the DBE program.
6. Staff assisted three individuals wanting to become DBE certified.
7. Staff revised and submitted the DBE Program for OTS to conform to changes in federal regulations.

The work element was over budget by \$1,097.

September 2015

Owensboro – Daviess County MPO

Program Element: 565-125: Transit Planning for Elderly and Disabled Persons

Funding Sources:	<u>565-125</u>
FHWA - FTA	\$5,540
KYTC	\$0
Local	<u>\$1,385</u>
Total	\$6,925
Expenditure:	\$6,820
Percent Budget Spent:	98%
Percent Work Completed:	100%

Date Completed: June 2015

Work Completed:

1. Staff updated the improved and easier-to-read version of the OTS route map.
2. Staff continued to assist with a program to reach out to Senior Citizens.
3. Staff assisted OTS with paratransit planning.
4. Staff assisted OTS in identifying areas that needs to be addressed to stay in compliance with ADA regulations.
5. Staff reviewed the previously updated Handbook for possible new additions.
6. Staff reviewed OTS compliance and accessibility, and added ADA signage to all new busses. Staff reviewed the FTA website for any changes to ADA regulations.
7. Staff reviewed changes set forth by the new MAP-21 legislation.

September 2015

8. Staff contacted local agencies regarding the ADA Transition Plan.
9. Staff met with Green River IntraCounty Transit System (GRITS) to discuss future projects.
10. Staff assisted GRITS in finding new grant opportunities for the ADA community.

The work element was under budget by \$105.

September 2015

Owensboro – Daviess County MPO

Program Element: 510-000: Owensboro Transit Management Assistance

Funding Sources:	<u>510-000</u>
FHWA - FTA	\$9,000
KYTC	\$0
Local	<u>\$9,000</u>
Total	\$18,000
Expenditure:	\$20,482
Percent Budget Spent:	114%
Percent Work Completed:	100%

Date Completed: June 2015

Work Completed:

1. Staff prepares and submits FTA progress reports on a monthly basis.
2. Staff prepares and submits financial drawdown's to FTA for reimbursements.
3. Staff created and submitted FY 2015 FTA 5307 grant in TEAM. Staff updated and edited the grant application as required.
4. Staff attended informational teleconferences are requested by FTA.
5. Created and submitted FFR's and MPR's as requested by FTA for the 5307 and ARRA grants.
6. Staff submitted the 1512 Report for the ARRA grant.

7. Updated the MPO's legal notice to comply with corrective action from Triennial Review with the following verbiage:

"The Owensboro-Daviess County MPO Participation Plan fulfills the requirements for the Federal Transit Administration public involvement process. This public notice of public involvement activities and time established for public review of and comments on the TIP is being used to satisfy the City of Owensboro's 5307 POP requirements."
8. Staff reviewed OTS compliance with various federal programs for any needed updates, such as reporting requirements for the ARRA grant.
9. Staff closed out old Section 5307 grants in TRAMS.
10. Staff assisted with OTS's Designated Recipient and NTD documentation requirements.
11. Staff updated OTS information on the new Coordinated Plan document.
12. Staff drove all the bus routes and updated the bus stops on the maps. Staff created new version of route maps and text.
13. Staff created maps indicating current and future locations of transit shelters.
14. Staff printed and folded over 1,000 route maps for Senior Day at the Mall.
15. Staff provided general assistance to the transit manager.
16. Staff assisted with the preparation and meeting with the FTA representative concerning the Triennial Review.
17. Prepared maps and documentation for meetings. Finished updating all information concerning OTS after the city council approved the Corradino Group's recommendations.
18. Staff created a PowerPoint presentation on proposed route changes.

September 2015

19. Assisted OTS manager with Triennial Review.
20. Staff created draft brochure concerning new bus routes.

The element was over budget by \$2,482.
Additional work was required for the Triennial Review.

Owensboro – Daviess County MPO

Program Element: 520-000: Technical Assistance to the City of Owensboro and Daviess County

Funding Sources:	<u>520-000</u>
FHWA – FTA	\$0
KYTC	\$0
Local	<u>\$15,000</u>
Total	\$15,000
Expenditure:	\$15,462
Percent Budget Spent:	103%
Percent Work Completed:	100%

Date Completed: June 2015

Work Completed:

1. Staff attended various meetings to represent the MPO, Chamber of Commerce Transportation Committee, Planning and Zoning meetings.
2. Staff conducted three 12-hour traffic counts for traffic signal/signage warrants and counts to determine when reconstruction would be done.
3. Staff conducted seven (7) traffic counts:
 - a. 4-way stop warrants
 - b. subdivision traffic flow counts
4. Staff assisted the city on railroad crossings attempting to get CSX to repair the crossing.
5. Assisted the Planning and Zoning on various issues relating to access management, turn lane warrants, traffic counts, sidewalk/bike lane issues, addressed issues concerning traffic control devices in new developments.

September 2015

6. Staff conducted 5 radar surveys as requested.
8. Assisted the city and county with sign replacements.
9. Staff attended several city commission and fiscal court meetings to represent the MPO on various highway projects.
10. Staff reviewed several traffic impacts studies for new developments. Staff prepared questions concerning the new developments.
11. Staff attended meetings concerning the downtown development.
14. Staff conducted three 12-hour counts for Owensboro. (6 am to 6 pm)

The element was over budget by \$462.

**GREEN RIVER AREA DEVELOPMENT DISTRICT
FY 2015 UNIFIED PLANNING WORK PROGRAM**

September 2015

ELEMENT NUMBER	TITLE	TOTAL FY 2015	FTA		FHWA PL	NON MATCH CITY OF OWENSBORO	KYTC	LOCAL MATCH			DAVISS COUNTY OWENSBORO 50/50 SPLIT	FY 2015 MPO BUDGET	FY 2015 TOTAL EXPENDITURE	PERCENT BUDGET SPENT
			SECTION 5303	SECTION 5307				TOTAL MATCH	CITY OF OWENSBORO	DAVISS COUNTY				
560-005	FHWA Administration	\$23,000			\$18,400		\$875	\$3,725	\$1,862.50	\$1,862.50		\$23,000	\$31,451	137%
560-008	FHWA Unified Planning Work Program	\$5,000			\$4,000		\$250	\$750	\$375.00	\$375.00		\$5,000	\$9,312	186%
560-010	FHWA T I P	\$10,000			\$8,000		\$484	\$1,516	\$758.00	\$758.00		\$10,000	\$16,898	169%
560-015	FHWA Staff Training	\$5,675			\$4,540		\$284	\$851	\$425.50	\$425.50		\$5,675	\$1,313	23%
560-016	FHWA Public Participation	\$4,000			\$3,200		\$200	\$600	\$300.00	\$300.00		\$4,000	\$6,717	168%
560-020	FHWA Long Range Plan	\$24,825			\$19,860		\$1,241	\$3,724	\$1,862.00	\$1,862.00		\$24,825	\$25,620	103%
560-030	FHWA Enhancement Projects	\$6,000			\$4,800		\$300	\$900	\$450.00	\$450.00		\$6,000	\$4,274	71%
560-035	FHWA Air Quality Monitoring	\$5,000			\$4,000		\$250	\$750	\$375.00	\$375.00		\$5,000	\$1,466	29%
560-040	FHWA Plan Maintenance Mapping, and Systems Planning	\$7,000			\$5,600		\$350	\$1,050	\$525.00	\$525.00		\$7,000	\$9,684	138%
560-045	FHWA Traffic Model Assist and Coordination	\$9,000			\$7,200		\$450	\$1,350	\$675.00	\$675.00		\$9,000	\$1,899	21%
560-051	FHWA Safety, Incident Management and Security Plan	\$14,000			\$11,200		\$700	\$2,100	\$1,050.00	\$1,050.00		\$14,000	\$10,221	73%
560-090	FHWA Title VI	\$9,500			\$7,600		\$475	\$1,425	\$712.50	\$712.50		\$9,500	\$8,432	89%
565-105	FTA Administration	\$11,350	\$9,080						\$2,270.00			\$11,350	\$10,739	95%
565-108	FTA Unified Planning Work Program	\$5,450	\$4,360						\$1,090.00			\$5,450	\$6,803	125%
565-110	FTA T I P	\$5,950	\$4,760						\$1,190.00			\$5,950	\$6,530	110%
565-115	FTA Staff Training	\$5,973	\$4,778						\$1,194.60			\$5,973	\$32	1%
565-116	FTA Public Participation	\$2,500	\$2,000						\$500.00			\$2,500	\$6,918	277%
565-120	FTA Socio-Economic & DBE	\$7,500	\$6,000						\$1,500.00			\$7,500	\$8,597	115%
565-125	FTA Transit Planning for Elderly & Handicapped	\$6,925	\$5,540						\$1,385.00			\$6,925	\$6,820	98%
565-190	FTA Title VI & Environmental Justice	\$6,852	\$5,482						\$1,370.40			\$6,852	\$9,044	132%
510-000	OTS	\$18,000		\$9,000		\$9,000						\$18,000	\$20,482	114%
520-000	MPO - Technical Assistance	\$15,000								\$15,000		\$15,000	\$15,462	103%
TOTAL		\$208,500	\$42,000	\$9,000	\$98,400	\$9,000	\$5,859	\$18,741.00	\$19,870.50	\$9,370.50	\$15,000	\$208,500	\$218,714	105%

In the case that the Unified Planning Work Program (UPWP) is over budget, the overage is made up from Local Funds from the Green River Area Development District (GRADD). Local Funds are derived from the general fund of the cities and counties within the GRADD regional, that helps pay for administrative costs.