

Green River Workforce Development Board
Request for Proposal
One-Stop Operator and Direct Services Provider
QUESTIONS and ANSWERS III
Issued: May 17, 2017

Q1: Are tables, charts/graphs, and graphics subject to the 12 point in Times New Roman requirement?

A1: No.

Q2: Are relevant attachments, in addition to those requested in the RFP, allowed in the proposal? If yes, will the contents be viewed as part of the evaluation?

A2: Yes. Any additional attachments will be considered during the evaluation of the proposal. Refer to Section 2.2, H (page 24) of the proposal regarding the required attachments. Please note: Any additional attachments will be counted toward the limitation of fifteen (15) pages.

Q3: Are headers and footers are allowed within the 1 inch margins?

A3: Yes.

Q4: Are resumes included in the fifteen pages maximum?

A4: The Request for Proposal does not require that resumes be submitted; however, the Request for Proposal does require job descriptions. The job descriptions are not counted toward the limitation of fifteen (15) pages.

Q5: Can the audit and monitoring reports be submitted electronically only? If not, can the audit and monitoring reports be bound together?

A5: No, the audit and monitoring reports cannot be submitted electronic media such as fax or e-mail; however the reports should be included on the thumb drive, as an electronic copy, that is submitted. Please refer to Section 2.2, A & B (page 24). Yes, the audit and monitoring reports may be bound together as long as there is a clear identification of each. Please refer to Section 2.2, C (page 24).

Q6: The references are listed after the audit and monitoring reports on the checklist, since the audit and monitoring reports are to be submitted separately, can we place the references after Attachment D?

A6: Yes. The references can be placed after Attachment D.

Q7: Are we allowed to edit Attachment B to include other costs as line items?

A7: Yes. It is allowable to edit Attachment B to include other line items.