



Think Progress. Think Tomorrow. Think GRADD.

## GRADD BOARD OF DIRECTOR'S MEETING

TO: Members, Representatives, and Associates of the Board of Directors of the Green River Area Development District

FROM: Office of the District

SUBJECT: Minutes of the Board of Director's General Membership Meeting of August 8, 2018

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on August 8, 2018, at 10:30 a.m. The meeting was held at Camp Breckinridge in Union County. A quorum was not present; however, those members in attendance are listed below.

### BOARD OF DIRECTORS

DAVIESS COUNTY:	<u>Al Mattingly, Jr.</u> , Nate Pagan, Robert Howard, Helen Mountjoy
HANCOCK COUNTY:	None present
HENDERSON COUNTY:	Steve Austin, David Sellers
McLEAN COUNTY:	Kelly Thurman
OHIO COUNTY:	David Johnston (Rep. by Chase Vincent)
UNION COUNTY:	Adam O'Nan, Gary Vetter
WEBSTER COUNTY:	Steve Henry, Pat Clark, Ryan Hammack

### COMMITTEE CHAIRPERSONS PRESENT

GRADD Water Management Council – Paul Lashbrooke  
 Green River Economic Development Corporation – Tammy Belt  
 Green River Transportation Committee – (Steve Henry)  
 Green River Workforce Development Board – Karen Cecil  
 Green River Area Council on Aging – Susan Howard

Kelly Thurman, Chairman ■ David Johnston, Vice Chairman ■ Brad Schneider, Secretary ■ Al Mattingly, Jr., Treasurer ■ Jiten Shah, Executive Director

BOARD OF DIRECTORS ABSENT

DAVIESS COUNTY: \*~~Al Mattingly, Jr.~~, \*Henrietta Harris, Greg Beyke  
HANCOCK COUNTY: Jack McCaslin, \*Barbara Spencer, Franklin Powers  
HENDERSON COUNTY: \*Brad Schneider, \*Thomas Platt, \*William Markwell  
McLEAN COUNTY: Betty Howard, Charles Strole  
OHIO COUNTY: \*Paul Sandefur, \*Dean Minton  
UNION COUNTY: Lindsay Jenkins  
WEBSTER COUNTY: All present

COMMITTEE CHAIRPERSONS ABSENT

Green River Regional Health Council – \*Blaine Pieper

GUESTS AND STAFF PRESENT

Representative Suzanne Miles, State Representative  
Jason Hasert, Senator Rand Paul's Office  
Mayor Dickie Berry, City of Morganfield  
Mark Welch, Kentucky Transportation Cabinet  
Deneatra Henderson, Kentucky Transportation Cabinet, District 2  
Melissa Coker, Union County First  
Krystal Steward, Union County Fiscal Court  
Kim Nance, Union County Fiscal Court  
Les Pope, City of Morganfield  
Jiten Shah, Executive Director, GRADD  
Jennifer Williams, Associate Director for Aging & Social Services, GRADD  
Joanna Shake, Associate Director for Community & Economic Development, GRADD  
Debra James, Associate Director of Finance & Administration, GRADD  
Jodi Rafferty, Associate Director of Workforce Development, GRADD  
Tom Massie, IT Manager, GRADD  
Kim Wells, Executive Assistant/Communications Manager, GRADD  
Leslie Wilson, Community Services Manager, GRADD  
Gina Boaz, Regional Transportation Planner, GRADD  
Jill Gray, Workforce Development Administrator, GRADD  
Brad Alley, Senior Infrastructure Planner, GRADD  
Tom Lovett, MPO Coordinator, GRADD  
Jennifer Marks, Community & Economic Planner, GRADD  
Madison Haycraft, Community & Economic Planner, GRADD  
Cyndi Isbill, Support Services Technician, GRADD

Correction made per October 10, 2018, meeting minutes

\*Excused absence



I. CALL TO ORDER

Chairman Kelly Thurman called the meeting to order at 10:30 a.m. He asked everyone to join him in the Pledge of Allegiance. With no quorum present, all business conducted will need to be ratified at the next meeting.

Chairman Thurman introduced Nate Pagan as the Mayor's Representative for the City of Owensboro, finishing the appointment through December 31, 2019.

Chairman Thurman called on Jiten Shah to make guest introductions.

II. TOUR OF MUSEUM

Chairman Thurman called on Amber Weathersby to give an overview of Camp Breckinridge Museum. Once the presentation was over, Ms. Weathersby invited guests to tour the facility.

III. OLD BUSINESS

A. Secretary's Report

Jiten Shah presented the minutes of the June 13, 2018, GRADD Board of Directors' and the June 13, 2018 and July 11, 2018, GRADD Executive Committee meetings for approval.

A motion was made by Steve Austin and seconded by Gary Vetter to approve the minutes of the June 13, 2018, GRADD Board of Directors' and the June 13, 2018 and July 11, 2018, GRADD Executive Committee meetings.  
A vote was taken and the motion carried, pending ratification.

B. Treasurer's Reports

Jiten Shah presented the treasurer's reports for the periods of July 1, 2017 – May 31, 2018 and July 1, 2017 – June 30, 2018.

A motion was made by Helen Mountjoy and seconded by Pat Clark to approve and file the treasurer's reports for the periods of July 1, 2017 – May 31, 2018 and July 1, 2017 – June 30, 2018, which are subject to audit.  
A vote was taken and the motion carried, pending ratification.

IV. NEW BUSINESS

A. Guest Speaker

Judge/Executive Adam O’Nan introduced Gary Ervin, Ervin Cable Construction, LLC. Gary Ervin gave a presentation on “Find a Way to Win,” which he incorporates not only in his day-to-day life, but also in his mountain climbing adventures which include Kilimanjaro and Mount Everest.

Representative Suzanne Miles presented Gary Ervin with a Certificate of Achievement from the Kentucky House of Representatives.

B. Frankfort and Washington Updates

Jiten Shah called on Representative Suzanne Miles for an update from Frankfort. Representative Miles reported committees have continued to work during the summer on road plans and other matters.

Jiten Shah called on Suzanne Miles for an update from Congressman Brett Guthrie’s office. Ms. Miles reported Congressman Guthrie is currently on jury duty and will also be visiting the district in coming months.

Jiten Shah called on Jason Hasert for an update from Senator Rand Paul’s office. Mr. Hasert reported Senator Paul is in Russia and has secured an agreement from Konstantin Kosachev, Chairman of the Russian Federation Council Committee on Foreign Affairs, to send members of the Russian Federation to Washington, which would be the first trip from the Russian Federation to the United States in almost three years.

C. 2018 Comprehensive Economic Development Strategy (CEDS) Resolution

Jiten Shah reported the 2018 CEDS has been updated and is available for public review and comment through August 31, 2018. Mr. Shah went on to say that the CEDS is prepared to meet the requirements for designation as an Economic Development District and to qualify for assistance under the public works, economic adjustment, and planning programs of the U. S. Department of Commerce and the Economic Development Administration.

A motion was made by Paul Lashbrooke and seconded by Tammy Belt to approve the 2018 Comprehensive Economic Development Strategy (CEDS) Resolution. A vote was taken and the motion carried, pending ratification.

D. Highway Safety Program Proposal

Gina Boaz explained GRADD has been asked by the Kentucky Office of Highway Safety to submit a proposal for a pilot highway safety program focusing on teen drivers.

She went on to say the pilot program would begin in the fall with the high schools in Daviess County and if successful, be expanded to the other counties in subsequent years, as well as other Area Development Districts via the Kentucky Transportation Planning Cabinet Regional Transportation Planning Program. The pilot program would provide funds for staffs time and travel; however, will not cover indirect costs. These expenses will be paid with local funds. Total program funds are \$9,180.

A motion was made by Karen Cecil and seconded by Steve Austin to approve the submission of the Highway Safety Program Proposal. A vote was taken and the motion carried, pending ratification.

E. Revolving Loan Fund Consideration

Tammy Belt reported that Baker Family Chiropractic, LLC is requesting \$15,000 to open a second location in Henderson.

A motion was made by Adam O'Nan and seconded by Susan Howard to approve a Revolving Loan Fund loan in the amount of \$15,000 to Baker Family Chiropractic, LLC. A vote was taken and the motion carried, pending ratification.

F. Conflict of Interest

Jiten Shah explained per the Code of Ethics the GRADD Board adopted in 2017, each board member would need to review, sign, and return to GRADD, a Conflict of Interest form.

V. INTERGOVERNMENTAL REVIEWS

Brad Alley presented the following Regional EOs:

**Sebree Sanitary Sewer Replacement**  
City of Sebree KY201806070705

**Ohio County Hospital Project**  
Ohio County Fiscal Court KY201806120723

**Sturgis Levee Rehabilitation Project**  
City of Sturgis KY201805180627

A motion was made by Steve Henry and seconded by Steve Austin to recommend endorsement of the above-stated Regional EOs. A vote was taken and the motion carried, pending ratification.



VI. ANNOUNCEMENTS

A. Chairman Comments

Chairman Thurman made the following comments:

- The Fiscal Year 2019 Conference schedule includes the upcoming National Association of Development Organizations (NADO) Annual Training Conference, October 13 - 16, 2018, in Charlotte, North Carolina. Board members have until today to request attendance; and
- The upcoming Board of Directors meetings will be October 10, 2018 and December 12, 2018. Speakers will be announced closer to the dates.

B. Executive Director Comments

Jiten Shah made the following comments:

- Congratulations to Union County 911 as they were awarded \$61,800 for a new 911 phone system and \$15,099 for a new 911 recorder for a total of \$76,899 for 911 equipment. Also, congratulations to the Owensboro-Daviess County 911 as they were awarded \$27,870.15 for Motorola Radio Call Dispatch Software;
- Senior Celebration will be held August 21, 2018, at Owensboro Christian Church. The King (Elvis Presley), the Killer (Jerry Lee Lewis), and the Man (Johnny Cash) will be performing;
- Senior Day Out at Towne Square Mall will be held September 20, 2018, from 8:30 a.m. to 12:00 p.m.;
- McLean County Regional Water Plant Ribbon Cutting will be held on September 25, 2018, in Calhoun;
- Welcome new employees Madison Haycraft, Community & Economic Planner for CED, and Tarren Wilkey, Support Broker for aging programs; and
- GRADD Annual Dinner preparations are being made. Be on the look-out for invitations in the coming week, as well as [www.gradd.com](http://www.gradd.com) to register.

VII. COMMITTEE REPORTS

A. Green River Workforce Development Board

Chairperson Karen Cecil presented the minutes of the May 2, 2018, Green River Workforce Development Board.

A motion was made by Pat Clark and seconded by Susan Howard to approve the May 2, 2018, minutes of the Green River Workforce Development Board. A vote was taken and the motion carried, pending ratification.

Chairperson Cecil reported the Green River Workforce Development Board also held a special called meeting on June 11, 2018, to review and approve the Memorandum of Agreement for the Medicaid Waiver Community Engagement Services.

Chairperson Cecil reported the Green River Workforce Development Board also held a meeting on August 1, 2018. At this meeting, guest speakers included a former WIOA recipient who shared his accomplishments after receiving these services. Commissioner Ervin Dimeny, Department for Workplace Standards gave a presentation on apprenticeships in Kentucky. Representatives from ResCare Workforce Services also gave an update. The next meeting will be November 7, 2018.

B. GRADD Regional Transportation Committee

Chairman Steve Henry presented the minutes of the May 30, 2018, GRADD Regional Transportation Committee.

A motion was made by Steve Henry and seconded by Karen Cecil to approve the May 30, 2018, minutes of the GRADD Regional Transportation Committee. A vote was taken and the motion carried, pending ratification.

C. Green River Area Council on Aging

Chairperson Susan Howard presented the minutes of the June 5, 2018, meeting of the Green River Area Council on Aging.

A motion was made by Susan Howard and seconded by Steve Austin to approve the June 5, 2018, minutes of the Green River Area Council on Aging. A vote was taken and the motion carried, pending ratification.

Chairperson Howard reported the Green River Council on Aging met on August 7, 2018. At this meeting, guests from Hospice of Western Kentucky informed the group about the services available both for patients who are diagnosed with a terminal illness, as well as the palliative care services offered for those with chronic conditions who are not quite ready for traditional hospice care. Service providers were given an opportunity to report about the activities in their area. GRADD staff gave a report of the very successful numbers completed for Fiscal Year 2018. The staff also provided information regarding the new DAIL Commissioner, Shannon Gadd; budget reductions for both Fiscal Years 2019 and 2020; internal staff changes; and discussed upcoming senior events.

D. GRADD Water Management Council

Chairman Paul Lashbrooke presented the minutes of the June 21, 2018, GRADD Water Management Council.


A motion was made by Paul Lashbrooke and seconded by Nate Pagan to approve the June 21, 2018, minutes of the GRADD Water Management Council. A vote was taken and the motion carried, pending ratification.

E. Green River Economic Development Corporation (EDC)

Chairperson Tammy Belt reported the Green River Economic Development Corporation met on August 1, 2018. At this meeting, staff presented the loan report as of July 30, 2018. There is \$1,452,889.35 in the Economic Development Authority Revolving Loan Fund and \$93,728.86 in the Intermediary Relending Program. Additionally, staff noted that Dalisha Desserts, McLean County, and Gridiron Sports have been paid in full and there are no delinquencies on loans. A loan application from Baker Family Chiropractic, LLC was presented. Dr. Katie Baker was present in support of the application for working capital. The EDC voted to recommend approval on the terms of \$15,000 on a five-year note. Joe Berry, of First Security Bank, provided a presentation on a new initiative from the Greater Owensboro Economic Development Corporation titled Regional Innovation for Startups and Entrepreneurs (RISE).

VIII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

  
\_\_\_\_\_  
Brad Schneider, Secretary

/kw