



GRADD BOARD OF DIRECTOR'S MEETING

TO: Members and Associates of the Green River Area Development District Board of Directors

FROM: Office of the District

SUBJECT: Minutes of the Board of Directors' General Membership Meeting of June 9, 2021

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on June 9, 2021, at 10:30 a.m. The meeting was held at the GRADD office in Owensboro. A quorum was present with members in attendance as listed below.

BOARD OF DIRECTORS

DAVISS COUNTY:	Al Mattingly, Nate Pagan, Henrietta Harris, Lauren Osowicz
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	Brad Schneider, David Sellers, Steve Austin, Janeth Nicolas
McLEAN COUNTY:	Curtis Dame, Vicki Hughes, Betty Howard
OHIO COUNTY:	David Johnston, Paul Sandefur
UNION COUNTY:	Adam O'Nan, Randy Greenwell
WEBSTER COUNTY:	Steve Henry, Pat Clark

COMMITTEE CHAIRPERSONS PRESENT

GRADD Water Management Council – Pete Conrad
Green River Economic Development Corporation – Tammy Belt
Green River Area Council on Aging – (Henrietta Harris)
Green River Transportation Committee – (Steve Henry)
Green River Workforce Development Board – Karen Cecil

BOARD OF DIRECTORS ABSENT

DAVISS COUNTY:	Robert Howard, Patsy Mayfield
HANCOCK COUNTY:	Franklin Powers, *Lora Basham
HENDERSON COUNTY:	William Markwell

McLEAN COUNTY: All present
OHIO COUNTY: Dean Minton
UNION COUNTY: *Melissa Coker
WEBSTER COUNTY: *Ryan Hammack

COMMITTEE CHAIRPERSONS ABSENT

All present

GUESTS AND STAFF PRESENT

Representative Suzanne Miles, Kentucky State Representative
Rachel McCubbin, Senator Rand Paul's Office
Corey Elder, Congressman James Comer's Office
Gilbert Mischel, Senator Mitch McConnell's Office
Alex Caudill, Department for Local Government
Mayor Jesse Johnson, City of Livermore
Mayor George Chinn, City of Hartford
Larry Leslie, City of Morganfield
Brad Davis, GO-EDC
Keirsten Jagers, Kentucky Transportation Cabinet
Doug Taylor, Kentucky Transportation Cabinet
Dr. Scott Williams, Owensboro Community and Technical College
Dr. Jason Warren, Henderson Community College
Shawn Miller, HMB Professional Engineers, Inc.
Tonia Duncan, Webster County Fiscal Court
Joanna Shake, Executive Director, GRADD
Blake Edge, Director for Community & Economic Development, GRADD
Jodi Rafferty, Director for Workforce Development, GRADD
Mariah Myres, Director of Finance, GRADD
Jennifer Williams, Director for Aging and Social Services, GRADD
Jessie Howard, Public Administration Specialist, GRADD
Tom Lovett, MPO Coordinator, GRADD
Reenee Fogle, Accounting Assistant, GRADD
Cheryl Peters, Accounting Clerk, GRADD
Beth Ferguson, Accounting Clerk, GRADD
Jeanette Woodward, Program Coordinator, GRADD
Kristy James, CCC/Family Engagement Coordinator, GRADD
Sarah Duncan, Participant Directed Services Manager, GRADD
Mary Ashford, AmeriCorps Program Assistant, GRADD
Kim Wells, Executive Assistant/Communications Manager, GRADD

*Excused Absence

I. CALL TO ORDER

Chairman Brad Schneider called the meeting to order at 10:30 a.m. He asked everyone to join him in the Pledge of Allegiance.

Chairman Schneider welcomed all guests present.

II. OLD BUSINESS

A. Secretary's Report

Secretary Steve Henry presented the minutes of the April 14, 2021, GRADD Board of Directors meeting for approval. Judge/Executive David Johnston noted he was marked absent but was present at this meeting.

A motion was made by Steve Henry and seconded by Pat Clark to approve the minutes of the April 14, 2021, GRADD Board of Directors meeting, as corrected. A vote was taken and the motion carried.

Secretary Steve Henry presented the minutes of the May 12, 2021, GRADD Executive Committee meeting for approval.

A motion was made by Steve Henry and seconded by Tammy Belt to approve the minutes of the May 12, 2021, GRADD Executive Committee meeting. A vote was taken and the motion carried.

B. Treasurer's Report

Treasurer Adam O'Nan presented the Treasurer's Report for the period of July 1, 2020 – March 31, 2021.

A motion was made by Adam O'Nan and seconded by Nate Pagan to approve the Treasurer's Report for the period of July 1, 2020 – March 31, 2021, which is subject to audit. A vote was taken and the motion carried.

Treasurer Adam O'Nan presented the Treasurer's Report for the period of July 1, 2020 – April 30, 2021.

A motion was made by Adam O'Nan and seconded by Karen Cecil to approve the Treasurer's Report for the period of July 1, 2020 – April 30, 2021, which is subject to audit. A vote was taken and the motion carried.

III. NEW BUSINESS

A. Fiscal Year 2022 Draft Budget

Treasurer Adam O’Nan presented the Fiscal Year 2022 Draft Budget for review. Treasurer O’Nan noted the draft budget has more detail and looks like what the city and county officials might be familiar with when reviewing their own budgets. Treasurer O’Nan went on to report the draft budget includes a \$500 across the board increase per employee. This also leaves some funds in the budget for merit increases.

A motion was made by Adam O’Nan and seconded by Betty Howard to approve the Fiscal Year 2022 Draft Budget. A vote was taken and the motion carried.

B. Revised 4th Quarter Budget

Treasurer Adam O’Nan explained there are not any major changes to the Revised 4th Quarter Budget other than rearranging line items as the fiscal year draws to a close.

A motion was made by Adam O’Nan and seconded by Pat Clark to approve the Revised 4th Quarter Budget. A vote was taken and the motion carried.

C. Revolving Loan Fund Plan Amendment

Tammy Belt presented the Revolving Loan Fund Plan Amendment allowing the Green River Economic Development Corporation to accept the substitution of Property Evaluation Assessments or Opinions of Value in lieu of a real estate appraisal. This change is due to the lack of availability of real estate appraisers and the extended length of time to obtain an appraisal.

A motion was made by Randy Greenwell and seconded by Steve Henry to approve the Revolving Loan Fund Plan Amendment. A vote was taken and the motion carried.

D. Revolving Loan Consideration

Tammy Belt reported the Green River Economic Development Corporation is submitting three loans for approval.

1. Wee People Daycare and Preschool

Alicia and Todd Haynes are requesting \$180,000 of Coronavirus Aid, Relief, and Economic Security Act (CARES) funding to purchase the building which houses Wee People Daycare and Preschool in Owensboro. The daycare and preschool will remain open and once COVID-19 restrictions are completely lifted, it will return to full capacity.

A motion was made by Karen Cecil and seconded by

Janeth Nicolas to approve the Wee People Daycare and Preschool loan in the amount of \$180,000.
A vote was taken and the motion carried.

2. Integrated Therapy Solution, PLLC

Kalin Phelps is requesting \$156,899 of Coronavirus Aid, Relief, and Economic Security Act (CARES) funding to purchase therapy and pool equipment, a vehicle for mobile therapeutic services, supplies, office set-up expenses and working capital for the business start-up, located in Owensboro.

A motion was made by Nate Pagan and seconded by Pete Conrad to approve the Integrated Therapy Solution, PLLC loan in the amount of \$156,899.
A vote was taken and the motion carried.

3. Butter & Kei's, LLC

Toni Carie is requesting \$148,325 of Coronavirus Aid, Relief, and Economic Security Act (CARES) funding to purchase a building in Hawesville, housing a bakery and coffee shop, as well as purchase bakery equipment and supplies.

A motion was made by Janeth Nicolas and seconded by Curtis Dame to approve the Butter & Kei's, LLC loan in the amount of \$148,325. A vote was taken and the motion carried.

E. Hazard Mitigation Plan Update – Resolution

Mayor Randy Greenwell presented the Hazard Mitigation Plan Update Resolution. Mayor Greenwell noted the Plan was approved at the last GRADD Hazard Mitigation Council and is being submitted for approval by the GRADD Board of Directors.

A motion was made by Johnny Roberts and seconded by Steve Austin to approve the Hazard Mitigation Plan Update Resolution. A vote was taken and motion carried.

F. Joint Funding Administration (JFA) Distribution – Fiscal Year 2022

Joanna Shake presented an overview of the Joint Funding Agreement (JFA). JFA is a partnership between the Commonwealth of Kentucky and the Economic Development Administration (EDA). The 2021 Kentucky General Assembly enacted HB 192 which allocated \$1,984,000 from the Department for Local Government's (DLG) General Fund appropriation. The funds are matched with EDA federal dollars in the amount of \$1,984,000.

Ms. Shake reviewed the methodology for the distribution of funds among the

fifteen Area Development District's (ADD). She explained that seventy percent is equally shared among all ADDs, twenty percent is based on population per the 2010 United States Census and the remaining ten percent is based on the number of jurisdictions. Of particular interest, the Community Development Block Grant (CDBG) work element 125 is based on the number of block grant applications submitted as well as the number of projects funded. Ms. Shake noted that GRADD's Fiscal Year 2022 JFA Allocation increased overall by \$19,000. A Letter of Concurrence will be sent to DLG confirming the GRADD Board of Director's agreement with the Fiscal Year 202 JFA Distribution.

G. Title VI Resolution

Tom Lovett presented a Title VI Resolution. The Title VI Resolution provides assurances that GRADD and the Owensboro-Daviess County Metropolitan Planning Organization (MPO) programs, services and activities will be free from discrimination, whether these programs, services and activities are federally funded or not.

A motion was made by Adam O'Nan and seconded by Curtis Dame to approve the Title VI Resolution.
A vote was taken and the motion carried.

H. Committee Reports

1. GRADD Water Management Council

Chairman Pete Conrad presented the December 3, 2020, minutes of the GRADD Water Management Council.

A motion was made by Pete Conrad and seconded by Betty Howard to approve the December 3, 2020, minutes of the GRADD Water Management Council.
A vote was taken and motion carried.

Chairman Pete Conrad presented the March 18, 2021, minutes of the GRADD Water Management Council.

A motion was made by Pete Conrad and seconded by Curtis Dame to approve the March 18, 2021, minutes of the GRADD Water Management Council. A vote was taken and the motion carried.

Chairman Pete Conrad reported the GRADD Water Management Council will hold its next meeting on June 17, 2021, at the GRADD office. Skyler Stewart is continuing to work with utilities regarding Senate Bill 36 funds and will continue to relay information to them.

2. Green River Workforce Development Board

Chairperson Karen Cecil presented the February 3, 2021, minutes of the Green River Workforce Development Board.

A motion was made by Karen Cecil and seconded by Vicki Hughes to approve the February 3, 2021, minutes of the Green River Workforce Development Board. A vote was taken and the motion carried.

Chairperson Karen Cecil reported the Green River Workforce Development Board met on May 5, 2021. At this meeting, Alex Caudill, Field Representative, Department for Local Government, presented Matt Bartlett, Project Director/Equus Workforce Solutions, with the honor of Kentucky Colonel. Mr. Bartlett's dedication to serving the workforce of the GRADD region truly made a difference during the pandemic. The Board approved Equus Workforce Solutions to serve as the One-Stop Operator and Direct Services Provider, and the Green River Local/Regional Plan was approved. Updates were provided by the Office of Vocational Rehabilitation, the Career Development Office and Equus Workforce Solutions regarding the progress and activities made thus far. To date, through the National Dislocated Worker Grant, 79 individuals have been enrolled in training or have been placed in temporary employment, and 20 worksites within the local area have been provided employment recovery.

Chairman Brad Schneider asked Jodi Rafferty to please make comments about the Interlocal Cooperative Agreement. Ms. Rafferty reported an email was sent to the judge/executives on May 25, 2021, asking them to review the document and affix their signatures, as well as completing the process to have it recorded with the county clerks. Ms. Rafferty went on to say the Agreement makes sure the WIOA funds are spent correctly. The only change to the document was a name change.

3. Green River Economic Development Corporation (EDC)

Chairperson Tammy Belt presented the February 3, 2021, minutes of the Green River Economic Development Corporation for approval.

A motion was made by Betty Howard and seconded by Karen Cecil to approve the February 3, 2021, minutes of the Green River Economic Development Corporation. A vote was taken and the motion carried.

Chairperson Tammy Belt reported the Green River EDC met on June 2, 2021, via hybrid and approved the three loans which were presented earlier. As of May 31, 2021, GRADD has received 112 application requests for the CARES ACT funding. Of those, 37 have submitted applications requesting \$2.07 million. GRADD has funded 19 loans totaling \$1,095,000. With the addition of the three loans approved earlier, the total is now \$1,580,223. These loans have resulted in 417 jobs either being retained or created.

4. GRADD Regional Transportation Committee

Chairman Steve Henry presented the February 24, 2021, minutes of the GRADD Regional Transportation Committee for approval. Chairman Henry reported Jason Siwula with the Kentucky Transportation Cabinet shared a presentation regarding the statewide campaign “Buckle Up Phone Down.” The goal of the campaign is to keep people safe around the region, state, and nation. In the last year, 745 lives were lost on Kentucky roadways, 27 in the GRADD region.

A motion was made by Steve Henry and seconded by Curtis Dame to approve the February 24, 2021, minutes of the GRADD Regional Transportation Committee.
A vote was taken and the motion carried.

5. Green River Area Council on Aging

Chairperson Henrietta Harris reported the Green River Area Council on Aging met on June 8, 2021. At this meeting, Marla Carter, of “Faithful Friends Kentucky,” spoke about the new nonprofit initiative that enriches the lives of those who live and work in long term care communities by faithfully providing Christian friendship, compassion, and charity. Ms. Carter also provided information about HB 3733 – Essential Caregiver Act, which requests an amendment to the Social Security Act to allow long term care residents to identify one or two “essential caregivers” who would be allowed access to the resident if facilities were closed in the future by another pandemic or similar catastrophe. Provider reports and program updates were presented. In-Home Services Manager, Amber Phelps, announced that the Feed Seniors Now program was a success, with 330 low-income seniors receiving groceries last month. The Central Kitchen Equipment Committee reported they have met and toured the kitchen. That committee is waiting on a report from a local auctioneer regarding the current fair market value of the existing equipment. Once the committee has that report, they will reconvene to discuss. Jennifer Williams shared Governor Andy Beshear has announced senior centers can begin reopening as of June 11, 2021; however, centers are encouraged to take their time and open when they feel comfortable. Daviess and Henderson Counties are planning to reopen their focal point centers the first week of July. Center providers are preparing reopening plans and will have those final plans to GRADD later this month. COVID meals are still being provided to seniors who request them. Efforts are being made to determine who needs ongoing home delivered meals and how to transition those who do not.

I. Frankfort and Washington Updates

Corey Elder gave an update from Congressman James Comer’s office. Mr. Elder reported Congressman Comer was in Henderson recently and continues to visit the District. As a ranking member of the House Committee on Oversight and Government Reform, Congressman Comer will continue to hold the nation’s public servants and officials to the highest ethical standards and promote greater government transparency and accountability.

Gilbert Mischel gave an update from Senator Mitch McConnell’s office.

Mr. Mischel reported Senator McConnell is visiting the region and state and was recently at Owensboro Health in Owensboro. On May 19, 2021, Senator McConnell announced Daviess County had been selected as one of six counties in the nation for inclusion in the Appalachia High Intensity Drug Trafficking Area (HIDT) Program.

HIDT provides federal support to law enforcement agencies in the designated counties with coordination, equipment, technology and additional resources to combat drug production and trafficking. An economic roundtable was also held in Henderson to discuss unemployment.

Rachel McCubbin gave an update from Senator Rand Paul's office. Ms. McCubbin reported like other legislators, Senator Paul has been making visits in the region and appreciates the warm welcome. Ms. McCubbin also explained constituents are welcome to call or come to their office with any assistance they may need from Senator Paul's office.

Alex Caudill gave an update from the Department of Local Government. Mr. Caudill reported Governor Andy Beshear visited Lisman in Webster County to make check presentations to Webster and Union Counties. Mr. Caudill also announced the Governor's Local Issues Conference will take place August 25 – 27, 2021 at the Galt House in Louisville.

Doug Taylor from the Kentucky Transportation Cabinet reported the Cabinet is seeing some revenue up-sweeps and travel is up from last year but revenues are mostly benefiting retailers. Mr. Taylor also noted the Cabinet would like to see the legislature revisit the motor fuel tax.

J. Staff Service Awards

Chairman Brad Schneider presented Nancy Williams and Danielle Street with five-year service awards, Jeannette Woodward with a 20-year service award, and Cheryl Peters with a 30-year award. Chairman Schneider asked Executive Director Joanna Shake to make comments about their time with GRADD.

IV. CHAIRMAN/EXECUTIVE DIRECTOR COMMENTS

Chairman Brad Schneider announced the county judge/executives had met prior to this meeting to discuss the Community Development Block Grant COVID-19 Utility Assistance Program. Travis Weber from the Department for Local Government discussed the next steps needed in the process. Chairman Schneider also reported the GRADD Executive Committee had met in May and approved GRADD to send a letter of intent to join the Kentucky Personnel Cabinet Health Insurance in 2022. He also welcomed new staff Cheyten Pendley and welcomed back interns Daniel Paez and Trey Sandefur.

Joanna Shake explained in January she had asked a committee of employees to review the State Health Insurance Plan and compare to GRADD's current insurance.

The letter of intent to the State is a safeguard should the Board ultimately decide to move to the State Health Insurance Plan. Ms. Shake went on to thank the Board of Directors for their support and willingness to serve.

Chairman Brad Schneider asked Judge/Executive David Johnston to come forward and accept the 2020 Community of the Year Award which has been affixed with the Ohio County Parks Project name.

V. OTHER BUSINESS

Vice Chairman Al Mattingly reported the Annual Dinner Committee has met and is determining a date and place for the event. Once those are decided, it will be conveyed back to the group.

VI. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

Steve Henry, Secretary

Brad Schneider, Chairman

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