



Green River Area Development District

300 GRADD Way
Owensboro, Kentucky
42301-0200

GRADD.COM

GRADD BOARD OF DIRECTOR'S MEETING

TO: Members and Associates of the Green River Area Development District Board of Directors

FROM: Office of the District

SUBJECT: Minutes of the Board of Directors' General Membership Meeting of May 10, 2023.

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on May 10, 2023, at 10:30 a.m. The meeting was held at the GRADD Office, 300 GRADD Way, Owensboro, KY. A quorum was present with members in attendance listed below.

BOARD OF DIRECTORS

DAVISS COUNTY:	Judge/Executive Charlie Castlen, Mayor Patsy Mayfield, Lauren Osowicz, Henrietta Harris
HANCOCK COUNTY:	Judge/Executive Johnny Roberts, Mayor Chad Gregory
HENDERSON COUNTY:	Mayor David Sellers, Bill Markwell
McLEAN COUNTY:	Judge/Executive Curtis Dame, Mayor Betty Howard, Vicki Hughes
OHIO COUNTY:	Judge/Executive David Johnston
UNION COUNTY:	Judge/Executive Adam O'Nan, Mayor Randy Greenwell
WEBSTER COUNTY:	Judge/Executive Steve Henry, Mayor Pat Clark

COMMITTEE CHAIRPERSONS PRESENT

Green River Workforce Development Board - Mickey Dunbar
Green River Area Council on Aging - (Henrietta Harris)
Green River Economic Development Corporation - Tammy Belt
GRADD Water Management Council - Pete Conrad
Green River Transportation Committee - (Judge/Executive Adam O'Nan)
GRADD Hazard Mitigation Council - Jeremy Moore

BOARD OF DIRECTORS ABSENT

DAVISS COUNTY:	*Nate Pagan, *Robert Howard
HANCOCK COUNTY:	*Franklin Powers

*Excused absence: Chairman | Adam O'Nan, Vice Chairman | Johnny "Chic" Roberts, Secretary | Curtis Dame, Treasurer | Joanna Shake, Executive Director



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Green River Area Development District Board of Director's Meeting Minutes
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HENDERSON COUNTY: *Judge/Executive Brad Schneider, Mayor Brad Staton,
 Janeth Nicolas
McLEAN COUNTY: All present
OHIO COUNTY: Mayor Beau Wright, *Mayor Paul Sandefur
UNION COUNTY: Melissa Coker
WEBSTER COUNTY: *Ryan Hammack

COMMITTEE CHAIRPERSONS ABSENT

GUESTS AND STAFF PRESENT

Representative DJ Johnson, Kentucky State Representative
Mayor Jeff Fuqua, City of Fordsville
Mayor Cris Payne, City of Waverly
Corey Elder, Congressman James Comer's Office
Dr. Jason Warren, Henderson Community & Technical College
Joanna Shake, Executive Director, GRADD
Jennifer Williams, Director of Aging & Social Services, GRADD
Mariah Myres, Director of Finance, GRADD
Blake Edge, Director of Community & Economic Development, GRADD
Sarah Duncan, Director of Waiver Services, GRADD
Andrew Rudkosky, Network Administrator, GRADD
Jessie Howard, Special Projects Coordinator, GRADD
Cheryl Peters, Accounting Clerk, GRADD
Beth Ferguson, Accounting Clerk, GRADD
Reenee Fogle, Accounting Clerk, GRADD
Sarah Dowell, Fiscal Contracts Coordinator, GRADD
Leslie Wilson, Community Services Manager, GRADD
Kristy James, CCC Coordinator, GRADD
Amber Gebhard, ADRC Coordinator, GRADD
Amber Phelps, In-Home Services Manager, GRADD
Amber Graham, Waiver Case Manager, GRADD
Megan Joines, Waiver Case Manager, GRADD
Dana Garrett, Community Development Planner, GRADD
Colie Smith, Regional Resiliency Coordinator, GRADD
Jeannie Quattrocchi, Public Administration Specialist, GRADD
Jill Gray, Assistant Director of Workforce Development, GRADD
Paula Payne, Workforce Development Coordinator, GRADD
Kim Wells, Executive Assistant, GRADD
Donna Behl, ADRC Counselor, GRADD

I. CALL TO ORDER

Chairman Steve Henry called the meeting to order at 10:30 a.m., led with the Pledge of Allegiance and Vice Chairman Adam O'Nan opened the meeting with prayer. Chairman Henry then welcomed all guests and new board member Jeremy Moore, Chairman of the GRADD Hazard Mitigation Council.

II. OLD BUSINESS

A. Secretary's Report

Secretary Johnny Roberts presented the minutes of the April 12, 2023, GRADD Board of Directors meeting for approval.

A motion was made by Johnny Roberts and seconded by Bill Markwell to approve the minutes of the April 12, 2023, GRADD Board of Directors meeting. A vote was taken and the motion carried.

B. Treasurer's Report

Treasurer Curtis Dame presented the Treasurer's Report for the period of July 1, 2022 – March 31, 2023.

A motion was made by Curtis Dame and seconded by Adam O'Nan to approve the Treasurer's Report for the period July 1, 2022 – March 31, 2023, which is subject to audit. A vote was taken and the motion carried.

III. NEW BUSINESS

A. History of the Land & Water Program

Jeannie Quattrocchi, Public Administration Specialist explained Congress established the Land & Water Conservation Fund (LWCF) in 1964 to provide funding for the development of new or existing outdoor recreational facilities or the acquisition of land for future outdoor recreational facilities. The LWCF is funded by zero taxpayer dollars, instead using revenue from the federal oil and gas leases on the Outer Continental Shelf and is administered by the Department of the Interior's National Park Service and the Department for Local Government. On August 4, 2020 the Great American Outdoor Act went into effect, and the LWCF became permanently fully funded at \$900 million every year. Eligible projects include sports courts, playgrounds and picnic shelters. Land or water may be acquired to add to an existing recreation area. Ms. Quattrocchi noted the application cycle is open from January through May. Project approval usually takes about a year with notification letters sent out in January or February of year two. For more information, visit www.gradd.com or contact Ms. Quattrocchi.

B. Fiscal Year 2023 – 3rd Quarter Revised Budget

Treasurer Curtis Dame reviewed the Fiscal Year 2023 3rd Quarter Revised Budget which included the AmeriCorps grant agreement spanning September 2022 to August 2023. On the expenditures side the computer equipment, supplies and maintenance increases are associated with Mains'l and Medicaid Waiver billing. These are estimated based on the number of clients in the Waiver Program and is subject to change. Treasurer Dame also noted the Direct Program Expenditures will fluctuate based on program dollars and are expected to increase in the AmeriCorps Senior Connections program.

A motion was made by Curtis Dame and seconded by Adam O'Nan to approve the Fiscal Year 2023 3rd Quarter Revised Budget. A vote was taken and the motion carried.

C. Draft Budget – Fiscal Year 2024

Treasurer Curtis Dame reported the Draft Budget for Fiscal Year 2024 is based on allocations from Fiscal Year 2023 and contracts that have been received for FY 2024. The most significant revenue increase comes from the Medicaid Waiver Participant Directed Services (PDS) Program. The Department for Medicaid Services passed a ten-percent increase for non-residential services, which includes case management and financial management resulting in a \$503,878 increase. GRADD will also receive an additional \$15 million generated from wages paid to employees of participants in the PDS Program. The Skills 2 Succeed grant was awarded in July 2023 and does not expire until July 2024. This is reflected in a carryover balance and will be revised after the first quarter to reflect actual balances, if needed.

Treasurer Curtis Dame noted expenditures for FY 2024 include a four-percent increase per GRADD employee and 1-percent for merit raises/salary adjustments and one-percent for three new positions to be filled in FY 2024.

A motion was made by Curtis Dame and seconded by Pat Clark to approve the Draft Budget for Fiscal Year 2024. A vote was taken and the motion carried.

D. Revolving Loan Fund (RLF) Plan Approval

Colie Smith, Regional Resiliency Coordinator/Economic Development Specialist, reported the Economic Development Administration (EDA) had distributed guidance for the 2023 Revolving Loan Fund (RLF) Plan. Mr. Smith emailed the GRADD Board of Directors the updated Plan and a summary of changes for review. (see attached) The RLF Strategy and RLF Operating Procedures were the focus as Mr. Smith wanted to streamline the loan process and make it as seamless as possible.

A motion was made Tammy Belt and seconded by Charlie Castlen to approve the Revolving Loan Fund Plan. A vote was taken and the motion carried.

E. Revolving Loan Fund – Loan Summary

Chairperson Tammy Belt reviewed the loan summary for PK Mechanical, LLC. Kim Montgomery is requesting \$250,000 to purchase a building owned by BFD Enterprises and one forklift to continue automation systems and boiler/pressure vessel services to several businesses in the area. This \$375,000 investment is projected to create 12 jobs over the first two years.

A motion was made by Adam O'Nan and seconded by Curtis Dame to approve the PK Mechanical, LLC Revolving Loan Fund loan in the amount of \$250,000. A vote was taken and the motion carried.

F. Committee Reports

1. GRADD Hazard Mitigation Council

Chairman Jeremy Moore reported the GRADD Hazard Mitigation Council met on March 23, 2023. At this meeting, Colie Smith gave a final report on the Water and Wastewater Infrastructure risk assessment add-on to the GRADD Hazard Mitigation Plan. Nick Grinstead, Kentucky Emergency Management presented information about FEMA Hazard Mitigation Assistance programs and discussed local capabilities/limitations when pursuing federal funding for hazard mitigation projects.

2. Green River Economic Development Corporation (EDC)

Chairperson Tammy Belt reported the Green River EDC met on May 3, 2023. At this meeting, a Revolving Loan Fund application for PK Mechanical, LLC was reviewed and approved in the amount of \$250,000. The 2023 GRADD RLF Plan was presented and approved. The EDC bylaws were amended to allow the corporation to nominate and approve at-large members; previous bylaws stated the corporation would nominate and the GRADD Executive Committee would approve. The following were presented and appointed as new members:

- Marty Shephard - At Large Member for Ohio County
- Jim Davis - Banker - Henderson County
- Brandon Gentry – Loan Review Committee

On April 20, 2023, a Small Business Forum was held in Union County. Information was presented on RLF to business owners and entrepreneurs.

3. Green River Workforce Development Board

Chairman Mickey Dunbar reported the Green River Workforce Development Board met on May 3, 2023. At this meeting, Tesa Turner, Manager of Eastern Kentucky Concentrated Employment Program (EKCEP) Special Population Program, discussed working with individuals re-entering the workforce following incarceration or rehab. The Workforce Development Department continues to serve job seekers with the Skills to Succeed grant and grant announcements for the H2O Project should be made by the end of this month.

4. Green River Area Council on Aging

Chairperson Henrietta Harris reported the aging assessor and case managers continue to assess seniors to clear the waiting list for home delivered meals. There are currently 259 seniors waiting to be assessed. The Waiver Department continues to work toward serving those who need services in the district. There are 90 individuals waiting to be added as staff are trained. The Aging & Disability Resource Center has assisted 1,374 callers during the months of March and April.

Chairperson Henrietta Harris reminded the board that May is Older Americans Month. The theme is "Aging Unbound." Each senior center in the District will be hosting Older Americans' Month events. Those events can be found in the social services newsletter. The next meeting of the Green River Area Council on Aging will be June 6, 2023 at the GRADD office.

5. GRADD Regional Transportation Committee (RTC)

Chairman Adam O'Nan reported 21 Strategic Highway Investment Formula for Tomorrow (SHIFT) projects have been sponsored. The Kentucky Transportation Cabinet District 2 also sponsored 11 projects in the region. Taylor Burchett attended the quarterly Area Development Districts (ADDs) planners meeting and a Statewide Transportation Planning meeting. The next meeting of the GRADD Regional Transportation Committee is May 22, 2023 at 1:00 p.m. at the GRADD office.

6. GRADD Water Management Council

Chairman Pete Conrad reported Infrastructure Planner, Cheyton Pendley, completed the remaining system visits in April. The Cleaner Water Grant Program is still ongoing. Cheyton Pendley has continued to coordinate with both the Kentucky Infrastructure Authority (KIA) to complete the program requirements to receive funding. The next meeting of the GRADD Water Management Council will be held on June 15, 2023 at 1:30 p.m. at the GRADD office.

E. Frankfort and Washington Updates

Corey Elder gave an update from Congressman James Comer's office. Mr. Elder reported Congressman Comer held a Coffee with the Congressman in Henderson County and made a stop in Union County as well. Congressman Comer is working on a legislative package that will uphold transparency and financial disclosures of senior elected officials and staff. Congressman Comer is also working with FEMA on how the agency analyzes flood plains which could affect homes that are not usually in a flood plain.

Jason Hasert gave an update from Senator Rand Paul's office. Mr. Hasert reported Senator Paul continues to be concerned about reducing budgets and controlling spending in Washington. Mr. Hasert also reminded guests that Rebecca Seidel is new to Senator Paul's staff and she can assist constituents with grants and letters of support.

Representative DJ Johnson reported committees are reviewing business that was conducted in the last legislative session as well as what was not accomplished. On the horizon for the next legislative session will be the budget.

Dr. Jason Warren gave an update on the Commonwealth West Healthcare Innovation Center.

IV. INTERGOVERNMENTAL REVIEWS

Jessie Howard presented the following Regional Executive Orders:

Habitat of Owensboro Neighborhood
Daviess County Fiscal Court KY2023-0406-0514

Stanley Park Lighting Project
Daviess County Fiscal Court KY2023-0426-0683

**Agreement Between KYTC & Evansville MPO Regional Pavement
Management System**

Evansville Metropolitan Planning Organization KY2023-0424-0655

Webster County Courthouse Security

Webster County Fiscal Court KY2023-0427-0688

A motion was made by Mickey Dunbar and seconded by
Betty Howard to approve the above-stated Regional
Executive Orders. A vote was taken and the motion carried.

V. CHAIRMAN/EXECUTIVE DIRECTOR COMMENTS

Chairman Steve Henry made the following comments:

- Governor Andy Beshear was in Webster County on April 17, 2023 where he announced \$395,00 for replacement of water meters in Providence, \$300,000 for replacement of water lines throughout the town of Clay \$36,000 to determine waterlines replacement in Dixon \$59,714 for a pump station upgrade and over \$150,000 was given to two local nonprofits.
- World Elder Abuse Awareness Day (WEAAD) is June 15, 2023. One of the many ways you can help build a national elder justice movement is by joining the 2nd annual virtual Walk for WEAAD. GRADD has two teams you can join the GRADD Green Team or the GRADD Team. Sign up online at <https://weaad.walkertracker.com/>.
- The Kentucky Department for Local Government is accepting applications for Land and Water Conservation Fund grants. Applications must be submitted no later than May 31, 2023.
- The Kentucky Department for Local Government is accepting applications for Recreational Trails Program grants. Applications must be submitted no later than May 31, 2023.
- The Delta Regional Authority (DRA) has announced funding availability for the States' Economic Development Assistance Program (SEDAP). (Only applicants in Henderson, McLean, Union and Webster Counties are eligible for DRA funding)
- The Delta Regional Authority (DRA) has announced funding availability for the Community Infrastructure Fund (CIF) and has announced funding availability for the Strategic Planning Program.

Joanna Shake made the following comments:

- Noted the Diversity, Equity and Inclusion Training for members was conducted prior to the April meeting. Those that were unable to attend need to watch the recorded training and return their signed affidavit to Jennifer Williams.
- The Stand Against Child Abuse took place on April 14th on the front lawn of Kentucky Wesleyan College. Over 350 participants enjoyed informational booths, face painting and a special tree planting ceremony in remembrance of Kentucky children who were critically injured or passed away because of child abuse.

- Feed Seniors Now food delivery day was held on April 19, 2023 with 442 bags of groceries delivered.
- The Kentucky Career Center hosted Grab A Bag Job Fairs in Daviess, Henderson and Ohio Counties. Individuals were able to get information on current job opportunities and how to apply.
- Welcome to GRADD: Megan Joines and Amber Graham, Waiver Case Managers and Jakob March, Local Government Analyst.

Joanna Shake reported Jennifer Williams has submitted her letter of retirement effective October 1, 2023. Mrs. Shake thanked Mrs. Williams for the compassion and dedication she has shown to the seniors in the GRADD region. Leslie Wilson will be promoted to Director for Aging and Social Services.

VI. OTHER BUSINESS


Chairman Steve Henry read a card from Vice Chair Adam O'Nan expressing his appreciation for the sentiment of flowers and visitors during the passing of his mother.

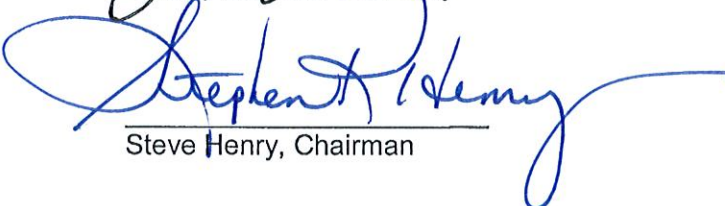
Chairman Steve Henry reported June 14, 2023 GRADD Board of Directors meeting has been rescheduled to June 21, 2023 at 10:30 a.m.

Abby Miarecki Shelton presented Joanna Shake with a Kentucky Colonel certificate signed by Governor Andy Beshear.

VII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.


Johnny Roberts, Secretary


Steve Henry, Chairman