

## **GRADD BOARD OF DIRECTOR'S MEETING**

TO: Members and Associates of the Green River Area Development District Board of Directors

FROM: Office of the District

SUBJECT: Minutes of the Board of Directors' General Membership Meeting of December 14, 2022.

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on December 14, 2022, at 10:30 a.m. The meeting was held at the GRADD Office, 300 GRADD Way, Owensboro, KY. A quorum was present with members in attendance listed below.

### **BOARD OF DIRECTORS**

DAVIESS COUNTY:	Judge/Executive Al Mattingly, Nate Pagan, Lauren Osowicz Henrietta Harris, Mayor Patsy Mayfield
HANCOCK COUNTY:	Judge/Executive Johnny Roberts, Mayor Chad Gregory, Franklin Powers
HENDERSON COUNTY:	Judge/Executive Brad Schneider, Mayor Steve Austin, Mayor David Sellers
McLEAN COUNTY:	Judge/Executive Curtis Dame, Mayor Betty Howard
OHIO COUNTY:	Judge/Executive David Johnston
UNION COUNTY:	Judge/Executive Adam O'Nan, Mayor Randy Greenwell, Melissa Coker
WEBSTER COUNTY:	Judge/Executive Steve Henry, Mayor Pat Clark, Ryan Hammack

### **COMMITTEE CHAIRPERSONS PRESENT**

Green River Transportation Committee – (Judge/Executive Steve Henry)  
Green River Workforce Development Board – Mickey Dunbar  
Green River Area Council on Aging – (Henrietta Harris)  
Green River Economic Development Corporation – Tammy Belt  
GRADD Water Management Council – Pete Conrad

### **BOARD OF DIRECTORS ABSENT**

DAVIESS COUNTY:	*Robert Howard
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	*Janeth Nicolas, *Bill Markwell

\*Excused absence

McLEAN COUNTY:                   \*Mayor Jesse Johnson  
OHIO COUNTY:                    \*Mayor Paul Sandefur, Dean Minton  
UNION COUNTY:                  All present  
WEBSTER COUNTY:               All present

COMMITTEE CHAIRPERSONS ABSENT

All present

GUESTS AND STAFF PRESENT

Representative Suzanne Miles, Kentucky Representative  
Austin Wetherington, Congressman James Comer's Office  
Alex Caudill, Department for Local Government  
Dr. Jason Warren, Henderson Community & Technical College  
Dr. Scott Williams, Owensboro Community & Technical College  
Mayor Beau Wright, City of Henderson  
Mayor Elect Brad Staton, City of Henderson  
Jason Geary, City of Hartford  
Jason Chinn, Ohio County Economic Development  
Naomi Sutton, Kentucky Career Center  
Matt Bartlett, Equus Workforce Solutions  
Michelle Smith, Kemper CPA Group  
Dr. Katy Groves-Mussat, Farmer & Frenchman  
Hubert Mussat, Farmer & Frenchman  
Joanna Shake, Executive Director, GRADD  
Mariah Myres, Director of Finance, GRADD  
Jennifer Williams, Director for Aging and Social Services, GRADD  
Blake Edge, Director of Community & Economic Development, GRADD  
Sarah Duncan, Waiver Department Director, GRADD  
Michelle Drake, Workforce Training and Business Administrator, GRADD  
Kristy James, CCC/Family Engagement Coordinator, GRADD  
Jessie Howard, Special Projects Coordinator, GRADD  
Andrew Rudkosky, Network Administrator, GRADD  
Gina Boaz, Economic Development Specialist, GRADD  
Jennifer Alvey, GIS Analyst, GRADD  
Hunter Phillips, DRA Program Director, GRADD  
Taylor Burchett, Community Development Planner, GRADD  
Jeannie Quattrocchi, Public Administration Specialist, GRADD  
Paula Payne, Workforce Development Coordinator, GRADD  
Cheryl Peters, Accounting Clerk, GRADD  
Beth Ferguson, Accounting Clerk, GRADD  
Reenee Fogle, Accounting Assistant, GRADD  
Leslie Wilson, Community Services Manager, GRADD  
Amy Rowe, Waiver Case Manager, GRADD  
Brittany Clouse, Quality Assurance Waiver Case Manager, GRADD  
Sarah Clark, Lead MP Case Manager, GRADD  
Ashley Dowell, Waiver Case Manager, GRADD  
Dawn Tignor, Aging Case Manager, GRADD  
Tiffanye Corsey, Aging Case Manager, GRADD  
Kim Wells, Executive Assistant, GRADD

I. CALL TO ORDER

Chairman Brad Schneider called the meeting to order at 10:30 a.m. He asked everyone to join him in the Pledge of Allegiance. He then welcomed all guests.

II. OLD BUSINESS

A. Secretary's Report

Secretary Steve Henry presented the minutes of the August 10, 2022 and October 12, 2022 Board of Directors meetings approval.

A motion was made by Steve Henry and seconded by Al Mattingly to approve the minutes of the August 10, 2022 and October 12, 2022, GRADD Board of Directors meetings. A vote was taken and the motion carried.

Secretary Steve Henry presented the minutes of the September 14, 2022 and October 20, 2022 GRADD Executive Committee meetings for approval.

A motion was made by Steve Henry and seconded by Al Mattingly to approve the minutes of the September 14, 2022 and October 20, 2022 GRADD Executive Committee meetings. A vote was taken and the motion carried.

B. Treasurer's Report

Treasurer Adam O'Nan presented the Treasurer's Report for the periods of July 1, 2022 – June 30, 2023, July 1, 2022 – August 31, 2022, July 1, 2022 – September 30, 2022 and July 1, 2022 – October 31, 2022.

A motion was made by Adam O'Nan and seconded by Henrietta Harris to approve the Treasurer's Report for the periods July 1, 2022 – June 30, 2023, July 1, 2022 – August 31, 2022, July 1, 2022 – September 30, 2022 and July 1, 2022 – October 31, 2022, which is subject to audit. A vote was taken and the motion carried.

III. NEW BUSINESS

A. GRADD Executive Committee Update

Chairman Brad Schneider reported the GRADD Executive Committee met prior to this meeting to discuss the GRADD Personnel Policies, more specifically the addition of Telework. Chairman Schneider asked Joanna Shake to describe the recommended changes to the Board.

Joanna Shake explained for the past two and a half years the GRADD staff has been working under a hybrid schedule that enables staff to work three days remotely and two days in the office. The hybrid schedule has proven to be effective and efficient with an increase in productivity. Mrs. Shake further explained that with the current staff of 71, the building is running out of space for employees. The Telework Policy was brought to the GRADD Executive Committee to formally adopt the change.

A motion was made by Adam O'Nan and seconded by Curtis Dame to accept and amend the GRADD Personnel Policies to include Telework. A vote was taken and the motion carried with one opposing.

B. Fiscal Year 2022 Audit Approval

Michele Smith with Kemper CPA Group LLC presented a draft of the Fiscal Year 2022 and reported no findings.

A motion was made by Adam O'Nan and seconded by Randy Greenwell to approve the Fiscal Year 2022 Audit. A vote was taken and the motion carried.

C. Guest Speakers

Chairman Brad Schneider introduced Matt Bartlett with Equus Workforce Solutions. Mr. Bartlett gave an overview of the many services that are offered at the Kentucky Career and administered by Equus, which is a comprehensive provider of workforce development services. The Equus staff at the Kentucky Career Center in Owensboro are contracted by the Green River Workforce Development Board to assist clients with job seeker services, training (tuition assistance) and employer services.

Chairman Schneider introduced Dr. Katy Groves-Mussat and Hubert Mussat from Farmer & Frenchman. Dr. Groves-Mussat spoke on the opportunities the winery has been afforded and how they would not have been possible without the assistance of the GRADD Revolving Loan Fund program.

D. Comprehensive Economic Development Strategy (CEDS) Resolution

Chairman Brad Schneider reported Jessie Howard had presented a draft CEDS update at the October 12, 2022, due to a lack of quorum the resolution could not be approved.

A motion was made by Tammy Belt and seconded by Steve Austin to approve the Comprehensive Economic Development Strategy Resolution. A vote was taken and the motion carried.

E. COVID-19 Recovery and Resiliency Plan Resolution

Taylor Burchett, Community Development Planner and Hunter Phillips, Delta Regional Authority (DRA) Program Advisor with GRADD, gave an overview of the COVID-19 Economic Recovery and Resiliency Plan.

The primary goal of the Plan is to prevent, prepare for and respond to the Coronavirus pandemic and assist with the resulting economic injury that occurred due to the virus.

A motion was made by Nate Pagan and seconded by Mickey Dunbar to approve the COVID-19 Recovery and Resiliency Plan Resolution. A vote was taken and the motion carried.

F. Committee Reports

1. Green River Workforce Development Board

Chairman Mickey Dunbar presented the minutes of the May 4, 2022, Green River Workforce Development Board.

A motion was made by Mickey Dunbar and seconded by Ryan Hammack to approve the May 4, 2022, minutes of the Green River Workforce Development Board. A vote was taken and the motion carried.

2. Green River Economic Development Corporation (EDC)

Chairperson Tammy Belt presented the minutes of the June 1, 2022 and September 7, 2022, Green River Economic Development Corporation.

A motion was made by Tammy Belt and seconded by Pat Clark to approve minutes of the June 1, 2022 and September 7, 2022, Green River Economic Development Corporation. A vote was taken and the motion carried.

Chairperson Belt reported the Green River EDC met on November 2, 2022. At this meeting, the status of default loans was discussed, approval of the final 2022 CEDS report, and the nominating committee was appointed.

Chairperson Belt reported the Green River EDC also met on December 7, 2022. At this meeting, the nominating committee recommended the slate of officers for 2023. Those include: Tammy Belt, Chair, Greg Collins, Vice-Chair and Brad Davis, Secretary. Also approved were the at-large member representatives for 2023. Those include: Greg Collins, Daviess County, Tina Snyder, Hancock County, Barbara Howard, McLean County, Kim Humphrey, Union County, Rachel Yarbrough, Webster County. The Ohio County at-large member is still under consideration.

3. GRADD Water Management Council

Chairman Pete Conrad presented the June 16, 2022, minutes of the GRADD Water Management Council.

A motion was made by Pete Conrad and seconded by Randy Greenwell to approve the June 16, 2022, minutes of the GRADD Water Management Council. A vote was taken and the motion carried.

4. Green River Area Council on Aging

Chairperson Henrietta Harris presented the August 2, 2022, minutes of the Green River Area Council on Aging.

A motion was made by Henrietta Harris and seconded by Pat Clark to approve the August 2, 2022, minutes of the Green River Area Council on Aging. A vote was taken and the motion carried.

Chairperson Henrietta Harris presented the October 4, 2002, minutes of the Green River Area Council on Aging.

A motion was made by Henrietta Harris and seconded by Steve Austin to approve the October 4, 2022, minutes of the Green River Area Council on Aging. A vote was taken and the motion carried.

Chairperson Henrietta Harris reported the Green River Area Council on Aging met on December 6, 2022. At this meeting, guest speakers Michelle Nobles and Michelle Hickman, from River Valley Behavioral Health provided information regarding the new national 988 Suicide Prevention and Crisis Line. The Crisis Line is available to anyone who is experiencing a mental health crisis or issue. Providers and staff provided program updates and information. Jennifer Williams introduced two new Case Managers who have joined the GRADD staff. The Ombudsman program is currently collecting for their annual Silver Bells program, which provides a bag of "goodies" to residents of personal care homes in the district, which will be delivered on December 20, 2022. The Nominating Committee presented the following slate of officers for 2023: Vice Chairperson, Franklin Powers and Secretary, Connie O'Leary.

5. GRADD Regional Transportation Committee

Chairman Steve Henry presented the minutes of the August 31, 2022, GRADD Regional Transportation Committee.

A motion was made by Steve Henry and second by Lauren Osowitz to approve the August 31, 2002, minutes of the GRADD Regional Transportation Committee. A vote was taken and the motion carried.

Chairman Steve Henry reported the GRADD Regional Transportation Committee met on November 30, 2022. At this meeting, the Nominating Committee made the following recommendations for 2023: Judge/Executive Adam O'Nan, chairman, Brian Howard, Vice-Chair and Donnie Mayton, Secretary. Gina Boaz shared information about the Kentucky Transportation Cabinet's DataMart website that provides data on roads, bridges, traffic, crash, budget and maps by county, district, or state.

The committee also reviewed the 2023 KY Freight Network; National Highway System, and Truck Parking Inventory and was informed the Kentuckians for Better Transportation Conference in Louisville will be held January 11-15, 2023. Tom Lovett with GRADD will present on the Safe Streets for All Grant.

G. Frankfort and Washington Updates

Representative Suzanne Miles reported Congressman Brett Guthrie was able to visit the 988 Suicide Prevention and Crisis Line and 911 centers in Daviess County during the legislative break. There is a potential for a resolution to be approved to fund government for the remainder of the year. Congressman Guthrie is working towards possible mental health legislation as well as legislation for the long-term care workforce.

Representative Suzanne Miles also reported legislators are looking forward to opening the session in January. She noted there have been several conversations on House Bill 8 which would make substantial changes to how various services are taxed within the state.

Alex Caudill gave an update from the Department of Local Government (DLG). Mr. Caudill reported Governor Andy Beshear has been visiting Western Kentucky. Governor Beshear made stops in Ohio and Henderson County where he made grants announcements. Disaster Recovery Community Development Block Grants should be announced in January 2023.

Austin Wetherington gave an update from Congressman James Comer's Office. Mr. Wetherington reported Congressman Comer has made visits to Henderson and Union Counties. He has also been selected as the Chairman for the House Committee on Oversight and Reform.

H. Staff Service Award

Chairman Brad Schneider presented Jennifer Alvey with a 20-year service award. He thanked Ms. Alvey for her service and dedication to GRADD.

IV. CHAIRMAN/EXECUTIVE DIRECTOR COMMENTS

Chairman Brad Schneider made the following comments:

- Congratulations Judge/Executive Adam O'Nan on being elected second vice president of the Kentucky Association of Counties (KACo);
- GRADD received a 2022 National Association of Development Organizations (NADO) Impact Award for the H2O Project;
- If you would like to attend the NADO Washington Conference in March and have not submitted your request form please do so to Kim Wells;
- The Department of Labor (DOL) awarded a nearly \$1.8 million dollar grant to GRADD to provide employment and workforce training services for dislocated workers and the long-term unemployed in the seven GRADD counties;

- Governor Beshear was in Ohio County on October 20, 2002 for the ribbon cutting and dedication of new homes for three Hartford families who were victims of the December 2021 tornadoes. The Ohio County Habitat for Humanity and the Ohio County Long Term Disaster Recovery Team constructed the new houses with assistance from numerous volunteers and groups;
- Governor Beshear announced two funded projects in McLean County on November 2, 2022. \$177,900 from the Land and Water Conservation Fund to install restrooms, sewer lines and a lift station at Myer Creek Park and \$139,564 from the Kentucky Transportation Cabinet to resurface Revlett Stroud Road;
- On November 8, 2022 Governor Beshear announced Western Kentucky Distilling Company's new distillery and warehouses would be making its home in Beaver Dam;
- Later that same day, Governor Beshear was in Henderson and made the following announcements:
  - \$163,325 in DRA funds to the City of Morganfield. Funds will be used to install a new pipeline, three manholes and four sluice gates. This investment is projected to benefit 1,959 families;
  - \$1,000,000 in funding to the City of Sebree Funds will replace nearly 9,000 feet of existing sewer line and install 100 feet of new sewer line. In total, this project will benefit 515 households and businesses;
  - City of Clay was selected by the Department for Local Government to receive \$32,367 from the federal Land and Water Conservation Fund. The project will undergo review by the National Parks Service prior to receiving funding;
  - Webster County Senior Center Expansion Project was awarded \$319,356 to renovate and expand the center in Dixon. The renovation will expand the facility's outdoor space to add a new outdoor entertainment center with a stage, as well as an expanded deck area. New freezer units will be installed in the kitchen to accommodate the demand for more prepared meals per day for seniors, which has increased over 400% since the beginning of COVID-19 pandemic; and
  - Henderson Community College's manufacturing and robotics labs received a \$650,000 grant from the Delta Regional Authority (DRA);
- Senate Minority Leader Mitch McConnell was at the GRADD office October 26, 2002 to announce a \$17.3M Infrastructure for Rebuilding America (INFRA) grant to rehabilitate the Rockport Railroad Bridge.

Joanna Shake made the following comments:

- Welcome to GRADD Jeannie Quattrocchi, Public Administration Specialist; Ashley Dowell Waiver Case Manager; Dawn Tignor Aging Case Manager; and Tiffany Corsey Aging Case Manager
- GRADD is soliciting sealed proposals from qualified firms of certified public accountants to audit the financial statements for the fiscal year ending June 30, 2023. This proposal includes an option of auditing the financial statements under a multi-year agreement subject to yearly renegotiation. For more information contact Mariah Myers;
- GRADD is hosting a blood drive on Wednesday, December 21, 2022 from 12:00 p.m. to 3:00 p.m. Everyone is welcome.



Mrs. Shake congratulated Gina Boaz on her upcoming retirement. She thanked Mrs. Boaz for her 29 years of service to GRADD.

V. OTHER BUSINESS

Chairman Brad Schneider gave an update from the GRADD Executive Committee, which met earlier today. A recommendation was made for the GRADD Board of Directors to begin meeting monthly in 2023.

A motion was made by Adam O'Nan and seconded by Steve Henry to approve the GRADD Board of Directors begin meeting monthly in 2023. A vote was taken and the motion carried.

VI. INSTALLATION OF OFFICERS

A. Nominating Committee Report

Vice Chairman Al Mattingly made the following Nominating Committee Report.

2023 Officers for a one-year term ending on December 31, 2023

Chairman	Hon. Steve Henry
Vice Chairman	Hon. Adam O'Nan
Secretary	Hon. Johnny "Chic" Roberts
Treasurer	Hon. Curtis Dame

2023 Executive Committee Members for a one-year term ending on December 31, 2023

Daviess	Hon. Charlie Castlen
Hancock	Hon. Johnny Roberts
Henderson	Hon. Brad Schneider
	Bill Markwell
McLean	Hon. Curtis Dame
Ohio	Hon. David Johnston
Union	Hon. Adam O'Nan
Webster	Hon. Steve Henry
Minority	Henrietta Harris
	Janeth Nichols
Emeritus	Robert Howard

The following have been nominated to serve as the Mayor's Representative for a two-year term ending on December 31, 2024

Henderson	Bradley S. Staton
McLean	Hon. Betty Howard
Union	Hon. Randy Greenwell

The following have been nominated to serve as the Citizen's Representative for McLean County to serve the remaining term ending on December 31, 2023

McLean  
Ohio

Vicki Hughes  
Beau Wright

The following have been nominated to serve as chairperson for a one-year term ending on December 31, 2023

Green River Area Council on Aging  
Green River Workforce Development Board  
Green River Economic Development Corporation  
GRADD Regional Transportation  
GRADD Water Management Council

Henrietta Harris  
Mickey Dunbar  
Tammy Belt  
Hon. Adam O'Nan  
Pete Conrad

B. Oath of Office

Vice Chairman Al Mattingly called on the incoming officers to come forward and take the Oath of Office.

Chairman Brad Schneider thanked outgoing members Vice Chairman Al Mattingly, Mayor Steve Austin and Mayor Jesse Johnson for their service on the GRADD Board of Directors.

Secretary Steve Henry presented Chairman Brad Schneider with a plaque and thanked him for his two years of leadership and guiding the Board through some very difficult and trying times in the GRADD region.

Chairman Brad Schneider closed the meeting with the following quote from Woodrow Wilson, "You are not here merely to prepare to make a living. You are here in order to enable the world to live more amply, with greater vision, with a finer spirit of hope and achievement. You are here to enrich the world."

VII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

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Steve Henry, Secretary

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Brad Schneider, Chairman