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### GRADD BOARD OF DIRECTOR'S MEETING

**TO:** Members, Representatives, and Associates of the Board of Directors of the Green River Area Development District

**FROM:** Office of the District

**SUBJECT:** Minutes of the Board of Director's General Membership Meeting of October 10, 2018

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on October 10, 2018, at 10:30 a.m. The meeting was held at the GRADD office, in Owensboro. A quorum was present with members in attendance listed below.

#### BOARD OF DIRECTORS


DAVIESS COUNTY:	Al Mattingly, Jr, Henrietta Harris, Robert Howard, Helen Mountjoy
HANCOCK COUNTY:	Jack McCaslin, Barbara Spencer, Franklin Powers
HENDERSON COUNTY:	Steve Austin, Thomas Platt
McLEAN COUNTY:	Kelly Thurman, Betty Howard
OHIO COUNTY:	David Johnston, Paul Sandefur, Dean Minton
UNION COUNTY:	Adam O'Nan, Gary Vetter, Lindsay Jenkins (Rep. by Melissa Coker)
WEBSTER COUNTY:	Steve Henry, Pat Clark, Ryan Hammack

#### COMMITTEE CHAIRPERSONS PRESENT

GRADD Water Management Council – Paul Lashbrooke  
Green River Economic Development Corporation – Tammy Belt  
Green River Transportation Committee – (Steve Henry)  
Green River Area Council on Aging – Susan Howard

Kelly Thurman, Chairman ■ David Johnston, Vice Chairman ■ Brad Schneider, Secretary ■ Al Mattingly, Jr., Treasurer ■ Jiten Shah, Executive Director

SISTER REGION:

  
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Serving the Municipal and County Governments of Daviess ■ Hancock ■ Henderson ■ McLean ■ Ohio ■ Union ■ Webster



BOARD OF DIRECTORS ABSENT

DAVIESS COUNTY: Greg Beyke, \*Nate Pagan  
HANCOCK COUNTY: All present  
HENDERSON COUNTY: \*Brad Schneider, \*David Sellers, William Markwell  
McLEAN COUNTY: \*Charles Strole  
OHIO COUNTY: All present  
UNION COUNTY: All present  
WEBSTER COUNTY: All present

COMMITTEE CHAIRPERSONS ABSENT

Green River Regional Health Council – \*Blaine Pieper  
Green River Workforce Development Board – \*Karen Cecil

GUESTS AND STAFF PRESENT

Congressman James Comer  
Representative Suzanne Miles, State Representative  
Amelia Wilson, Congressman James Comer's Office  
Buddy Hoskinson, Cabinet for Health and Family Services  
Commissioner Shannon Gadd, Department for Aging and Independent Living  
Mayor George Chinn, City of Hartford  
Mayor Dennis Revlett, City of Livermore  
Debbie Zuerner-Johnson, Owensboro Health  
Dana Peveler, Owensboro Senior Community Center  
Daniel Miller, McLean County Senior Center  
Becka Skaggs, Gathering Place  
Lona Kratzer, Hancock County Senior Center  
Heather McGarvey, Owensboro Senior Community Center  
Melissa Politics, Union County Senior Center  
Wanda Blackwell, Webster County Senior Center  
Brenda Renfrow, Ohio County Senior Center  
Scott Settle, McLean County Senior Center  
Lois Decker, Murray State Small Business Development Center  
David Jenkins, Ross, Sinclair & Associates  
Shawn Miller, DLZ  
Pam May, Domtar  
Kathy Kelly, Domtar  
Jiten Shah, Executive Director, GRADD  
Jennifer Williams, Associate Director for Aging & Social Services, GRADD  
Joanna Shake, Associate Director for Community & Economic Development, GRADD  
Debra James, Associate Director of Finance & Administration, GRADD  
Jodi Rafferty, Associate Director of Workforce Development, GRADD  
Tom Massie, IT Manager, GRADD  
Kim Wells, Executive Assistant/Communications Manager, GRADD

\*Excused absence

Jeanette Woodward, Program Coordinator, GRADD  
Lisa Flahardy, Aging Contract Specialist, GRADD  
Janet Clancy, In-Home Services Manager, GRADD  
Sheila Howard, Ombudsman, GRADD  
Kristy Clark, Lead Case Manager/CCC Program Coordinator, GRADD  
Dave Clark, AmeriCorps Program Director, GRADD  
Rita Gazell, Data Services Coordinator, GRADD  
Sarah Alcorn, Support Broker, GRADD  
Lindsey Dunn, Support Broker, GRADD  
Amber Phelps, Case Manager, GRADD  
Mariah Myres, Fiscal Manager, GRADD  
Beth Ferguson, Accounting Clerk, GRADD  
Reenee Fogle, Payroll Coordinator, GRADD  
Gina Boaz, Regional Transportation Planner, GRADD  
Brad Alley, Senior Infrastructure Planner, GRADD  
Tom Lovett, MPO Coordinator, GRADD  
Skyler Stewart, Public Administration Specialist, GRADD  
Jennifer Marks, Community & Economic Planner, GRADD  
Madison Haycraft, Community & Economic Planner, GRADD  
Cyndi Isbill, Support Services Technician, GRADD  
Libby Watson, Support Services Technician, GRADD  
Carolynn Kelley, Program Assistant, GRADD  
Ken Lawson, NCOA Outreach Specialist, GRADD  
Hannah Colvin, Intern, GRADD

I. CALL TO ORDER

Chairman Kelly Thurman called the meeting to order at 10:30 a.m. He asked everyone to join him in the Pledge of Allegiance.

Chairman Thurman called on Jiten Shah to make guest introductions.

II. GUEST SPEAKER

Chairman Thurman introduced Congressman James Comer. Congressman Comer reported on the "plan" Congress has been working toward to build the economy since 2017. Congress has been reviewing the regulatory burden, taxes, and renegotiating the trade deal to help continue the growth in the economy. Looking forward, Congressman Comer stated there will be talk regarding infrastructure and healthcare including prescription drug prices.

III. OLD BUSINESS

A. Secretary's Report

Jiten Shah presented the minutes of the August 8, 2018, GRADD Board of Directors' and the September 5, 2018, GRADD Executive Committee meetings for approval.

A motion was made by Al Mattingly, Jr., and seconded by Steve Henry to approve the minutes of the August 8, 2018, GRADD Board of Directors' and the September 5, 2018, GRADD Executive Committee meetings. A vote was taken and the motion carried.

B. Treasurer's Report

Treasurer Al Mattingly, Jr., presented the treasurer's report for the period of July 1, 2018 – August 31, 2018.

A motion was made by Helen Mountjoy and seconded by Henrietta Harris to approve and file the treasurer's report for the period of July 1, 2018 – August 31, 2018, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Guest Speaker

Chairman Thurman introduced Commissioner Shannon Gadd, Department for Aging and Independent Living.

Commissioner Gadd gave an overview of DAIL and explained that although she is new in the position she has already began setting goals. One of those is to reduce paperwork which in turn will give programmers more time to spend with the aging population. Commissioner Gadd also noted that although federal dollars are budgeted it may not be the same for Kentucky and programs will need to become more creative and collaborate to use those dollars wisely.

Commissioner Gadd also congratulated Owensboro Health, Domtar, and DeLanie Puckett on the awards they received recently at the Southeastern Association of Area Agencies on Aging (SE4A) Conference.

B. Frankfort and Washington Updates

Jiten Shah called on Suzanne Miles for an update from Congressman Brett Guthrie's office. Ms. Miles reported Congressman Guthrie has been making visits in the district and recently visited Ken-Tron in Owensboro for National Manufacturing Day.

C. Finance Committee Update

Treasurer Al Mattingly, Jr. reported the Finance Committee had met on October 9, 2018. At this meeting, the committee reviewed the First Quarter Revised Budget for Fiscal Year 2019, as well as discussed the possibility of GRADD entering into a Section 218 Agreement with the Social Security Administration.

He explained there could be the potential for adding an additional \$268,000 in revenue, due to possible projects that GRADD administers. A revised budget will be distributed to the Executive Committee at their November 7, 2018, meeting. Treasurer Mattingly also reported GRADD staff will invite a representative from the Kentucky Social Security Administration to discuss the process of entering into the Section 218 Agreement and answer any questions the group may have about the course GRADD may take, if GRADD should enter into the agreement. The total estimated annual cost would be \$88,000.

D. 2019 Insurance Proposal Review

Jiten Shah reported during the Finance Committee meeting on October 9, 2018, the group reviewed the 2019 insurance quotes from SIHO. The Option Two quote did show a 1.2 percent increase; however, this increase will be absorbed by the insurance reserve, meaning there would be no increase to employees.

A motion was made by Steve Austin and seconded by David Johnston to approve the 2019 Option Two quote from SIHO for health insurance. A vote was taken and the motion carried.

E. Staff Services Awards

Chairman Thurman presented Sarah Alcorn and Lindsey Dunn each with a five-year service award; Lisa Flahardy, Brad Alley, and Reenee Fogle with 10-year service awards; Tom Massie with a 20-year service award; and Jodi Rafferty with a 25-year service award. He thanked each one for their continued dedication to GRADD.

V. INTERGOVERNMENTAL REVIEW

Skyler Stewart presented the following Regional EO:

**Dixon Manor Apartments Project**  
BTT Development III, LP KY201808230983

A motion was made by Jack McCaslin and seconded by Al Mattingly, Jr., to recommend endorsement of the above-stated Regional EO. A vote was taken and the motion carried.

VI. ANNOUNCEMENTS

A. Chairman Comments

Chairman Thurman made the following comments:

- The GRADD Annual Dinner was held on September 21, 2018, at the Owensboro Convention Center. The event welcomed over 500 past and present employees, local leaders, and board members;

- Awards presented at the event went to:
  - Bill Parrish - Texal Brooks Award;
  - Ty Rideout - Charles Reid Award;
  - Representative Suzanne Miles - Wendell H. Ford Award; and
  - Community of the Year went to the City of Dixon;
- Fiscal Year 2019 Conference Travel includes: NADO Annual Training Conference, October 13 - 16, 2018, in Charlotte, North Carolina;
- NARC National Conference of Regions, February 10 - 13, 2019, in Washington, DC;
- NADO Washington Policy Conference, March 18 - 20, 2019, in Washington, DC;
- NARC 53<sup>rd</sup> Annual Conference, June 9 - 12, 2019, in Omaha, NE; and
- The next board meeting will be held on December 12, 2018. A speaker has not yet been secured.

B. Executive Director Comments

Jiten Shah made the following comments:

- Kentucky Transportation Cabinet (KYTC) Secretary Greg Thomas and Federal Highway Administration Administrator Thomas Nelson announced an agreement to move forward on securing signage that designates the 72-mile William H. Natcher Parkway as I-165;
- Senior Day Out at Towne Square Mall was held on September 20, 2018;
- GRADD's Sister Region from the Czech Republic visited the region September 18 - 22, 2018;
- McLean County Regional Water Plant held a ribbon cutting on September 25, 2018;
- Crawford House Ribbon Cutting was held on September 7, 2018;
- Congratulations to the City of Henderson on receiving a Delta Regional Authority (DRA) investment of \$314,965 to support extension of a water line to allow a local business to double its capacity and its workforce;
- Congratulations to the City of Sturgis on receiving a Delta Regional Authority (DRA) investment in the amount of \$256,565 to strengthen its flood wall to bolster flood protection for area residents and businesses; and
- Hawesville Cemeteries is raffling off Colts/Cowboys tickets for \$5. Drawing will be held December 1, 2018.

VII. COMMITTEE REPORTS

A. Green River Workforce Development Board

Jiten Shah presented the minutes of the June 11, 2018, and the August 1, 2018, meetings of the Green River Workforce Development Board.

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A motion was made by David Johnston and seconded by Betty Howard to approve the June 11, 2018, and the August 1, 2018, minutes of the Green River Workforce Development Board. A vote was taken and the motion carried.

B. Green River Economic Development Corporation (EDC)

Chairperson Tammy Belt presented the minutes of the August 1, 2018, and the September 5, 2018, meetings of the Green River Economic Development.

A motion was made by Tammy Belt and seconded by David Johnston to approve the August 1, 2018, and the September 5, 2018, minutes of the Green River Economic Development. A vote was taken and the motion carried.

C. Green River Area Council on Aging

Chairperson Susan Howard reported the Green River Council on Aging met on August 7, 2018. At this meeting, guest speakers from Hospice of Western Kentucky informed the council about the services available both for patients who are diagnosed with a terminal illness, as well as the palliative care services offered for those with chronic conditions who are not quite ready for traditional hospice care. Service providers, as well as a year-end report, were given; both showed very successful numbers completed for Fiscal Year 2018.

A motion was made by Susan Howard and seconded by Steve Henry to approve the August 7, 2018, minutes of the Green River Area Council on Aging meeting. A vote was taken and the motion carried.

D. GRADD Regional Transportation Committee

Chairman Steve Henry reported the GRADD Regional Transportation Committee met on August 29, 2018. At this meeting, Deneatra Henderson, Chief District Engineer, with the Kentucky Transportation Cabinet updated the committee on the progress of establishing the William Natcher Parkway officially as I-165. The committee also approved the Fiscal Year 2019 Bylaws & Objectives.

A motion was made by Steve Henry and seconded by Adam O'Nan to approve the August 29, 2018, minutes of the GRADD Regional Transportation Committee meeting. A vote was taken and the motion carried.

E. GRADD Water Management Council


Chairman Paul Lashbrooke reported the GRADD Water Management Council met on September 27, 2018.

At this meeting, Brad Howton, Acting Director of Production for Owensboro Municipal Utilities gave an update of the issues, challenges, and lessons learned during the massive water main break in July. The council also received and considered the GRADD Water Management Council 2019 Water/Wastewater Regional Project Rankings.

A motion was made by Paul Lashbrooke and seconded by Adam O'Nan to approve the September 27, 2018, minutes of the GRADD Water Management Council meeting. A vote was taken and the motion carried.

VIII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

  
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Brad Schneider, Secretary

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