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**GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE**

TO: Green River Area Development District Board of Directors

FROM: Jiten S. Shah
Executive Director

SUBJECT: Minutes of the GRADD Executive Committee – June 13, 2018

The Executive Committee of the Green River Area Development District (GRADD) met on Wednesday, June 13, 2018, at 9:00 a.m., at the GRADD office in Owensboro, Kentucky. A quorum was present with the following members in attendance:

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVISS COUNTY:	Al Mattingly, Jr. Bill Parrish Henrietta Harris
HANCOCK COUNTY:	Jack McCaslin
HENDERSON COUNTY:	Brad Schneider William Markwell
McLEAN COUNTY:	None present
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry

EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVISS COUNTY:	*Robert Howard
HANCOCK COUNTY:	Tim Thompson
HENDERSON COUNTY:	*Thomas Platt
McLEAN COUNTY:	*Kelly Thurman
OHIO COUNTY:	All present

*Excused absence

Jack McCaslin, *Chairman* ■ Steve Austin, *Vice Chairman* ■ Kelly Thurman, *Secretary* ■ David Johnston, *Treasurer* ■ Jiten Shah, *Executive Director*

UNION COUNTY: All present
WEBSTER COUNTY: All present

GUESTS AND STAFF PRESENT

Miranda Funk, Ohio County Fiscal Court
Deneatra Henderson, Kentucky Transportation Cabinet, Chief District Engineer, District 2
Jiten Shah, Executive Director, GRADD
Joanna Shake, Associate Director for Community & Economic Development, GRADD
Debra James, Associate Director of Finance & Administration, GRADD
Jennifer Williams, Associate Director for Aging and Social Services, GRADD
Kim Wells, Executive Assistant, GRADD

I. CALL TO ORDER

In the absence of Chairman Kelly Thurman, Vice Chairman David Johnston called the meeting to order.

II. MEETING MINUTES APPROVAL

Secretary Brad Schneider presented the minutes of the May 9, 2018 and May 30, 2018, GRADD Executive Committee meetings for approval.

A motion was made by Bill Parrish and seconded by Al Mattingly, Jr., to approve the minutes of the May 9, 2018 and May 30, 2018, GRADD Executive Committee meetings. A vote was taken and the motion carried.

III. FINANCE REPORT

Treasurer Al Mattingly, Jr., presented the treasurer's report for the period of July 1, 2017 - April 30, 2018.

A motion was made by Adam O'Nan and seconded by Jack McCaslin to approve and file the treasurer's report for the period of July 1, 2017 – April 30, 2018, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Guest Speaker

Vice Chairman Johnston introduced Deneatra Henderson, Kentucky Transportation Cabinet, Chief District Engineer, for District 2, which includes the GRADD region.

After a brief overview of District 2, Ms. Henderson gave project updates for GRADD's seven counties.

B. Fiscal Year 2019 Draft Budget

Treasurer Al Mattingly, Jr., reported the FY 2019 Draft Revenue Budget does show a decrease due to several projects being completed and also the reduction in funding from the State.

Treasurer Mattingly went on to say that funds in the amount of \$129,539 would be utilized from the general fund to balance the budget.

A motion was made by Jack McCaslin and seconded by Steve Henry to approve the Fiscal Year 2019 Draft Budget. A vote was taken and the motion carried.

C. Fiscal Year 2018 4th Quarter Revised Budget

Treasurer Al Mattingly, Jr., reported amendments were made to the budget to reflect the decrease in Joint Funding Administration (JFA) funds.

A motion was made by Jack McCaslin and seconded by Brad Schneider to approve the Fiscal Year 2018 4th Quarter Revised Budget. A vote was taken and the motion carried.

V. EXECUTIVE DIRECTOR'S REPORT

A. Legislative Update - State/Federal

Jiten Shah reported there are no specific state legislative updates; Interim Joint Committees are scheduled; however there will not been any critical discussion until after the fall election.

Mr. Shah went on to report that after the last called meeting of the Executive Committee, Chairman Thurman received an invitation to meet with the Department for Local Government (DLG) to discuss the Joint Funding Authority (JFA) cuts. The meeting was held in Frankfort on June 8, 2018. Mr. Shah reported it was a productive meeting giving time to explain why it is such a hardship to lose JFA funding so late in the fiscal year. These funds not only finance GRADD staff but also allows staff to assist GRADD's cities and counties.

B. Travel Schedule

Jiten Shah reported the following is his travel schedule for June:

- June 2 - 7, 2018 - NARC Annual Conference - Orlando, FL; and
- June 14 & 15, 2018 - KY ADD Directors meeting - Lexington.

C. Personnel Update

Jiten Shah reported staff has been interviewing for the part-time case manager position.

VI. KENTUCKY COUNCIL OF AREA DEVELOPMENT DISTRICTS (KCADD) UPDATE

Jiten Shah reported it was recently announced that Tony Wilder has been offered the position of Executive Director of the KCADD in Frankfort. He has accepted and is planning to begin July 1, 2018.

VII. NATIONAL CONFERENCE/BOARD TRAVEL UPDATES

Vice Chairman Johnston reported the following upcoming national conference for Fiscal Year 2019:

- NADO Annual Training Conference - October 13 - 16, 2018, Charlotte, NC.

Board members who would like to attend the NADO Conference should let GRADD staff know by August 8, 2018.

VIII. UPCOMING BOARD MEETINGS/SPEAKER

Vice Chairman Johnston reported the following is scheduled for the July meeting.

- July 11, 2018 – GRADD Executive Committee – tentatively scheduled to be held at the Ohio County Bluegrass Museum.

IX. ANNOUNCEMENTS

- The 50th GRADD Annual Dinner will be held Friday, September 21, 2018, at the Owensboro Convention Center;
- Congratulations to the Daviess County Landfill on receiving funding for their Tox-Away Day, which was awarded \$29,628.40, also on receiving \$67,749.89 for a skid steer and concrete blocks for composting at the landfill. Both were funded through the Kentucky Pride Household Hazardous Waste Program; and
- The group was invited to an informative session on apprenticeship programs with Kentucky Labor Secretary Mike Nemes and Commissioner Ervin Dimeny on June 13, 2018.

X. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw