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GRADD.COM

**GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE**

TO: Green River Area Development District Board of Directors
FROM: Hon. Johnny "Chic" Roberts, Secretary
SUBJECT: Minutes of the GRADD Executive Committee - October 11, 2023

The Executive Committee of the Green River Area Development District (GRADD) held a meeting on October 11, 2023, at 9:30 a.m. The meeting was held at the GRADD Office, 300 GRADD Way, Owensboro, KY. A quorum was present with members in attendance listed below.

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	Henrietta Harris
HANCOCK COUNTY:	None present
HENDERSON COUNTY:	Brad Schneider
McLEAN COUNTY:	Curtis Dame
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O'Nan
WEBSTER COUNTY:	Steve Henry

EXECUTIVE COMMITTEE ABSENT

DAVIESS COUNTY:	*Charlie Castlen, *Robert Howard
HANCOCK COUNTY:	*Johnny Roberts
HENDERSON COUNTY:	*Janeth Nicolas, *Bill Markwell
McLEAN COUNTY:	All present
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

GUESTS AND STAFF PRESENT

Joanna Shake, Executive Director, GRADD
Kim Wells, Executive Assistant, GRADD

***Excused absence**



Steve Henry, Chairman | Adam O'Nan, Vice Chairman | Johnny "Chic" Roberts, Secretary | Curtis Dame, Treasurer | Joanna Shake, Executive Director

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I. CALL TO ORDER

Chairman Steve Henry called the meeting to order at 9:40 a.m.

II. NEW BUSINESS

1. Personnel Policies

Joanna Shake explained that three policy amendments are subject for review.

A. Procurement

The Green River Area Development District (GRADD) follows the Kentucky Model Procurement Code which has been revised by amended from \$30,000 to \$40,000 for small and major purchases.

A motion was made by Curtis Dame and seconded by Henrietta Harris to approve the Kentucky Model Procurement Code revision \$30,000 to \$40,000 for small and major purchases. A vote was taken and the motion carried.

B. Bereavement Leave

Suggested revision to the current policy to include extended family members, i.e., aunt or uncle, niece or nephew and cousins.

After a brief discussion the following were approved for one day of bereavement and if additional time is needed sick or annual leave may be granted.

- Step Grandparents
- Aunt or Uncle
- Niece or Nephew

A motion was made by Adam O’Nan and seconded by Brad Schneider to include extended family members as listed above. A vote was taken and the motion carried.

C. Dress Code

After a discussion the following revision was suggested: At its discretion, GRADD may allow employees to wear jeans and tennis shoes* on Friday’s. On such occasions, employees are still expected to present a neat appearance and follow all guidelines listed above.

A motion was made by Henrietta Harris and seconded by David Johnston to approve the GRADD Dress Code Policy to include, at GRADD's discretion tennis shoes on Friday's. A vote was taken and the motion carried.

2. Server Purchase

Joanna Shake reported two of GRADD's hardware servers need to be replaced. Andrew Rudkosky, Network Administrator, is working to acquire three quotes to upgrade. Once these have been secured, she will present them to the Finance Committee.

3. Quarterly Housing Update

Joanna Shake explained GRADD has an outstanding balance of \$17,909 to Kentucky Housing Corporation's (KHC), nonprofit housing loan program. Currently, the fund balance is insufficient to repair the outstanding debt. Mrs. Shake has asked Blake Edge to reach out to KHC to discuss how to get this resolved. Mrs. Shake will keep the committee updated on this situation.

4. Sister Region - Olomoucky Kraj

Joanna Shake read an email from Josef Tetera from the City of Olomouc regarding the possibility of a volunteer exchange in 2024. It was suggested since there are no funds in the budget for a sister region exchange, a letter be sent to Governor Josef Suchanek thanking them for the partnership and to officially discontinue the exchange program.

A motion was made by Adam O'Nan and seconded by Curtis Dame to send a letter with regrets to Governor Josef Suchanek regarding an exchange in the future. A vote was taken and the motion carried with one opposing.

III. ADJOURNMENT

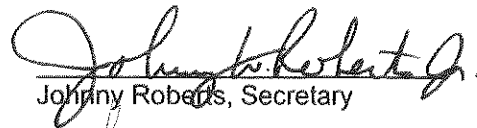
Chairman Steve Henry spoke to the committee regarding House Bill 9 and the need to utilize the Area Development District's (ADD) for grant applications.

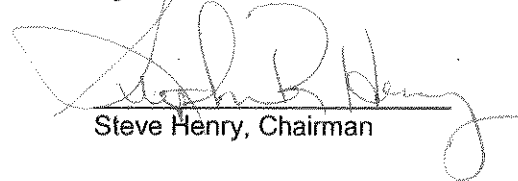
GRADD Executive Committee Meeting Minutes
October 11, 2023 – Page 4

Joanna Shake reviewed the Area Development Districts legislative priorities for 2024 which includes the continuation of the investment in the Joint Funding Agreement, maintain financial management of Waiver Programs, sustain the Expanded Senior Meal Program, and enhance the flexibility of workforce development efforts.

There being no further business to discuss, the meeting was adjourned.

/kw


Johnny Roberts, Secretary


Steve Henry, Chairman