



Green River Area Development District

300 GRADD Way
Owensboro, Kentucky
42301-0200

GRADD.COM

GRADD BOARD OF DIRECTOR'S MEETING

TO: Members and Associates of the Green River Area Development District Board of Directors

FROM: Office of the District

SUBJECT: Minutes of the Board of Directors' General Membership Meeting of February 8, 2023.

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on February 8, 2023, at 10:30 a.m. The meeting was held at the GRADD Office, 300 GRADD Way, Owensboro, KY. A quorum was present with members in attendance listed below.

BOARD OF DIRECTORS

| | |
|-------------------|---|
| DAVIESS COUNTY: | Judge/Executive Charlie Castlen, Lauren Osowicz, Henrietta Harris, Nate Pagan |
| HANCOCK COUNTY: | Judge/Executive Johnny Roberts, Mayor Chad Gregory, Franklin Powers |
| HENDERSON COUNTY: | Judge/Executive Brad Schneider, Mayor David Sellers, Bill Markwell |
| McLEAN COUNTY: | Judge/Executive Curtis Dame, Mayor Betty Howard, Vicki Hughes |
| OHIO COUNTY: | Judge/Executive David Johnston, Mayor Paul Sandefur, Mayor Beau Wright |
| UNION COUNTY: | Mayor Randy Greenwell, Melissa Coker |
| WEBSTER COUNTY: | Judge/Executive Steve Henry, Mayor Pat Clark |

COMMITTEE CHAIRPERSONS PRESENT

Green River Workforce Development Board – Mickey Dunbar
Green River Area Council on Aging – (Henrietta Harris)
Green River Economic Development Corporation – Tammy Belt
GRADD Water Management Council – Pete Conrad

BOARD OF DIRECTORS ABSENT

| | |
|-----------------|--------------------------------------|
| DAVIESS COUNTY: | *Robert Howard, Mayor Patsy Mayfield |
| HANCOCK COUNTY: | All present |



Steve Henry, Chairman | Adam O'Nan, Vice Chairman | Johnny "Chic" Roberts, Secretary | Curtis Dame, Treasurer | Joanna Shake, Executive Director

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Serving the Municipal and County Governments of Daviess, Hancock, Henderson, McLean, Ohio, Union, & Webster



HENDERSON COUNTY: *Mayor Brad Staton, *Janeth Nicolas
McLEAN COUNTY: All present
OHIO COUNTY: All present
UNION COUNTY: *Judge/Executive Adam O'Nan
WEBSTER COUNTY: *Ryan Hammack

COMMITTEE CHAIRPERSONS ABSENT

Green River Transportation Committee – (*Judge/Executive Adam O'Nan)

GUESTS AND STAFF PRESENT

Mayor Cris Payne, City of Waverly
Mayor Jeff Fuqua, City of Fordsville
Mayor Dorris Crowley, City of Dixon
Corey Elder, Congressman James Comer's Office
Gilbert Mischel, Senator Mitch McConnell's Office
Alex Caudill, Department for Local Government
Keirsten Jaggars, Kentucky Transportation Cabinet
Dr. Jason Warren, Henderson Community College
Dr. Scott Williams, Owensboro Community College
David Coleman, City of Hartford
Charles Mattingly, City of Fordsville
Brad Davis, Greater Owensboro Economic Development
Joanna Shake, Executive Director, GRADD
Mariah Myres, Director of Finance, GRADD
Blake Edge, Director of Community & Economic Development, GRADD
Michelle Drake, Workforce Training and Business Administrator, GRADD
Sarah Duncan, Director of Waiver Services, GRADD
Andrew Rudkosky, Network Administrator, GRADD
Jessie Howard, Special Projects Coordinator, GRADD
Cheryl Peters, Accounting Clerk, GRADD
Beth Ferguson, Accounting Clerk, GRADD
Sarah Dowell, Fiscal Contracts Coordinator, GRADD
Marissa Haight, Waiver Finance Intern, GRADD
Hunter Phillips, DRA Program Advisor, GRADD
Taylor Burchett, Regional Transportation Planner, GRADD
Jeannie Quattrocchi, Public Administration Specialist, GRADD
Jennifer Alvey, GIS Analyst, GRADD
Cheyton Pendley, Infrastructure Planner, GRADD
Coli Smith, Economic Development Specialist, GRADD
Dana Garrett, Community Development Planner, GRADD
Tom Lovett, MPO Coordinator, GRADD
Leslie Wilson, Community Services Manager, GRADD
Amber Gebhard, ADRC Coordinator, GRADD
Kim Wells, Executive Assistant, GRADD

I. CALL TO ORDER

Chairman Steve Henry called the meeting to order at 10:30 a.m., led with the Pledge of Allegiance and Mickey Dunbar opened the meeting with prayer. Chairman Henry then welcomed all guests.

II. OLD BUSINESS

A. Secretary's Report

Secretary Johnny Roberts presented the minutes of the January 11, 2023, GRADD Board of Directors meeting for approval.

A motion was made by Johnny Roberts and seconded by Pat Clark to approve the minutes of the January 11, 2023, GRADD Board of Directors meeting. A vote was taken and the motion carried.

Secretary Johnny Roberts presented the minutes of the January 11, 2023, GRADD Executive Committee meeting for approval.

A motion was made by Johnny Roberts and seconded by Charlie Castlen to approve the minutes of the January 11, 2023, GRADD Executive Committee meeting. A vote was taken and the motion carried.

B. Treasurer's Report

Treasurer Curtis Dame presented the Treasurer's Report for the period of July 1, 2022 – December 31, 2022.

A motion was made by Curtis Dame and seconded by David Johnston to approve the Treasurer's Report for the period July 1, 2022 – December 31, 2022, which is subject to audit. A vote was taken and the motion carried.

Treasurer Curtis Dame reported a Request for Qualifications (RFQ) for audit services returned only one response with a \$49,000 bid. The Finance Committee has chosen to submit another RFQ, which will be published and due to GRADD by February 28, 2023.

III. NEW BUSINESS

A. The Power of Where: Geographic Information Systems (GIS) Services

Jennifer Alvey, GIS Analyst gave an overview of how GIS can assist in the planning of projects by analyzing spatial data and providing not only paper maps but online interactive web maps and data collection. Ms. Alvey reviewed several projects that were done by using GRADDs GIS services in the region.

B. Kentucky Deferred Compensation Resolution

Chairman Steve Henry read the Kentucky Deferred Compensation Resolution.

Joanna Shake explained if approved, this resolution will expand the eligibility of participants to include part-time employees. These employees would work a certain amount of hours over a three year period to be able to participate in the Kentucky Deferred Compensation Plan(s).

A motion was made by David Johnston and seconded by Mickey Dunbar to approve the Kentucky Deferred Compensation Resolution. A vote was taken and the motion carried.

C. Fiscal Year 2023 2nd Quarter Revised Budget

Treasurer Curtis Dame presented the Fiscal Year 2023 2nd Quarter Revised Budget for approval. He noted the revenue budget explanations which included the \$1.798 million that was awarded to the Workforce Development Department. However, only \$500,000 is being budgeted at this time as to reserve for other fiscal years.

Treasurer Dame also reviewed the revised budget expenditure explanations which included costs for RingCentral licenses due to additional hires, repairs and maintenance and changes to the contractual services and direct program expenditures. These will fluctuate based on program dollars and are expected to increase over the fiscal year.

A motion was made by Curtis Dame and seconded by Nate Pagan to approve the Fiscal Year 2023 2nd Quarter Revised Budget. A vote was taken and the motion carried.

D. Board Bylaws Amendment – Monthly Meeting

Chairman Steve Henry noted the change of monthly meetings was approved in December; however, the Board Bylaws state any bylaw amendments must be distributed to Board members at least 10 days prior to approval. To stay in compliance, the amendment was sent via email to all Board members on January 25, 2023.

A motion was made by Pat Clark and seconded by David Johnston to approve an amendment to the GRADD Board of Directors bylaws changing to monthly meetings. A vote was taken and the motion carried.

E. Committee Reports

1. Green River Workforce Development Board

Chairman Mickey Dunbar reported the Green River Workforce Development Board met on February 1, 2023. At this meeting, Mike Riley, HR Director from Bluegrass Area Development District (ADD) provided information regarding the Transition to Transformation Program. The program provides work opportunities for individuals battling substance abuse disorders. As the Board moves forward, its focus is on providing assistance to untapped labor pools including those in recovery.

The Workforce Development staff will be submitting the first quarterly report later this month to the Department of Labor for the Skills to Succeed National Dislocated Worker Grant. To date, 38 participants have been enrolled and recruitment of job seekers as well as outreach to employers continues. GRADD's Hire to Operate (H2O) Project, which was funded through a Delta Regional Authority (DRA) grant, will be the focus of a webinar provided next week by Syracuse University's Environmental Finance Center: Strengthening the Water Sector Workforce in Kentucky.

DRA has recently released a Request for Proposal and based on the success of the H2O Project as well as continued needs, an application will be made to continue to support water and wastewater utilities in the DRA counties.

2. Green River Area Council on Aging

Chairperson Henrietta Harris reported the Green River Area Council on Aging met on February 7, 2023. At this meeting, Caleb Farkas, Business Development Manager with Hospice and Palliative Care of Western Kentucky presented information regarding end-of-life care and hospice services. Provider reports were presented by the County Aging Coordinators. Council sub-committees, which include Outreach, Food Insecurity, and Mental Health, used a portion of the meeting time to meet in small groups and report to the full council about the progress. The next meeting of the Green River Area Council on Aging will be held on March 28, 2023.

3. GRADD Regional Transportation Committee

Taylor Burchett introduced herself to the Board as the new Regional Transportation Planner following Gina Boaz's retirement. Ms. Burchett reported in January, staff attended the Kentuckians for Better Transportation (KBT) conference and quarterly Kentucky Transportation Committee meetings. The SHIFT 2023 process has begun and sponsorship of projects will take place in March and April. The next GRADD Regional Transportation Committee meeting will be February 22, 2023.

4. GRADD Water Management Council

Chairman Pete Conrad reported Infrastructure Planner, Cheyton Pendley, started conducting the annual Drinking Water & Wastewater system visits in mid-January. Nineteen of the 56 visits have been completed with plans to have all complete by March. The Cleaner Water Grant Program is still ongoing. Cheyton Pendley has continued to coordinate with both Kentucky Infrastructure Authority (KIA) and the recipients to complete the program requirements to receive these funds. If there are any questions regarding the Cleaner Water Grant Program, please feel free to contact Mr. Pendley. Mr. Conrad stated the KIA Call for Projects closed on December 16, 2022. There were 15 projects submitted for the Clean Water SRF and 33 submitted for the Drinking Water State Revolving Fund (SRF) for a total of 48 projects submitted.

5. Green River Economic Development Corporation (EDC)

Chairperson Tammy Belt reported annual interest rate letters have been sent to clients. The Revolving Loan Fund (RLF) has eight potential clients and one application has been received and is currently under staff review. Staff is reviewing guidelines to defederalize funds which will be presented at the next EDC meeting.

The RLF Plan for CARES funds is under review and being updated and will be submitted to the EDC at the April meeting. Chairperson Belt introduced Colie Smith, Economic Development Specialist with GRADD. Mr. Smith will be working the EDC as well as administration of the RLF Program.

F. Frankfort and Washington Updates

Alex Caudill gave an update from the Department for Local Government. Mr. Caudill congratulated Corey Elder as he has been accepted into the Delta Regional Authority (DRA) Leadership Initiative Program. County Budget Workshops will be held at the Barren River Area Development District (ADD) on February 22, 2023; Purchase ADD on February 23, 2023; and the Pennyrite ADD on February 24, 2023. All workshops are from 9:00 a.m. to 12:00 p.m. The Office of Broadband Development will hold a Broadband Listening Tour on February 21, 2023, at GRADD beginning at 1:00 p.m. Governor Andy Beshear will be in Owensboro on February 13, 2023 to make several grant announcements.

Corey Elder gave an update from Congressman James Comer's office. Mr. Elder reported Congressman Comer recently introduced HR 139, the Stopping Home Office Work's Unproductive Problems (SHOW UP) Act. Mr. Elder hopes to have the Congressman in the District later in February and several visits in March. Once those visits get scheduled, he will pass those along to the group.

Gilbert Mischel gave an update from Senator Mitch McConnell's office. Mr. Mischel reported Elroy Larimore, who was a charter member of the Barren River Area Development District passed away on February 4, 2023. Mr. Mischel congratulated GRADD on receiving a Safe Streets for All grant from the Department of Transportation in the amount of \$172 million. These funds will be used to develop a comprehensive safety action plan. Mr. Mischel also extended the assistance of his office on several cases which the federal agency may assist.

IV. INTERGOVERNMENTAL REVIEWS

Jessie Howard presented the following Regional Executive Orders:

Morgantown Road Water Line Loop Construction
City of Whitesville KY2023-0109-0016

City of Whitesville Hydrants Project
City of Whitesville KY2023-0109-0017

Daviess County Fiscal Court Hydrants Project
Daviess County Fiscal Court KY2023-0109-0018

Floral Road Water Main Extensions
East Daviess County Water Association KY2023-0109-0019

Regional Water Resource Agency (RWRA) Manhole Rehabilitation
RWRA KY2023-0110-0021

Lewisport Wastewater Plan Pump & Motor Replacements
City of Lewisport KY2023-0110-0022

Morton Lane Lift Station

City of Lewisport KY2023-0110-0023

Hawesville/Lewisport Emergency Interconnect

City of Lewisport KY2023-0110-0024

Corydon Sewer System Maintenance Project

City of Corydon KY2023-0110-0025

Raw Water Intake & Pipeline Project

Henderson Water Utility KY2023-0110-0026

Beech Grove Water Storage Tank Repainting

Beech Grove Water System KY2023-0110-0027

Island Water Meter Replacement

City of Island KY2023-0110-0028

MCRWC Clearwell Elevated Tank Rehab

McLean County Regional Water Commission KY2023-0110-0029

US 431 & KY 81 Water Tank Repair

North McLean County Water District KY2023-0110-0030

Centertown Mill Street Sewer & Lift Station Rehab

City of Centertown KY2023-0110-0031

Centertown Master Meter Installation Project

City of Centertown KY2023-0110-0032

Gillespie Street Water Line Replacement

City of Hartford KY2023-0110-0033

Stanley Road & Spenser Lane Water Line Extension

Ohio County Fiscal Court KY2023-0110-0034

Ohio County Water District Bell's Run Water Tank Painting

Ohio County Water District KY2023-0110-0035

Hamlin Chapel Road Water Line Replacement

Ohio County Water District KY2023-0110-0036

North Morgan Street Water Line

City of Morganfield KY2023-0110-0037

Waverly Lift Station Generator Project

City of Waverly KY2023-0110-0038

KY 109 Water Improvements Project

Union County Water District KY2023-0110-0039

Yancy Greenwell-Irvin Hancock Line Replacement
Union County Water District KY2023-0110-0040

City of Clay 1st Street, 2nd Street, and East Railroad Street Water Line Replacement
City of Clay KY2023-0110-0041

City of Dixon Water Line Replacement
City of Dixon KY2023-0110-0042

Providence City Lake Pump House Generator
City of Providence KY2023-0110-0043

Providence Water Meter Replacement
City of Providence KY2023-0110-0044

Webster County Sanitation District Pump Station #1 Replacement
Webster County Fiscal Court KY2023-0110-0045

A motion was made by Curtis Dame and seconded by Randy Greenwell to approve the above-stated Regional Executive Orders. A vote was taken and the motion carried.

V. **CHAIRMAN/EXECUTIVE DIRECTOR COMMENTS**

Chairman Steve Henry made the following comments:

- The Kentucky Council of ADDs Legislative Breakfast will be held on February 9, 2023, at 7:00 a.m. ET in the Capitol Annex Cafeteria.
- Kentucky Education and Labor Cabinet Secretary Jamie Link stopped by the Kentucky Career Center Green River branch on January 10, 2023 to meet with the staff. The group discussed services offered to job seekers and employers.
- GRADD received \$172,812.80 from the Department of Transportation for its Safe Streets for All Plan.

Joanna Shake made the following comments:

- Congratulations to Tom Lovett on successfully securing the Safe Streets For All grant from the Department of Transportation.
- GRADD staff is visiting every county to provide information about services and resources to city and county officials. While the training is designed for newly elected officials, any official interested in learning more about GRADD is invited to attend. Upcoming Newly Elected Officials Trainings: Webster County – February 21, 2023 at 5:30 p.m. at the Webster County Senior Center and Hancock County – February 23, 2023, at 5:30 p.m. at the Hancock County Career Center.
- Welcome to GRADD: Bailey Wiggins, Waiver Case Manager; Tiffany Lindsey, Benefits Enrollment Specialist and Kyndall Wolf, Waiver Case Manager.
- GRADDs AmeriCorps Program held a Martin Luther King Day of Service on January 16, 2023.

- Grant Opportunities:
 - The Kentucky Department for Local Government is accepting applications for Land and Water Conservation Fund grants. Applications must be submitted no later than May 31, 2023.
 - The Kentucky Department for Local Government is accepting applications for Recreational Trails Program grants. Applications must be submitted no later than May 31, 2023.
 - The 2023-2024 Kentucky Pride Fund has three grant opportunities available:
 - Recycling
 - Composting
 - Household Hazardous Waste Management
 - The application deadline is Monday, April 3, 2023
 - Crumb Rubber/Tire Derived Products Grant Applications Now Being Accepted. The Kentucky Energy and Environment Cabinet is accepting grant proposals for projects that promote the use of recycled Kentucky waste tires. Applications must be received by 4:30 p.m. on April 3, 2023, via email to lisa.evans@ky.gov.

Lastly, Mrs. Shake noted the list of commonly used acronyms that was distributed to the group.

VI. OTHER BUSINESS

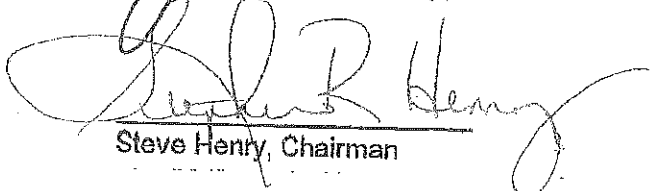
Chairman Steve Henry reported he and Vice Chairman Adam O'Nan would be testifying in front of the House A & R Committee on February 9, 2023, speaking on the importance of federal funding to the ADDs and the impact it has on region.

Tom Lovett noted he is working to keep sam.gov accounts active and if agencies should receive a notice that it will cost money to reactivate; those are scams as it is done for no charge.

VII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.


Johnny Roberts, Secretary


Steve Henry, Chairman