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**GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE MEETING**

TO: Green River Area Development District Board of Directors

FROM: Jiten S. Shah
Executive Director

SUBJECT: Minutes of the GRADD Executive Committee – February 13, 2019

The Executive Committee of the Green River Area Development District (GRADD) met on Wednesday, February 13, 2019, at 9:00 a.m., at the GRADD office, in Owensboro, Kentucky. A quorum was present with the following members in attendance:

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	Robert Howard
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	Thomas Platt
McLEAN COUNTY:	Michael Burden
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry

EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVIESS COUNTY:	*Al Mattingly, Jr.
	*Henrietta Harris
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	*Brad Schneider
	*William Markwell
McLEAN COUNTY:	All present
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

*Excused absence

David Johnston, Chairman ■ Brad Schneider, Vice Chairman ■ Al Mattingly, Jr., Secretary ■ Steve Henry, Treasurer ■ Jiten Shah, Executive Director

GUESTS AND STAFF PRESENT

Mayor Vicki Hughes, City of Island
David Ross, United Way
Blaine Mathew, United Way
Toby Hall, MPI
Jiten Shah, Executive Director, GRADD
Joanna Shake, Associate Director for Community & Economic Development, GRADD
Jennifer Williams, Associate Director for Aging and Social Services, GRADD
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Tom Massie, IT Manager, GRADD
Mariah Myres, Fiscal Manager, GRADD
Jeanette Woodward, SAMS Database Administrator, GRADD
Kim Wells, Executive Assistant/Communications Manager, GRADD

I. CALL TO ORDER

Chairman David Johnston called the meeting to order.

Chairman Johnston welcomed guests and asked everyone to join in the Pledge of Allegiance.

II. MEETING MINUTES APPROVAL

Chairman Johnston presented the minutes of the January 9, 2019, GRADD Executive Committee meeting for approval.

A motion was made by Adam O’Nan and seconded by Michael Burden to approve the minutes of the January 9, 2019, GRADD Executive Committee meeting. A vote was taken and the motion carried.

III. FINANCE REPORT

Treasurer Steve Henry presented the treasurer’s report for the period of July 1, 2018 – December 31, 2018.

A motion was made by Steve Henry and seconded by Adam O’Nan to approve the treasurer’s report for the period of July 1, 2018 – December 31, 2018, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Guest Speakers

Chairman Johnston introduced David Ross and Blaine Mathew with United Way of the Ohio Valley.

Mr. Ross asked Blaine Mathew to come forward and give an overview of the 2-1-1 initiative. Mr. Mathew reported 2-1-1 is a free and confidential service that helps people across the GRADD region speak with a community resource specialist in their area, who can help find services and resources that are available to residents; to provide critical services such as supplemental food and nutrition programs, services for veterans, and addiction prevention and rehabilitation programs.

V. EXECUTIVE DIRECTOR'S REPORT

A. Legislative Update - State/Federal

Jiten Shah gave an update on the Joint Funding Administration (JFA) contract. He reported that GRADD has received a revised contract and once it is reviewed by GRADD's attorney he will submit a signed copy to the Department for Local Government (DLG). All should be completed by February 14, 2019.

Mr. Shah also reported that during January's ADD Directors meeting in Frankfort, the group was surprised and disheartened to learn that a joint letter by Health and Human Services Cabinet Secretary Adam Meier, Secretary Derrick Ramsey from the Education and Workforce Cabinet, Commissioner Sandra Dunahoo, DLG Commissioner, and Ray Leathers from the Workforce Department was sent to State Auditor Mike Harmon expressing concerns with the "lack of transparency and accountability, fiscal mismanagement, and loss of confidence with the ADDs." Mr. Shah will keep the group abreast as information regarding this situation continues to be disclosed.

B. Travel Schedule

Jiten Shah reported the following is his travel schedule for February:

- February 11 & 12, 2019 - SERDI Conference - Atlanta; and
- February 14 & 15, 2019 - ADD Directors - Frankfort.

C. Personnel Update

Jiten Shah reported GRADD has received a letter of resignation from Janet Clancy, In-Home Services Manager. Her last day will be February 22, 2019. With this resignation, the Aging & Social Services Department have made several changes. Those are below.

- Amber Phelps - In-Home Services Manager;
- Ursula Mabrey - Services Coordinator;
- Kristy Clark - CCC/Family Engagement Coordinator;
- Brittany Clouse - Quality Assurance/Service Advisor; and
- Sarah Ackerman - Case Manager.

Also, the Community & Economic Development Department is making the following change:

- Jennifer Marks will assume the title of Public Administration Specialist; and
- Skyler Stewart will be the new Senior Infrastructure Planner.

VI. KENTUCKY COUNCIL OF AREA DEVELOPMENT DISTRICTS (KCADD) UPDATE

Chairman Johnston reported on February 14, 2019, KCADD will hold its Legislator Appreciation Breakfast and the KCADD Annual Meeting, in Frankfort. The breakfast will be from 7:00 a.m. to 8:30 a.m., in the Annex Cafeteria. The KCADD Board meeting will commence at 8:45 a.m., at the Capitol Education Center, which is a short walk from the Capitol Annex.

VII. UPCOMING BOARD MEETING/SPEAKER

Chairman Johnston reported the GRADD Executive Committee will meet on March 13, 2019. Also discussed was the May 8, 2019, meeting and the possibility of holding the meeting at River View Coal in Union County. Judge Adam O’Nan will work on getting more details for the group.

VIII. ANNOUNCEMENTS

Chairman Johnston made the following announcements:

- The following have been nominated to the following positions: Hon. Patsy Mayfield as the Daviess County Mayor’s Representative; Hon. Betty Howard as the McLean County Mayor’s Representative; and Hon. Randy Greenwell as the Union County Mayor’s Representative. With Mayor Howard’s position change this will leave an opening for the McLean County Citizen’s Representative. GRADD will be sending out the nomination forms this week;
- GRADD held a Newly Elected Officials Orientation on January 9, 2019;
- GRADD also held a Legislative Breakfast on February 2, 2019;
- GRADD received several grant notifications:
 - A grant, in the amount of \$1,350, from the Kentucky Mental Health and Aging Coalition to host a training for “Mental Health First Aid;”
 - GRADD received a grant from Eastern Kentucky University in the amount of \$25,000 to provide Educational Neglect Prevention and Family Engagement services to identified families in the Owensboro and Daviess County School Systems;

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- GRADD received a sustainability grant, in the amount of \$70,000, from the National Council on Aging, to continue operating a Benefits Enrollment Center for the period of January 1, 2019 to December 31, 2019;
- GRADD held the Mark French Farms check presentation on February 6, 2019; and
- Governor Matt Bevin will hold a community forum in Ohio County on February 15, 2019, beginning at 11:30 a.m.

IX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw