

**GREEN RIVER AREA DEVELOPMENT DISTRICT  
EXECUTIVE COMMITTEE MEETING**

TO: Green River Area Development District Board of Directors

FROM: Joanna Shake  
Executive Director

SUBJECT: Minutes of the GRADD Executive Committee – May 13, 2020

The Executive Committee of the Green River Area Development District (GRADD) met on Wednesday, May 13, 2020, at 9:00 a.m., via Zoom and Teleconference. A quorum was present with the following members in attendance:

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	Al Mattingly, Jr. Henrietta Harris Robert Howard
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	Brad Schneider William Markwell Janeth Nicolas
McLEAN COUNTY:	None present
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry

EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVIESS COUNTY:	All present
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	All present
McLEAN COUNTY:	*Curtis Dame
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

\*Excused absence

GUESTS AND STAFF PRESENT

Joanna Shake, Executive Director, GRADD  
Trey Pedley, Associate Director for Community & Economic Development, GRADD  
Jennifer Williams, Associate Director for Social Services, GRADD  
Debra James, Associate Director of Finance & Administration, GRADD  
Jodi Rafferty, Associate Director for Workforce Development, GRADD  
Tom Massie, IT Manager, GRADD  
Mariah Myres, Grant & Contracts Fiscal Manager, GRADD  
Kim Wells, Executive Assistant/Communications Manager, GRADD

I. CALL TO ORDER

Chairman David Johnston called the meeting to order and asked Kim Wells to conduct roll call. He then asked everyone to stand and join him in the Pledge of Allegiance.

II. SECRETARY'S REPORT

Secretary Al Mattingly, Jr., presented the minutes of the April 8, 2020, GRADD Executive Committee meeting.

A motion was made by Brad Schneider and seconded by Henrietta Harris to approve the secretary's report for the April 8, 2020, GRADD Executive Committee meeting. A vote was taken and the motion carried.

III. FINANCE REPORT

Treasurer Steve Henry presented the treasurer's report for the period of July 1, 2019 – March 31, 2020.

A motion was made by Adam O'Nan and seconded by Al Mattingly, Jr., to approve the treasurer's report for the period of July 1, 2019 – March 31, 2020, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. County Updates – COVID-19

The county judge/executives gave updates from their respective counties, which included information on reopening the counties. Though opening dates vary from county to county, each are eager to get back to business and all noted they are following the guidelines which have been set by Governor Andy Beshear.

B. GRADD Update

Joanna Shake reported that all Revolving Loan Fund (RLF) loans have been approved to date and total \$153,000 with \$97,000 remaining to loan. There has been at least one loan approved in each of the seven counties. If counties know of any interested parties, they should refer the clients to Gina Boaz at GRADD.

Chairman Johnston asked for recommendations regarding the possible stimulus that could come from the federal government. Vice Chairman Brad Schneider suggested a letter of support signed by the judge/executives to the Kentucky Association of Counties (KACo) and their efforts to advocate on the county's behalf.

A motion was made by Brad Schneider and seconded by Al Mattingly, Jr. to send a letter of support to KACo for their efforts to advocate on the seven county's behalf. A vote was taken and the motion carried.

Joanna Shake also referenced the GRADD office reopening plan which was attached in the meeting packets. If the committee has no recommendations, this plan will be sent via email to GRADD employees and reviewed at the May 17, 2020, GRADD full staff meeting.

C. Committee Chair Engagements

Chairman Johnston reported he would like the committee chairs to be more involved with staff and other committee members. He will be working with GRADD staff in the coming months to put a plan of recommendations in place.

V. ANNOUNCEMENTS

A. Personnel Updates

Chairman Johnston congratulated Joanna Shake on her new position as executive director. He also welcomed Trey Pedley, as the new associate director for community & economic development.

Joanna Shake reported Jennifer Marks gave her resignation effective May 22, 2020. The CED Department will also be hiring Trey Sandefur for an intern position in the CED department, as well as Hunter Phillips who will also be returning this summer. Social Services staff has been reviewing resumes for the case manager position.

B. Other Announcements

Secretary Mattingly reported the Green River Workforce Development Board Executive Committee had met on May 11, 2020. At that meeting, the committee reviewed and approved the budget, approved the Rescare contract for workforce services and are working on a dislocated worker's contract. Also, the strategic planning has been put on hold for now due to COVID-19.

Debbie James announced there would be a GRADD Board of Directors Finance Committee meeting on Thursday, May 28, 2020, to review the Fiscal Year 2021 Budget. This meeting will be held at the GRADD office.

VI. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw