

GRADD BOARD OF DIRECTOR'S MEETING

TO: Members and Associates of the Green River Area Development District Board of Directors

FROM: Office of the District

SUBJECT: Minutes of the Board of Directors Meeting of November 8, 2023.

The Board of Directors of the Green River Area Development District (GRADD) held its monthly meeting November 8, 2023, at 10:30 a.m. The meeting was held at the GRADD office, 300 GRADD Way, Owensboro, KY. A quorum was present with members in attendance listed below.

BOARD OF DIRECTORS

DAVISS COUNTY:	Judge/Executive Charlie Castlen, Nate Pagan, Henrietta Harris, Lauren Osowicz
HANCOCK COUNTY:	Judge/Executive Johnny Roberts, Mayor Chad Gregory, Franklin Powers
HENDERSON COUNTY:	Judge/Executive Brad Schneider, Mayor Brad Staton, Janeth Nicolas, Bill Markwell
McLEAN COUNTY:	Judge/Executive Curtis Dame, Vicki Hughes
OHIO COUNTY:	Judge/Executive David Johnston, Mayor Beau Wright, Mayor Paul Sandefur
UNION COUNTY:	Mayor Randy Greenwell
WEBSTER COUNTY:	Judge/Executive Steve Henry

COMMITTEE CHAIRPERSONS PRESENT

Green River Area Council on Aging - (Henrietta Harris)
Green River Economic Development Corporation - Tammy Belt
GRADD Hazard Mitigation Council - Jeremy Moore
Green River Workforce Development Board - Mickey Dunbar
GRADD Water Management Council - (Judge/Executive Johnny Roberts)

*Excused absence



Steve Henry, Chairman | Adam O'Nan, Vice Chairman | Johnny "Chic" Roberts, Secretary | Curtis Dame, Treasurer | Joanna Shake, Executive Director

270.926.4433 | Fax: 270.684.0714 | GRADD.com | TDD Users: 800.648.6056

Serving the Municipal and County Governments of Daviess, Hancock, Henderson, McLean, Ohio, Union, & Webster



BOARD OF DIRECTORS ABSENT

DAVISS COUNTY:	Mayor Patsy Mayfield, Robert Howard
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	*Mayor David Sellers
McLEAN COUNTY:	Mayor Betty Howard All present
OHIO COUNTY:	All present
UNION COUNTY:	*Judge/Executive Adam O’Nan, *Melissa Coker
WEBSTER COUNTY:	*Mayor Pat Clark, *Ryan Hammack

COMMITTEE CHAIRPERSONS ABSENT

Green River Transportation Committee - (*Judge/Executive Adam O’Nan)

GUESTS AND STAFF PRESENT

Mayor Jeff Fuqua, City of Fordsville
Dr. Scott Williams, Owensboro Community and Technical College
L. Clark Arnett, Senator Rand Paul’s Office
Rip Wright, Ohio County
Paul Perkins, Tichenor & Associates
Joanna Shake, Executive Director, GRADD
Mariah Myres, Director of Finance & Human Resources, GRADD
Michelle Drake, Director of Workforce Development, GRADD
Sarah Duncan, Director of Waiver Services, GRADD
Leslie Wilson, Director of Social Services, GRADD
Jessie Saalwaechter, Public Information Officer, GRADD
Andrew Rudkosky, Network Administrator, GRADD
Reenee Fogle, Accounting Clerk, GRADD
Marissa Haight, Fiscal Contracts Coordinator, GRADD
Jakob Marsh, Local Government Analyst, GRADD
Sarah Clark, Case Management PDS Supervisor, GRADD
Jana Billingsley, Family Caregiver Program Specialist, GRADD
Amber Gebhard, Community Services Manager, GRADD
Libby Watson, Social Services Administrative Assistant, GRADD
Kim Wells, Executive Assistant, GRADD
Lee Ann Edmonson, Program Assistant/State Health Insurance Program (SHIP), GRADD
Ruth Brown, Medicaid Waiver Liaison, GRADD
Savannah Edge, Intern, GRADD

I. CALL TO ORDER

Chairperson Steve Henry called the meeting to order at 10:30 a.m. and led with the Pledge of Allegiance. Mickey Dunbar opened the meeting with prayer.

II. OLD BUSINESS

A. Secretary's Report

Secretary Johnny "Chic" Roberts presented the minutes of the October 11, 2023 GRADD Board of Directors and GRADD Executive Committee meetings for approval.

A motion was made by Johnny Roberts and seconded by Randy Greenwell to approve the minutes of the October 11, 2023 GRADD Board of Directors and GRADD Executive Committee meetings. A vote was taken and the motion carried.

B. Treasurer's Report

Treasurer Curtis Dame presented the Treasurer's Report for the period of July 1, 2023 - September 30, 2023.

A motion was made by Curtis Dame and seconded by David Johnston to approve the Treasurer's Report for the period July 1, 2023 - September 30, 2023, which is subject to audit. A vote was taken and the motion carried.

III. NEW BUSINESS

A. Fiscal Year 2023 Audit Approval

Paul Perkins, Senior Auditor for Tichenor & Associates presented GRADD's Fiscal Year 2023 Audit. Mr. Perkins expressed his gratitude to Mariah Myers and her team for their assistance during the recent audit. He explained the audit showed no discrepancies.

B. Comprehensive Economic Development Strategy (CEDS) Resolution

Jessie Saalwaechter presented the 2023 CEDS for consideration of approval. Dana Garrett spearheaded preparing the document this year and Mrs. Saalwaechter thanked her for her great work. Though there were no significant changes to the document this year, two main issues were highlighted: childcare and housing. Approval of the CEDS Resolution will acknowledge endorsement of the document and enable submission to the Economic Development Authority.

A motion was made by Tammy Belt and seconded by Brad Staton to approve the Comprehensive Economic Development Strategy Resolution. A vote was taken and the motion carried.

C. Insurance Renewal

Treasurer Curtis Dame reviewed the insurance quote for 2024.

While dental and vision did not see any change in premiums, the health insurance renewal did result in a 15.4 percent increase. The increase is due to large claims in 2023. The Finance Committee met on October 23, 2023 to review the renewal and is recommending GRADD continue with Southern Indiana Health Organization (SIHO) for 2024.

A motion was made by Curtis Dame and seconded by Janeth Nicolas to approve the renewal proposal submitted by SIHO for health insurance for 2024. A vote was taken and the motion carried.

D. Aging Program Contracts

Henrietta Harris reported a review committee comprised of members from the GRADD Executive Committee and Green River Area Council on Aging met on November 6, 2023 to review proposals for Legal Aid Services and In-Home Services. The Committee determined both proposals met the criteria. The Committee recommends approval to the Green River Area Council on Aging to accept both proposals. The Committee will present to the GRADD Board of Directors for final approval at its next meeting.

E. Nominating Committee Appointment

Chairperson Steve Henry appointed Judge/Executive Charlie Castlen, Jeremy Moore and Bill Markwell to the nominating committee.

F. Service Award

Chairperson Steve Henry presented Sarah Clark, Case Management Participant Directed Services Supervisor with a ten-year service award. He thanked Mrs. Clark for her service and dedication to GRADD.

F. Committee Reports

1. Green River Area Council on Aging

Chairperson Henrietta Harris provided an update on Senior Day Out which was held on October 17, 2023 at the Owensboro Armory. The event was attended by over 350 seniors who were given resources on services in the area as well as the opportunity to get flu vaccines. The annual Silver Bells donation drive is under way. This initiative provides gifts to residents of personal care homes throughout the District. Donations may be dropped off at the GRADD office. Items needed are socks, gloves, chap stick, snacks, can drinks and puzzle books. A grant through the Aging and Disability Vaccination Collaborative (ADVC) has funded seven vaccine clinics with 179 seniors having received vaccinations, to date. This grant has allowed senior centers to provide prize incentives and t-shirts to seniors who receive a vaccine. The next Green River Area Council on Aging will be held December 5, 2023.

2. Green River Economic Development Corporation (EDC)

Chairperson Tammy Belt reported three loans for projects in Daviess and Union Counties were closed recently: Miner's Bucket (Union) in the amount of \$89,498 for equipment, inventory and working capital; O'Bryan's Bar & Grill (Daviess) in the amount of \$250,000 for building purchase; and Tristate Pizza (Daviess) in the amount of \$50,000 for working capital. Colie Smith continues to market the Revolving Loan Fund (RLF) to area bankers and businesses. Currently, the RLF is on track to meet its quarterly lending goal.

3. GRADD Hazard Mitigation Council

Chairperson Jeremy Moore reported during the month of October, Colie Smith contacted cities in the region to update the designated member list for the Hazard Mitigation Council. The next meeting is scheduled for November 14, 2023 at the GRADD office. At this meeting, the risk assessment will be reviewed and voted on for adoption. The group will also discuss FEMA Hazard Mitigation planning guidance as it relates to the GRADD Hazard Mitigation Plan. There will be an update on the ongoing Energy Resiliency Project currently taking place across the region.

4. GRADD Regional Transportation Committee (RTC)

Treasurer Curtis Dame reported Jennifer Alvey completed and submitted the Bike/Ped Plan updates, planning & zoning database updates, Regional Transportation Committee Goals and Objectives and bylaws to the Kentucky Transportation Cabinet. Ms. Alvey attended the annual Kentucky Association of Mapping Professionals Conference. The quarterly Area Development Districts (ADD) Planners and the Statewide Transportation Planning meetings in Frankfort. The next meeting of the GRADD RTC is scheduled for November 27, 2023.

5. GRADD Water Management Council

Chairperson Johnny "Chic" Roberts reported the Water Management Council met on October 19, 2023. At this meeting, the Council was given an update on the Kentucky Infrastructure Authority (KIA). The Authority has released the Intended Use Plan for the State Revolving Fund. In total, there were 130 sewer projects submitted, totaling \$800 million requested. GRADD had 13 projects totaling \$47 million, with one project invited for funding, the City of Sturgis at \$4.3 million. There were 379 drinking water projects requesting \$973.5 million. GRADD submitted 33 projects totaling \$39,787,301 with five projects invited for funding: Ohio County Water District Lead Service Line Inventory for \$185,000; Owensboro Municipal Utilities Lead Service Line Inventory for \$1,000,000; and Cities of Fordsville, Sturgis and Uniontown will be provided with KIA Technical Assistance for their Lead Service Line Inventories. Chairperson Roberts announced Dana Garrett has assumed the Infrastructure Planner position. The next GRADD Water Management Council meeting will be held December 7, 2023.

6. Green River Workforce Development Board

Chairperson Mickey Dunbar reported the Green River Workforce Development Board met on November 1, 2023, at Owensboro Health Business Center. Bart Darrell provided information regarding HealthForce Kentucky. Board members and guests were invited to tour the mobile technology center. HealthForce Kentucky will travel across Western Kentucky to train students in health professions with simulation labs, classrooms, and a medical laboratory. The Green River Workforce Development Board was recently monitored to determine if the programs are meeting their goals and objectives, assess whether the programs are operating in accordance with federal, state, and local requirements, and identify promising practices. The monitoring team determined there were no program or financial findings. The Board continues to serve employers and job seekers with the Skills to Succeed (S2S) grant to provide individualized employment recovery activities. Two hundred and sixty-seven participants have been enrolled with over \$900,000 being obligated for training and \$76,000 obligated for supportive services. The continuation of the Hire to Operate (H2O) grant is well underway with nine current apprentices enrolled and an additional four being added this month leaving four apprenticeship positions available for water/wastewater utilities. The Owensboro Passport One Stop Help Center, in collaboration with the Kentucky Department of Corrections, will be hosting an Expungement Clinic/Job & Resource Fair on November 14, 2023, from 2:00 p.m. to 6:00 p.m. at the One Stop Help Center. The Workforce Board was invited to attend the Employment & Training Administration (ETA) Vision 2030 Workforce Regional Convention hosted by the U.S. Department of Labor's Employment and Training Administration. This event will be held in Chicago on November 14 and 15, 2023. Michelle Drake will represent the Workforce Board.

G. Frankfort and Washington Updates

Clark Arnett gave an update from Senator Rand Paul's office. Mr. Arnett reported Jason Hasert will be back to work in January and able to attend the next meeting. Mr. Arnett noted that Senator Paul has been appointed to the Committee on Homeland Security and Governmental Affairs, which is the chief oversight committee of the United States Senate.

Dr. Scott Williams announced for Fiscal Year 2022 - 2023 Henderson Community & Technical College and Owensboro Community & Technical College assisted around 300 companies and trained 19,000 employees through the Incumbent Workers Program.

IV. INTERGOVERNMENTAL REVIEW

Jessie Saalwaechter presented the following regional Executive Order:

Highway 85 Line Replacement
City of Sacramento KY2023-1005-1607

A motion was made by Charlie Castlen and seconded by Brad Schneider to approve the above-stated Regional Executive Order. A vote was taken and the motion carried.

V. CHAIRMAN COMMENTS

Chairperson Steve Henry made the following comments:

- Congratulations to Western Kentucky Distilling Company in Ohio County on its grand opening of the company's new \$30 million, state-of-the-art distillery. This project will create 35 full-time jobs;
- Congratulations to NEO Industries Inc., a world leader in surface technology for work rolls in steel and aluminum manufacturing. Governor Andy Beshear announced an expansion of its current operation in Ohio County with a \$12.4 million investment creating 20 new full-time jobs;
- Congratulations to Habitat for Humanity of Owensboro/Daviess County and Daviess County Fiscal Court on being awarded \$1 million to develop a neighborhood for approximately 12 homes to be built. The \$1.25 million project will allow for the purchase of land, construct a new road with curbs and sidewalks, water, sewer, and storm infrastructure, with remaining funds going toward the purchase of construction materials for the homes. The land has been purchased and construction will begin after the first of the year; and
- Jeffreys Cliffs in Hancock County was recently recognized in National Geographic's Great Outdoor USA Book.

Chairperson Henry noted, as mentioned last month, congratulations to Mayor Paul Sandefur on being appointed as 2nd Vice President for the Kentucky League of Cities. Mayor Sandefur was unable to attend the October meeting.

VI. EXECUTIVE DIRECTOR COMMENTS

Joanna Shake made the following comments:

- Senior Day Out was held on October 17, 2023. The event was attended by over 350 folks who were given resources on services in the area as well as the opportunity to get their flu vaccines;
- Scam Jam was held November 3, 2023. Attendees heard presentations from the KY Office of Attorney General and other professionals on how to spot and avoid scams;
- GRADD project were highlighted at the recent Kentucky Senior Hunger Summit presented by the Department of Aging and Independent Living. The Feed Seniors Now, Morrison's Food Service food donations, Union County's community garden and Pet Meals on Wheels initiatives were showcased;
- A Re-Entry Simulation will be held on November 9, 2023 where participants can learn first-hand experience of challenges and obstacles faced by individuals reintegrating into the community post-incarceration;
- An Expungement Clinic, Job & Resource Fair will be held November 14, 2023 at the Owensboro One Stop Help Center. Second Chance Employers, Healthcare Providers and public defenders will be on hand to assist attendees; and

- GRADD's Ombudsman Program will be collecting donations to provide gifts to residents who reside in personal care homes. Donations may be dropped off at the GRADD office. Items needed are socks, gloves, chapstick, snacks, can drinks and puzzle books.


Mrs. Shake congratulated Michelle Drake on being recognized as board member of the year for the Owensboro Chapter of the Society for Human Resource Management (SHRM).

VII. OTHER BUSINESS

Chairperson Steve Henry announced there would not be a December 13, 2023 GRADD Board of Directors meeting.

VIII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.


Johnny "Chic" Roberts, Secretary


Stephen R. Henry, Chairman

/kw