



## **GRADD BOARD OF DIRECTOR'S MEETING**

**TO:** Members, Representatives, and Associates of the Board of Directors of the Green River Area Development District

**FROM:** Office of the District

**SUBJECT:** Minutes of the Board of Directors' General Membership Meeting of February 10, 2021

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on February 10, 2021, at 10:30 a.m. The meeting was held via Zoom, teleconference, and on Facebook Live. A quorum was present with members in attendance as listed below.

### **BOARD OF DIRECTORS**

<b>DAVIESS COUNTY:</b>	Al Mattingly, Jr., Nate Pagan, Robert Howard, Henrietta Harris, Lauren Osowicz
<b>HANCOCK COUNTY:</b>	None present
<b>HENDERSON COUNTY:</b>	Brad Schneider, David Sellers, Steve Austin, William Markwell, Janeth Nicolas
<b>McLEAN COUNTY:</b>	Curtis Dame, Vicki Hughes, Betty Howard
<b>OHIO COUNTY:</b>	David Johnston, Paul Sandefur
<b>UNION COUNTY:</b>	Adam O'Nan, Randy Greenwell
<b>WEBSTER COUNTY:</b>	Pat Clark

### **COMMITTEE CHAIRPERSONS PRESENT**

GRADD Water Management Council – Pete Conrad  
Green River Economic Development Corporation – Tammy Belt  
Green River Area Council on Aging – (Henrietta Harris)  
Green River Workforce Development Board – Karen Cecil

BOARD OF DIRECTORS ABSENT

DAVIESS COUNTY:	Patsy Mayfield
HANCOCK COUNTY:	Johnny Roberts, Franklin Powers, Lora Basham
HENDERSON COUNTY:	All present
McLEAN COUNTY:	All present
OHIO COUNTY:	Dean Minton
UNION COUNTY:	Melissa Coker
WEBSTER COUNTY:	*Steve Henry, *Ryan Hammack

COMMITTEE CHAIRPERSONS ABSENT

Green River Regional Health Council – \*Blaine Pieper  
Green River Transportation Committee – (\*Steve Henry)

GUESTS AND STAFF PRESENT

Rachel McCubbin, Congressman Rand Paul's Office  
Alex Caudill, Department for Local Government  
Shawn Miller, HMB Professional Engineers, Inc.  
Joanna Shake, Executive Director, GRADD  
Blake Edge, Director for Community & Economic Development, GRADD  
Jodi Rafferty, Director for Workforce Development, GRADD  
Mariah Myres, Director of Finance, GRADD  
Jennifer Williams, Director for Aging and Social Services, GRADD  
Tom Massie, IT Manager, GRADD  
Gina Boaz, Economic Development Specialist, GRADD  
Jessie Howard, Public Administration Specialist, GRADD  
Luke Hill, Regional Transportation Planner, GRADD  
Taylor Burchett, Disaster Recovery Coordinator, GRADD  
Hunter Phillips, Community Development Planner, GRADD  
Beth Ferguson, Accounting Clerk, GRADD  
Libby Watson, Social Services Administrative Assistant, GRADD  
Jaycie Luna, Aging Case Manager, GRADD  
Kelsey Iannitello, Waiver Case Manager, GRADD  
JaVonna Gott, Waiver Case Manager, GRADD  
Michelle Drake, Workforce Training and Business Administrator, GRADD  
Therese Payne, Community Development Planner, GRADD  
Kim Wells, Executive Assistant/Communications Manager, GRADD  
Daniel Paez, Intern, GRADD

\*Excused Absence

I. CALL TO ORDER

Chairman Brad Schneider called the meeting to order at 10:30 a.m. He asked everyone to join him in the Pledge of Allegiance.

Chairman Schneider welcomed new board member Lauren Osowicz, who will be serving as the Daviess County Citizens Representative.

Chairman Schneider called on Kim Wells to conduct roll call.

II. OLD BUSINESS

A. Secretary's Report

Chairman Schneider presented the minutes of the December 9, 2020, GRADD Board of Directors meeting and the January 13, 2021, GRADD Executive Committee meeting for approval.

A motion was made by Al Mattingly, Jr., and seconded by Steve Austin to approve the minutes of the December 9, 2020, GRADD Board of Directors meeting and the January 13, 2021, GRADD Executive Committee meeting. A vote was taken and the motion carried.

B. Treasurer's Report

Treasurer Adam O'Nan presented the treasurer's report for the periods of July 1, 2019 – November 30, 2020, and July 1, 2019 – December 31, 2020.

A motion was made by Al Mattingly, Jr., and seconded by Pete Conrad to approve the treasurer's report for the periods of July 1, 2019 – November 30, 2020 and July 1, 2019 – December 31, 2020, which is subject to audit. A vote was taken and the motion carried.

III. NEW BUSINESS

A. Aging Area Plan Update – Fiscal Year 2022

Chairman Schneider called on Henrietta Harris to give the Aging Area Plan Update. Ms. Harris explained the Green River Area Agency on Aging & Independent Living is required by the state to compile and submit an area plan that provides information about services available within the district, and how those services will be delivered. A new plan is composed every three to four years, with updates submitted every year.

The Green River Area Council on Aging has reviewed and approved the Aging Area Plan Update for Fiscal Year 2022 and is submitting to the GRADD Board of Directors for final approval and submission to the Kentucky Department for Aging & Independent Living (DAIL).

A motion was made by Henrietta Harris and seconded by Al Mattingly, Jr., to approve the Aging Area Plan Update for Fiscal Year 2022. A vote was taken and the motion carried.

B. Revolving Loan Fund (RLF) Loan Review

Chairperson Tammy Belt reported the Green River Economic Development Corporation is submitting two loans for approval.

1. Izzy's Italian Restaurant

Josie Watson is requesting \$130,000 of COVID-19 Coronavirus Aid, Relief, and Economic Security Act (CARES) funding to purchase the existing building in Morganfield where Izzy's Italian Restaurant currently operates. This loan will allow for increased profitability by reducing the operating cost of the short-term contract to purchase.

A motion was made by Curtis Dame and seconded by Randy Greenwell to approve the Izzy's Italian Restaurant loan in the amount of \$130,000. A vote was taken and the motion carried with one abstaining from voting.

2. MMG Enterprise dba Riverview Restaurant

Steve Burk, MMG Enterprises is requesting \$152,500 in COVID-19 CARES funding to purchase Riverview Restaurant located in Hawesville, which had to close in December 2020, due to COVID-19 pandemic restrictions. The purchase also includes equipment, fixtures, supplies, and inventory.

A motion was made by Randy Greenwell and seconded by Pete Conrad to approve the MMG Enterprise dba Riverview Restaurant loan in the amount of \$152,500. A vote was taken and the motion carried.

C. Revolving Loan Fund De-Federalization Resolution

Joanna Shake reported GRADD is submitting the Revolving Loan Fund De-Federalization Resolution which will reduce reporting requirements for Revolving Loan Fund grants.

Specifically, upon request by a qualifying grantee, the Economic Development Administration (EDA) must release any federal interest in a grant, thereby relieving the grantee of associated federal reporting requirements, if the request is made at least seven years after the final disbursement of the original grant.

A motion was made by Al Mattingly, Jr., and seconded by Paul Sandefur to approve the Revolving Loan Fund De-Federalization Resolution. A vote was taken and the motion carried.

D. Grant Opportunities Website Update

Hunter Phillips and Taylor Burchett reported on the recent update to GRADD's website that includes a page that will house information for grant resources available for GRADD's cities and counties.

E. Committee Reports

1. GRADD Regional Transportation Committee

Mayor Steve Austin presented the July 29, 2020, minutes of the GRADD Regional Transportation Committee for approval.

A motion was made by Adam O'Nan and seconded by Steve Austin to approve the July 29, 2020, minutes of the GRADD Regional Transportation Committee. A vote was taken and the motion carried.

Mayor Austin also reported the Strategic Highway Investment Formula for Tomorrow (SHIFT) is open. This is a data-driven, objective, and collaborative approach to determine the state's transportation funding priorities, due to funding shortages. Luke Hill will be meeting with local officials for new projects to be highlighted or remove any projects from the list. The Continuous Highway Analysis Framework (CHAF) changes are open until April 1, 2021. Mr. Hill will be meeting with local officials for new projects to add to the formula or projects to be removed from the database. GRADD has 21 projects, which it can sponsor before the May 14, 2021, deadline. Lastly, work was finished on the Socioeconomic Study for the Western Kentucky Parkway Interstate Upgrade.

2. Green River Area Council on Aging

Chairperson Henrietta Harris presented the December 1, 2020, minutes of the Green River Area Council on Aging.

A motion was made by Henrietta Harris and seconded by David Johnston to approve the December 1, 2020, minutes of the Green River Area Council on Aging. A vote was taken and the motion carried.

Chairperson Harris also reported the Green River Area Council on Aging met on February 2, 2021. At this meeting, Jennifer Williams provided an overview of the 2022 Aging Area Plan Update, which as mentioned earlier, was approved. Provider reports and program updates were presented. The GRADD Ombudsman Program announced the Silver Bells Program provided Christmas treats for 105 residents at three personal care homes in the District. Staff also shared planning for the 2021 Feed Seniors Now event, which will include grocery collection in April and delivery to low income seniors on May 12, 2021. A committee was selected to review the central kitchen equipment procedures and costs. This group will be meeting over the next several months to make recommendations regarding the program's ownership of the equipment. Orientation for new members will be held, via Zoom, on February 23, 2021, and will be open to all new members, as well as for any members who would like a review.

3. Green River Economic Development Corporation

Chairperson Tammy Belt presented the December 2, 2021, minutes of the Green River Economic Development Corporation (EDC).

A motion was made by David Johnston and seconded by Randy Greenwell to approve the December 2, 2020, minutes of the Green River Economic Development Corporation. A vote was taken and the motion carried.

Chairperson Belt also reported the Green River EDC had met on February 3, 2021. At this meeting, the group approved the loans previously reported and also discussed the moratorium request for Planters Coffee House. Also, discussed was the defederalization of the traditional revolving loan fund award, which a resolution was also previously discussed and approved. Chairperson Belt also reported as of February 2021, GRADD has received 82 application requests for CARES ACT funding. Of those requests, 20 applications have been submitted totaling \$1.26 million with nine being funded, totaling \$627,500, resulting in 188 jobs retained or created in the GRADD region.

4. Green River Workforce Development Board

Chairperson Karen Cecil reported the Green River Workforce Development Board met on February 5, 2021. At this meeting, Camron Knott, from McLean County was introduced. Mr. Knott will serve as a business representative. Updates were provided by the Office of Vocational Rehabilitation, the Career Development Office, and Equus Workforce Solutions (formerly ResCare) regarding the progress and activities made to date. Over the past year, the Board has been developing a Strategic Plan. There was discussion regarding how to move forward to reach the goals identified in the Plan.

The decision was made to establish a committee to address each goal, with board members volunteering to serve on at least one committee. Beginning in May, committees will provide a report to the Board at the quarterly meetings. Chairperson Cecil also noted that through the National Dislocated Worker Grant, 16 participants have been enrolled in short-term training. Six have been enrolled in on-the-job training, and 57 participants have been placed in temporary employment. Green River has provided employment recovery to 20 worksites within the local area. Currently, \$428,036.35 is obligated for training and employment activities.

F. Frankfort and Washington Updates

Rachel McCubbin gave an update from Senator Rand Paul's office. Ms. McCubbin reported Jason Hasert had been ill but will be going home from the hospital to continue his recovery. John Crosby will continue to monitor Mr. Hasert's emails for any time sensitive items that may arise. Ms. McCubbin also reported, Senator Paul is now the ranking member of the Small Business & Entrepreneurship Committee, which oversees legislation for the Small Business Administration.

Alex Caudill gave an update from Governor Andy Beshear's office. Mr. Caudill updated the group on several funding opportunities such as the Community Development Block Grants, Utility Relief, and broadband funding. For more information on those and other funding sources he suggested to contact GRADD or the Department for Local Government. Mr. Caudill also reported the County Budget Workshops will begin this week, virtually.

IV. INTERGOVERNMENTAL REVIEW

Jessie Howard presented the following Regional EO:

**Habitat for Humanity of the Pennyrile Region**

Habitat for Humanity of the Pennyrile Region KY2021-0111-0019

A motion was made by Al Mattingly, Jr., and seconded by Henrietta Harris to approve the above-stated Regional EO.  
A vote was taken and the motion carried.

V. OTHER BUSINESS

Joanna Shake reported she had been contacted by Blaine Pieper, who is serving as the chairman of the Green River Regional Health Council. Mr. Pieper had requested resignation from the council as it has served its mission and purpose and is no longer required to meet. Ms. Shake also introduced new staff Jaycie Luna, Case Manager; Kelsey Iannitello, Waiver Support Broker; JaVonna Gott, Waiver Case Manager, from the Aging and Social Services Department.

Jessie Howard announced Dukes Volunteer Fire Department in Hancock County was recently awarded \$750,000 to be used on the construction of a new 4,913 square foot fire station in Hawesville.

The project is expected to total approximately \$968,000, with Hancock County Fiscal Court applying \$750,000 from the Community Development Block Grant (CDBG) Program.

VI. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

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Steve Henry, Secretary

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Brad Schneider, Chairman

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