

**GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE**

TO: Green River Area Development District Board of Directors

FROM: Hon. Steve Henry, Secretary

SUBJECT: Minutes of the GRADD Executive Committee – September 14, 2022

The Executive Committee of the Green River Area Development District (GRADD) met on Wednesday, September 14, 2022, at 10:30 a.m., at the GRADD office in Owensboro. A quorum was present with the following members in attendance:

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	Al Mattingly
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	Brad Schneider
McLEAN COUNTY:	None present
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry

EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVIESS COUNTY:	*Henrietta Harris
	*Robert Howard
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	Janeth Nicolas
	*William Markwell
McLEAN COUNTY:	*Curtis Dame
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

*Excused absence

GUESTS AND STAFF PRESENT

Joanna Shake, Executive Director, GRADD

Jessie Howard, Special Projects Coordinator, GRADD

Blake Edge, Director for Community & Economic Development, GRADD

Mariah Myres, Director of Finance, GRADD

Michelle Drake, Workforce Training and Business Administrator, GRADD

Heather Mullican, District Ombudsman, GRADD

Lisa Flahardy, Waiver Program Assistance, GRADD

Kim Wells, Executive Assistant, GRADD

I. CALL TO ORDER

Chairman Brad Schneider called the meeting to order and asked everyone to join in the Pledge of Allegiance.

II. SECRETARY’S REPORT

Secretary Steve Henry presented the minutes of the August 10, 2022, GRADD Board of Directors meeting.

A motion was made by Steve Henry and seconded by Adam O’Nan to approve the minutes of the August 10, 2022, GRADD Board of Directors meeting. A vote was taken and the motion carried.

III. TREASURER’S REPORT

Treasurer Adam O’Nan presented the finance report for the period of July 1, 2022 – June 30, 2023.

A motion was made by Adam O’Nan and seconded by David Johnston to approve the treasurer’s report for the period of July 1, 2022 – June 30, 2023, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Personnel Policies

Joanna Shake presented an overview of major changes made to the GRADD Personnel Policies. There are:

- Maternity Leave, which was amended and approved in 2021, allows employees to use a combination of annual leave and sick leave, up to 12

weeks, for maternity care or care of an adoptive child.

- Military Leave was amended and approved in 2021 and allows employees who are members of the National Guard or any reserve component of the Armed Forces entitled to leave of absence from their duties, without loss of time, pay, regular leave, impairment of efficiency rating, or of any other rights or benefits which they are entitled, while in the performance of duty or training, for a period not exceeding 21 days. Time may be carried over but shall expire two years after it has accrued.
- GRADD has been operating for two years under Telework Guidance which enables eligible employees to perform duties from an approved alternative worksite, i.e., home or telework center. This guidance has been very successful in the recruitment of new employees, as well as retaining existing staff.

A motion was made by Adam O’Nan and seconded by Brad Schneider to approve Telework Guidance.
A vote was taken and the motion tied.

Vice Chairman Al Mattingly noted that the Telework Guidance could be reviewed again at a future meeting.

- Bereavement Leave would go from three to five days for the death of an employee’s spouse, father, mother, children, stepchildren, foster children.

A motion was made by Steve Henry and seconded by Adam O’Nan to approve five days of Bereavement Leave be amended in the GRADD Personnel Policies. A vote was taken and the motion did not pass.

It was suggested that further review of wording in the policy should include whether days would have to be used consecutively.

- Flex starting time for employees from 7:00 a.m. to 6:00 a.m.

A motion was made by Steve Henry and seconded by Adam O’Nan to approve the start Flex Time of 6:00 a.m. A vote was taken and the motion carried.

B. 1st Quarter Revised Budget

Treasurer Adam O’Nan presented the 1st Quarter Revised Budget for review and approval. He noted revisions have been made to show contracts received after the Fiscal Year 2023 Budget was approved. Also, revised were expenses for repairs and maintenance due to the repairs needed to the air conditioning system.

A motion was made by Adam O’Nan and seconded by David Johnston to approve and submit to the GRADD Board of Directors the 1st Quarter Revised Budget for Fiscal Year 2023. A vote was taken and the motion carried.

C. Surplus Equipment

Joanna Shake presented a listing of equipment deemed surplus or items that can be made available to local non-profits. *List attached

A motion was made by Adam O’Nan and seconded by Al Mattingly to approve the attached listing of Surplus Equipment. A vote was taken and the motion carried.

D. Kitchen Equipment Update

Joanna Shake reported GRADD has received approval from the Department for Aging and Independent Living (DAIL) regarding kitchen equipment, which is valued at \$48,821, and is being used by Five Star Food Service in the central kitchen for Meals on Wheels. DAIL has approved the sale of the equipment to Five Star to be used exclusively for meal-related expenses and all proceeds will be split evenly among the county aging programs. The Green River Area Council on Aging will review at its October 4, 2022, meeting and make recommendations to the GRADD Board of Directors at their October meeting.

E. Expanded Meals Program

Lisa Flahardy explained GRADD has received additional funding in the amount of \$14 million to assist in eliminating the over 300 individuals who are currently on the waiting list to receive home delivered meals.

F. Ombudsman Scope of Work

Heather Mullican reported the Kentucky Ombudsman Program Scope of Work will be extended to include Assisted Living Facilities. Mrs. Mullican provided a listing of nursing homes, personal care homes, and assisted living facilities in the GRADD Region. This extension will add nine facilities to the regional Ombudsman program.

G. Annual Celebration Update

Vice Chairman Al Mattingly gave an Annual Celebration Update.

- Invitations were mailed out to over 500 individuals during the week of August 22, 2022.
- Nominations for the four awards have been sent to the selection committee and it has made its final decisions, which will be revealed during the awards presentation portion of the evening.

V. INTERGOVERNMENTAL REVIEWS

Jessie Howard presented the following Regional Executive Orders:

Daviess County High School Obstacle Course Construction
Daviess County High School KY2022-0808-1058

Blanchard Manor Construction
Wabuck Development Company, Inc. KY2022-0802-1045

Countryside Apartments Construction
Wabuck Development Company, Inc. KY2022-0802-1046

A motion was made by Al Mattingly and seconded by David Johnston to endorse the above-stated Regional EO's. A vote was taken and the motion carried.

VI. CHAIRMAN/EXECUTIVE DIRECTOR COMMENTS

Chairman Brad Schneider announced the Peggy Satterly Spirit of Kentucky Award was presented to the Pennyrile ADD, Purchase ADD and GRADD at the Governor's Local Issues Conference in August for their efforts on the I-69 Corridor Development and the Ohio River Crossing Project.

Joanna Shake announced Community Collaboration for Children (CCC) has mini grants available in the amount of \$3,000. Funds must enhance and promote programs aimed at preventing and building awareness of child abuse and neglect. Ms. Shake welcomed Colie Smith as the new Economic Resiliency Planner for the Community & Economic Development Department. Mariah Myres will be assuming the role of Human Resources. Secretary Jeff Noel with the Cabinet for Economic Development will be the guest speaker at the October 12, 2022, GRADD Board of Directors meeting.

VII. COUNTY ROUNDTABLE DISCUSSION

Judge/Executive Johnny Roberts reported Hancock County is still navigating through the system after the loss of jobs from the Century Aluminum closing. The County is also working on several projects.

Judge/Executive David Johnston updated the group on new initiatives in Ohio County which included housing and workforce. The Jerusalem Ridge Bluegrass Music Festival welcomed visitors from 50 states to Ohio County. Governor Andy Beshear will be in Ohio County on September 22, 2022, to make funding announcements.

Secretary Steve Henry announced there would a ribbon cutting at the new training center in Webster County on September 21, 2022. Work continues on the recently purchased park in Dixon with hopes that it will be open in 2023.

Vice Chairman Al Mattingly updated the group on the recent reentry program that the Daviess County Detention Center and Owensboro Community & Technical College are working together to provide workforce skills training for inmates. The program has had five “graduates” who are currently working. Also, talks continue about a new senior center in Daviess County.

Chairman Brad Schneider reported the Boys & Girls Club is raising funds for a new home in the old armory building through a capital campaign. Over \$3.2 million has been raised for the project.

Chairman Brad Schneider announced former United States Ambassador to the United Nations Kelly Craft spoke to a group from the Henderson Leadership Initiative class recently. Also at this meeting was former Bowling Green Mayor Johnny Webb, who said, “the roads are filled with flat squirrels who were indecisive. Don’t be indecisive.”

VIII. ADJOURNMENT

There being no other business to report the meeting was adjourned.

/kw

Secretary

Chairman