



*Green River Area Development District*

300 GRADD Way  
Owensboro, Kentucky  
42301-0200

GRADD.COM

## GRADD BOARD OF DIRECTOR'S MEETING

TO: Members and Associates of the Green River Area Development District Board of Directors

FROM: Office of the District

SUBJECT: Minutes of the Board of Directors' General Membership Meeting of April 12, 2023.

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on April 12, 2023, at 10:30 a.m. The meeting was held at the GRADD Office, 300 GRADD Way, Owensboro, KY. A quorum was present with members in attendance listed below.

### BOARD OF DIRECTORS

DAVIESS COUNTY:	Judge/Executive Charlie Castlen, Mayor Patsy Mayfield, Nate Pagan, Lauren Osowicz, Henrietta Harris
HANCOCK COUNTY:	Judge/Executive Johnny Roberts, Mayor Chad Gregory, Franklin Powers
HENDERSON COUNTY:	Judge/Executive Brad Schneider, Mayor Brad Staton, Mayor David Sellers
McLEAN COUNTY:	Judge/Executive Curtis Dame, Vicki Hughes
OHIO COUNTY:	Judge/Executive David Johnston, Mayor Beau Wright
UNION COUNTY:	Mayor Randy Greenwell
WEBSTER COUNTY:	Judge/Executive Steve Henry, Mayor Pat Clark, Ryan Hammack

### COMMITTEE CHAIRPERSONS PRESENT

Green River Workforce Development Board – Mickey Dunbar  
Green River Area Council on Aging – (Henrietta Harris)  
Green River Economic Development Corporation – Tammy Belt  
GRADD Water Management Council – Pete Conrad

### BOARD OF DIRECTORS ABSENT

DAVIESS COUNTY:	*Robert Howard
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	*Janeth Nicolas, Bill Markwell

#### \*Excused absence

Steve Henry, Chairman | Adam O'Nan, Vice Chairman | Johnny "Chic" Roberts, Secretary | Curtis Dame, Treasurer | Joanna Shake, Executive Director



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*Serving the Municipal and County Governments of Daviess, Hancock, Henderson, McLean, Ohio, Union, & Webster*



McLEAN COUNTY: \*Mayor Betty Howard  
OHIO COUNTY: Mayor Paul Sandefur  
UNION COUNTY: \*Judge/Executive Adam O'Nan, Melissa Coker  
WEBSTER COUNTY: All present

COMMITTEE CHAIRPERSONS ABSENT

Green River Transportation Committee – (\*Judge/Executive Adam O'Nan)

GUESTS AND STAFF PRESENT

Representative Suzanne Miles, Kentucky State Representative  
Mayor Jeff Fuqua, City of Fordsville  
Mayor LaDonna Tapp, City of Uniontown  
Gilbert Mischel, Senator Mitch McConnell's Office  
Clark Arnold, Senator Rand Paul's Office  
Dr. Scott Williams, Owensboro Community & Technical College  
Jason Burden, Ohio County Road Department  
Brian Humphrey, City of Morganfield  
Joanna Shake, Executive Director, GRADD  
Jennifer Williams, Director of Aging & Social Services, GRADD  
Mariah Myres, Director of Finance, GRADD  
Blake Edge, Director of Community & Economic Development, GRADD  
Michelle Drake, Director of Workforce Development, GRADD  
Sarah Duncan, Director of Waiver Services, GRADD  
Andrew Rudkosky, Network Administrator, GRADD  
Jessie Howard, Special Projects Coordinator, GRADD  
Cheryl Peters, Accounting Clerk, GRADD  
Beth Ferguson, Accounting Clerk, GRADD  
Reenee Fogle, Accounting Clerk, GRADD  
Sarah Dowell, Fiscal Contracts Coordinator, GRADD  
Marissa Haight, Waiver Finance Intern, GRADD  
Cheyton Pendley, Infrastructure Planner, GRADD  
Leslie Wilson, Community Services Manager, GRADD  
Heather Mullican, District Long Term Care Ombudsman, GRADD  
Andrew Law, Waiver Case Manager, GRADD  
Tiffany Lindsey, Benefits Enrollment Specialist, GRADD  
Maria Shyver, CCC Coordinator/PEM Facilitator, GRADD  
Bailey Wiggins, Waiver Case Manager, GRADD  
Daniel Long, Aging Case Manager, GRADD  
Kim Wells, Executive Assistant, GRADD

I. CALL TO ORDER

Chairman Steve Henry called the meeting to order at 10:30 a.m., led with the Pledge of Allegiance and Ryan Hammock opened the meeting with prayer. Chairman Henry then welcomed all guests.

II. OLD BUSINESS

A. Secretary's Report

Secretary Johnny Roberts presented the minutes of the March 8, 2023, GRADD Board of Directors meeting for approval.

A motion was made by Johnny Roberts and seconded by Curtis Dame to approve the minutes of the March 8, 2023, GRADD Board of Directors meeting. A vote was taken and the motion carried.

B. Treasurer's Report

Treasurer Curtis Dame presented the Treasurer's Report for the period of July 1, 2022 – February 28, 2023.

A motion was made by David Johnson and seconded by Betty Howard to approve the Treasurer's Report for the period July 1, 2022 – February 28, 2023, which is subject to audit. A vote was taken and the motion carried.

III. NEW BUSINESS

A. Fiscal Year 2024 Area Aging Plan Update

Jennifer Williams, Director for Aging and Social Services, gave an overview of the Regional Aging Plan, describing the responsibilities as an Area Agency on Aging and Independent Living and the provision of services to the citizens of the seven-county GRADD Region. The Plan incorporates all programs funded by the Older Americans Act and the Kentucky Cabinet for Health and Family Services.

A motion was made by Curtis Dame and seconded by Pat Clark to approve the Fiscal Year 2024 Area Agency Aging Plan Update. A vote was taken and the motion carried.

Jennifer Williams also presented information on the National Family Caregiver Support Program, a federally funded organization through Title III-E of the Older Americans Act and administered by GRADD. This program offers assistance to family members who are caring for an individual over the age of 60 or grandparents or other relative caregivers, age 55 or older, living with and provide unpaid primary care for a related child under the age of 18, or for a related individual with a severe disability who is age 19 to 59. Kelli King, Family Caregiver Coordinator at GRADD, provides administration of this program.

B. GRADD Board of Directors Bylaw Change

Joanna Shake explained a bylaw change that would elevate the Green River Hazard Mitigation Council to a standing committee of the GRADD Board of Directors.

With the recent increase in disasters in the region, the Green River Hazard Mitigation Council will help to serve as communication to the local elected officials and members about grant programs, education and will aide in raising awareness in preparation for future disasters. Mrs. Shake also noted the Green River Hazard Mitigation Council is responsible for updating the GRADD Hazard Mitigation Plan.

A motion was made by Ryan Hammock and seconded by Charlie Castlen to approve the addition of the Green River Hazard Mitigation Council as a standing committee of the GRADD Board of Directors. A vote was taken and the motion carried.

C. Committee Reports

1. GRADD Regional Transportation Committee (RTC)

Chairman Steve Henry presented the minutes of the November 30, 2022 meeting of the GRADD RTC.

A motion was made by Johnny Roberts and seconded by Pete Conrad to approve the November 30, 2022 minutes of the GRADD Regional Transportation Committee.  
A vote was taken and the motion carried.

Chairman Steve Henry reported the GRADD RTC met on March 27, 2023. At this meeting, Taylor Burchett reviewed the Strategic Highway Investment Formula for Tomorrow (SHIFT) process and discussed the projects each county wished to sponsor. The Committee discussed projects and agreed to sponsor all proposed projects. The bylaws were updated to reflect a new meeting time and add a section about special called meetings. Taylor Burchett also informed the committee of the \$172,000 Safe Streets for All grant that the GRADD region recently received to create a safety action plan.

2. Green River Economic Development Corporation (EDC)

Chairperson Tammy Belt presented the minutes of the December 7, 2022 meeting of the Green River EDC.

A motion was made by Tammy Belt and seconded by Ryan Hammack to approve the minutes of the December 7, 2022 meeting of the Green River EDC.  
A vote was taken and the motion carried.

Chairperson Tammy Belt reported the Green River EDC met on March 30, 2023. At this meeting, it was decided to proceed with collections activities on the three loans, begin default process on two loans and modify terms on one loan, for a business that is experiencing financial hardship. The current default rate for the Revolving Loan Fund (RLF) portfolio is less than 10-percent of the Economic Development Administration (EDA) expected 30-percent or higher default rate for CARES funds. Colie Smith discussed the RLF program with five potential clients and there are currently two loans in the application process. Lastly, Monte Davenport and Miranda Robertson were elected as Webster County representatives.

3. GRADD Water Management Council

Chairman Pete Conrad presented the minutes of the December 15, 2022 of the GRADD Water Management Council.

A motion was made by Pete Conrad and seconded by Tammy Belt to approve the minutes of the December 15, 2022 meeting of the GRADD Water Management Council. A vote was taken and the motion carried.

Chairman Pete Conrad reported the GRADD Water Management Council met on March 16, 2023. At this meeting, Colie Smith gave an update on the Infrastructure Resiliency Pilot Project. This update included vulnerabilities and strengths determined during meetings with all system operations in the GRADD region. Heather Williamson from the Kentucky Rural Water Association (KRWA) gave an update on the KRWA Apprenticeship Program.

4. Green River Area Council on Aging

Chairperson Henrietta Harris presented the minutes of the February 7, 2023 meeting of the Green River Area Council on Aging.

A motion was made by Henrietta Harris and seconded by Curtis Dame to approve the minutes of the February 7, 2023 meeting of the Green River Area Council on Aging. A vote was taken and the motion carried.

Chairperson Henrietta Harris reported Green River Area Council on Aging met on March 28, 2023. At this meeting, Cindy Huston, Technology & Resource Director from Wendell Foster, provided information about the technology center that is available on the Wendell Foster Campus. At this center, assistance is given to individuals in choosing assistive technology equipment that will help them to maintain independence. The Center allows the individual to see and test equipment prior to purchasing and to ensure the best item is selected to meet his/her needs. GRADD provider and staff program updates were also given. Jennifer Williams presented the Fiscal Year 2024 Regional Area Plan on Aging Update, which was approved by the Council. Announcements shared at the meeting included the annual Feed Seniors Now event will kick off on March 15, 2023 and groceries will be delivered to low-income seniors on April 19, 2023. The Aging and Waiver Case Managers are continuing to assess and add clients with hopes of clearing the waiting list over the next few months. The Aging & Disability Resource Center assisted 508 callers during the month of February.

5. Green River Workforce Development Board

Chairman Mickey Dunbar reported Rapid Response meetings were conducted for employees of Teknor Apex-KY Color in Henderson, twenty-seven of the 49 employees to be laid off in August attended the meetings that were held on-site. The Department of Labor Grant Skills2Succeed currently has 98 enrolled in job search, short term training and work-based learning.

Three Grab-A-Bag Job Fairs have been scheduled in Ohio County - April 25, 2023, Daviess County - April 26, 2023, and Henderson County - April 27, 2023. These events give job seekers the opportunity to quickly grab all the information needed to apply for jobs on their own time.

E. Frankfort and Washington Updates

Gilbert Mischel gave an update from Senator Mitch McConnell's office. Mr. Mischel reported that Senator McConnell has been doing well since his fall in March. The Senate is in recess so there is not a lot of movement. Mr. Mischel did update the board on appropriations that Senator McConnell was able to assist in securing for Kentucky. State Director Robin Taylor has made several visits to the region including stops in Ohio and Henderson Counties.

Clark Arnold gave an update from Senator Rand Paul's office. Mr. Arnold reported a full-time grant manager has been hired to assist with letters of support or other situations that may arise during the grant process.

Representative Suzanne Miles gave an update from Congressman Brett Guthrie's office. Representative Miles reported Community Project Funding requests have been posted on the 2<sup>nd</sup> Districts website <https://guthrie.house.gov/legislation/community-project-funding.htm>.

Chairman Steve Henry reminded the field representatives of the \$25 million appropriated to Eastern Kentucky from the Abandoned Mines Program which Western Kentucky is not eligible to receive, despite most of the abandoned mines are in this area.

Dr. Scott Williams gave an update on the Commonwealth West Healthcare Innovation Center. He noted that though there has not been any physical activity, several items are in motion behind the scenes. The Reentry Success Program has had three graduates who have either already gone to work or soon will begin employment.

IV. INTERGOVERNMENTAL REVIEWS

Jessie Howard presented the following Regional Executive Orders:

**Processing Wood Waste for Domestic Pellets in Western Kentucky to Support Local Wood Industry**  
Dunaway Timber Company KY2023-0317-0413

**Owensboro Landfill Gas to RNG Construction**  
Owensboro RNG, LLC KY2023-0330-0483

**PL Agreement Between Kentucky Transportation Cabinet and Evansville Metropolitan Planning Organization Urban Transportation Planning FY 2024**  
Evansville Metropolitan Planning Organization KY2023-0331-0492

A motion was made by Charlie Castlen and seconded by Johnny Roberts to approve the above-stated Regional Executive Orders. A vote was taken and the motion carried.

V. CHAIRMAN/EXECUTIVE DIRECTOR COMMENTS

Chairman Steve Henry made the following comments:

- April is National County Government Month. Since 1991, the National Association of Counties (NACo) has encouraged counties to actively promote county roles and responsibilities in serving residents.
- In the month of March \$22.3 million was awarded to Daviess, McLean, Henderson and Union Counties. Projects awarded ranged from water and sewer to road resurfacing and tourism.

Grant cycles currently open:

- The Kentucky Office of Homeland Security is accepting applications for State Homeland Security Grant Program grants. This grant funds projects that build, sustain, and deliver capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism. Applications must be submitted no later than May 5, 2023.
- The Department of Justice is accepting applications for COPS Hiring Program grants. Applications must be submitted no later than May 4, 2023.
- The Department of Justice is accepting applications for COPS School Violence Prevention Program grants. Applications must be submitted no later than May 10, 2023.
- The Kentucky Department for Local Government is accepting applications for Land and Water Conservation Fund grants. Applications must be submitted no later than May 31, 2023.
- The Kentucky Department for Local Government is accepting applications for Recreational Trails Program grants. Applications must be submitted no later than May 31, 2023.

Joanna Shake made the following comments:

- Feed Seniors Now Supermarket Sweep was March 15, 2023. Congratulations to McLean County High School for collecting the most items. Delivery date to clients will be April 19th.
- The last Newly Elected Officials Training was held on March 9th in Webster County.
- The STAND Against Child Abuse will be held on April 14th from 4:30 p.m. to 7:30 p.m. on the front lawn of Kentucky Wesleyan College in Owensboro. This is a free event and open to the public.
- Community Collaboration for Children will be hosting a "Bridging the Great Generational Divide" seminar on May 5th at 9:00 a.m., at HIS Church in Owensboro. This seminar will discuss effective communication between various generations and understanding why differences exist between generations. To register contact Libby Watson at the GRADD office.
- Welcome to GRADD: Kyndall Wolf and Deana Baggett, both Waiver Case Managers.

VI. OTHER BUSINESS

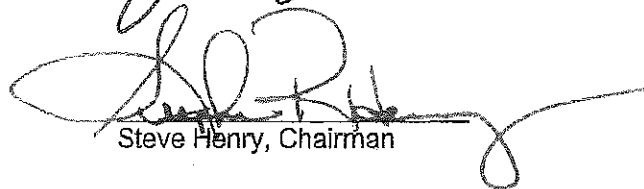
Chairman Steve Henry reported he spoke to the GRADD staff at the April 3, 2023 staff meeting where he thanked them for their dedication not only to GRADD but for their continued assistance to the cities and counties and their constituents in the GRADD region.

VII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.



Johnny Roberts, Secretary



Steve Henry, Chairman