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**GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE/GREEN RIVER AREA COUNCIL ON AGING
EXECUTIVE COMMITTEE JOINT MEETING**

TO: Green River Area Development District Board of Directors

FROM: Jiten S. Shah
Executive Director

SUBJECT: Minutes of the GRADD Executive Committee – November 7, 2018

The Executive Committee of the Green River Area Development District (GRADD) and the Executive Committee of the Green River Area Council on Aging met on Wednesday, November 7, 2018, at 9:00 a.m., at the GRADD office, in Owensboro, Kentucky. A quorum was present with the following members in attendance:

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	Al Mattingly, Jr.
HANCOCK COUNTY:	None present
HENDERSON COUNTY:	Brad Schneider William Markwell
McLEAN COUNTY:	Kelly Thurman
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry


EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVIESS COUNTY:	*Henrietta Harris Robert Howard
HANCOCK COUNTY:	Jack McCaslin
HENDERSON COUNTY:	*Thomas Platt
McLEAN COUNTY:	All present
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

*Excused absence

Kelly Thurman, Chairman ■ David Johnston, Vice Chairman ■ Brad Schneider, Secretary ■ Al Mattingly, Jr., Treasurer ■ Jiten Shah, Executive Director

SISTER REGION:

 Olomoucký kraj
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GREEN RIVER AREA COUNCIL ON AGING EXECUTIVE COMMITTEE MEMBERS

DAVIESS COUNTY:	Susan Howard
HANCOCK COUNTY:	Franklin Powers
HENDERSON COUNTY:	Charlie Jo Griggs
McLEAN COUNTY:	Jim Toler
OHIO COUNTY:	Wilda Hardesty
WEBSTER COUNTY:	James Townsend

GUESTS AND STAFF PRESENT

Michelle Smith, Kemper CPA Group
Jiten Shah, Executive Director, GRADD
Joanna Shake, Associate Director for Community & Economic Development, GRADD
Debra James, Associate Director of Finance & Administration, GRADD
Jennifer Williams, Associate Director for Aging and Social Services, GRADD
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Tom Massie, IT Manager, GRADD
Kim Wells, Executive Assistant/Communications Manager, GRADD
Cheryl Peters, Accounting Clerk, GRADD
Reenee Fogle, Payroll Coordinator, GRADD
Beth Ferguson, Accounting Clerk, GRADD
Mariah Myers, Grants & Contracts Fiscal Coordinator, GRADD
Rita Gazell, Data Services Manager, GRADD
Lisa Flahardy, Aging Contract Specialist, GRADD

I. CALL TO ORDER

Chairman Kelly Thurman called the meeting to order.

II. MEETING MINUTES APPROVAL

Secretary Brad Schneider presented the minutes of the October 10, 2018, GRADD Executive Committee meeting.

A motion was made by Brad Schneider and seconded by Al Mattingly, Jr., to approve the minutes of the October 10, 2018, GRADD Executive Committee meeting. A vote was taken and the motion carried.

III. FINANCE REPORT

Treasurer Al Mattingly, Jr., presented the treasurer's report for the period of July 1, 2018 – September 30, 2018.

A motion was made by Al Mattingly, Jr., and seconded by Brad Schneider to approve and file the treasurer's report for the period of July 1, 2018 – September 30, 2018, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Fiscal Year 2018 Audit Report

Chairman Kelly Thurman introduced Michelle Smith with Kemper CPA Group and asked her to come forward and review the Fiscal Year 2018 Audit.

Ms. Smith gave an overview of the audit that was recently conducted at GRADD. The audit expressed an unmodified opinion with no findings or questioned costs. She noted that she has not received final approval from the Kentucky Auditor of Public Accounts.

It was decided this item would be tabled for approval after the final approval has been received.

B. Proposals for Aging Services

Chairman Thurman asked Jennifer Williams to come forward and present the Proposals for Aging Services.

Ms. Williams directed the Evaluation Committee's attention to the Conflict of Interest Statement. She asked each member to sign the form and they would be collected.

Ms. Williams gave an overview of the program proposals that were received for Supportive Services/Senior Center Services to be provided in FY 2020, 2021, and 2022. Since only one proposal was received for each program, there is no competition this year for the services. It was recommended that staff enter into non-competitive negotiations with the current providers, which are:

- Senior Community Center of Owensboro;
- Hancock County Fiscal Court;
- The Gathering Place;
- McLean County Fiscal Court;
- Ohio County Fiscal Court;
- Union County Fiscal Court; and
- Webster County Fiscal Court.

A motion was made by Al Mattingly, Jr., and seconded by Brad Schneider to hereby allow staff enter into non-competitive negotiations with the above-mentioned providers. A vote was taken and the motion carried.

Ms. Williams explained that Canteen is the sole bidder to provide Catered Meal Services.

A motion was made by Al Mattingly, Jr., and seconded by Steve Henry to hereby to hereby allow staff enter into non-competitive negotiations with Canteen for the provisions of Catered Meal Services. A vote was taken and the motion carried.

C. Social Security Administration Presentation

Chairman Thurman introduced Tammy Taylor with the Kentucky Social Security Coverage and Reporting Branch.

Ms. Taylor explained the process should the GRADD Executive Committee approve that GRADD enter into a Section 218 Agreement with the Kentucky Division of Local Government Services, to provide Social Security coverage to any employee not covered by Social Security, but participating in an employer provided retirement system, such as the County Employees Retirement System (CERS). She also provided a sample resolution that would need to be adopted in order to start the process, which includes a vote held among the eligible employees on the question whether they favor the implementation of Social Security coverage.

After a brief discussion, it was decided to approve GRADD enter into a Section 218 Agreement and begin the process for participation in the Social Security system.

A motion was made by Al Mattingly, Jr., and seconded by Brad Schneider to approve GRADD enter into a Section 218 Agreement and begin the process for participation in the Social Security system. A vote was taken and the motion carried.

D. First Quarter Revised Budget – Fiscal Year 2019

Treasurer Al Mattingly, Jr., reported the First Quarter Revised Budget includes some actual allocations for Fiscal Year 2019, as those are starting to trickle in, as well as new grants. The revisions also include an increase in fringe benefits as the anticipated cost to join Social Security.

A motion was made by Al Mattingly, Jr., and seconded by Brad Schneider to approve the First Quarter Revised Budget for Fiscal Year 2019. A vote was taken and the motion carried.

E. Board Member Appointment

Jiten Shah explained the Union County Citizens' Representative seat on the GRADD Board of Directors has been made vacant due to the resignation of Lindsay Jenkins. GRADD has received a memorandum from the judge/executive and mayors in Union County appointing Melissa Coker to fulfill the remainder of the term ending December 31, 2020.

A motion was made by Al Mattingly, Jr., and seconded by Steve Henry to appoint Melissa Coker as the Union County Citizens' Representative on the GRADD Board of Directors. A vote was taken and the motion carried.

F. Nominating Committee Appointment

Chairman Thurman appointed Bill Markwell, Judge/Executive Adam O'Nan, Judge/Executive Jack McCaslin, and Judge/Executive Steve Henry to the Nominating Committee.

V. EXECUTIVE DIRECTOR'S REPORT

A. Legislative Update - State/Federal

Jiten Shah gave an update from the Legislative Research Commission. Kentucky cities continue to call for separation of their retirement system from the Kentucky Retirement Systems as state lawmakers gear up for the General Assembly's 2019 regular session. Separating the County Employees Retirement System (CERS) from KRS is the top priority of Kentucky cities, according to Kentucky League of Cities (KLC) President and Mayfield Mayor Teresa Rochetti-Cantrell. She told the Interim Joint Committee on Local Government that while CERS is the KRS's largest system with nearly \$9 billion – or 75 percent – of KRS assets, CERS only holds 35 percent of the seats on the KRS Board of Trustees. Talk of a possible CERS separation from KRS has been ongoing since at least 2016. Other priorities for 2019 include state legislation that gives cities greater revenue flexibility and protection, support for cities' continued fight against opioid abuse, and updating state laws that adhere to an outdated population-based city classification system updated in 2014.

Also, he reported on comments from the National Association of Regional Councils (NARC). No matter the results of the upcoming mid-term elections, Congress will return on November 13, 2018, for about 15 legislative days to complete work on a wide range of bills that congressional leaders say they want to pass. According to The Hill, congressional leaders will try to pass all of the remaining fiscal year 2019 appropriations bills (or pass a continuing resolution to avoid a partial government shutdown), the Farm Bill, legislation to extend expiring tax breaks, criminal justice reform, the Violence Against Women Act reauthorization bill, and an update to the Jumpstart Our Business Startups (JOBS) Act, a bill that deals with capital formation. In addition, Republican chairmen are pushing for adoption of the AV Start Act, which would set national standards for the testing and deployment of self-driving cars, and the Streamline Act that would promote the rapid deployment of 5G networks. The latter, which is opposed by NARC in its current form, would substantially reduce local government's role in determining where cells and cell towers may be placed.

B. Travel Schedule

Jiten Shah reported the following is his travel schedule for October:

- November 8 & 9, 2018 - ADD Directors - Frankfort; and
- November 14 - 16, 2018 - KACo Conference - Lexington.

C. Personnel Update

Jiten Shah reported GRADD has hired Melissa Taylor for the part-time case manager position, pending approval from Kentucky Retirement Systems. Also, GRADD has received a letter of retirement from David Clark effective January 1, 2019. Mr. Clark is currently serving in the position of AmeriCorps Program Director.

VI. KENTUCKY COUNCIL OF AREA DEVELOPMENT DISTRICTS (KCADD) UPDATE

Jiten Shah reported there would be a Kentucky Council of Area Development Districts Board meeting held on November 14, 2018, in conjunction with the Kentucky Associations of Counties Annual Conference in Lexington.

VII. UPCOMING BOARD MEETING/SPEAKER

Chairman Thurman reported the December 12, 2018, GRADD Board of Directors meeting would be held at the International Bluegrass Music Museum in Owensboro.

VIII. ANNOUNCEMENTS

Chairman Thurman made the following announcements:

- The NADO Annual Training Conference took place October 13 - 17, 2018, in Charlotte, North Carolina. Mayor Pat Clark and Paul Lashbrooke attended the conference;
- Senior Games in the Park took place on October 24, 2018, at Moreland Park;
- Congratulations to Skyler Stewart and Madison Haycraft on passing the CDBG Administrator Certification;
- Congratulations to Hancock County as they were selected for the Jeffery's Cliff Project for \$79,639. This project will create a stairway connecting to a recreational trail atop the cliff;
- Congratulations to the City of Owensboro as they were selected for the Joe Ford Nature Trail Improvements for \$23,315. These funds will be used for outlining of the Joe Ford Nature Trail using lumber; and
- Congratulations to the City of Livermore as they were selected for the Livermore Riverwalk for \$41,392. These funds will be used to extend the Riverwalk all the way to the RV Park, completing the Riverwalk trail and encompassing Livermore's recreational amenities downtown.

IX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw