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**GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE MEETING**

TO: Green River Area Development District Board of Directors

FROM: Jiten S. Shah
Executive Director

SUBJECT: Minutes of the GRADD Executive Committee – March 13, 2019

The Executive Committee of the Green River Area Development District (GRADD) met on Wednesday, March 13, 2019, at 9:00 a.m., at the GRADD office, in Owensboro, Kentucky. A quorum was present with the following members in attendance:

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	None present
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	William Markwell
McLEAN COUNTY:	None present
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry


EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVIESS COUNTY:	*Al Mattingly, Jr. *Robert Howard *Henrietta Harris
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	*Brad Schneider *Thomas Platt
McLEAN COUNTY:	Michael Burden
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

*Excused absence

David Johnston, Chairman * Brad Schneider, Vice Chairman * Al Mattingly, Jr., Secretary * Steve Henry, Treasurer * Jiten Shah, Executive Director

SISTER REGION:

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GUESTS AND STAFF PRESENT

Carie Kizziar, ServeKY AmeriCorps
Ted Kazziar, ServeKY AmeriCorps
Jacob Mulliken, *Messenger-Inquirer*
Jiten Shah, Executive Director, GRADD
Joanna Shake, Associate Director for Community & Economic Development, GRADD
Jennifer Williams, Associate Director for Aging and Social Services, GRADD
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Debra James, Associate Director of Finance & Administration, GRADD
Brad Alley, AmeriCorps Program Director, GRADD
Kim Wells, Executive Assistant/Communications Manager, GRADD
Carolynn Kelley, Program Assistant, GRADD

I. CALL TO ORDER

Chairman David Johnston called the meeting to order. He welcomed guests and asked everyone to join in the Pledge of Allegiance.

II. MEETING MINUTES APPROVAL

Chairman Johnston presented the minutes of the February 13, 2019, GRADD Executive Committee meeting for approval.

A motion was made by Steve Henry and seconded by Adam O’Nan to approve the minutes of the February 13, 2019, GRADD Executive Committee meeting. A vote was taken and the motion carried.

III. FINANCE REPORT

Treasurer Steve Henry presented the treasurer’s report for the period of July 1, 2018 – December 31, 2018.

A motion was made by Steve Henry and seconded by Adam O’Nan to approve the treasurer’s report for the period of July 1, 2018 – December 31, 2018, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Guest Speakers

Chairman Johnston introduced Carie Kizziar with Serve Kentucky.

Ms. Kizziar explained Serve Kentucky currently administers 20 AmeriCorps programs with more than \$11.5 million in federal grant funds along with supporting other community service programs across the Commonwealth.

Since 1994, more than 13,000 Kentuckians have served approximately 20 million hours through AmeriCorps, earning AmeriCorps Education Awards totaling more than \$47.4 million. She went on to give a brief overview of the Serve Kentucky website.

Chairman Johnston then introduced Brad Alley, AmeriCorps Program Director. Mr. Alley gave an overview of AmeriCorps which engages more than 75,000 Americans in intensive service each year at 21,600 unique sites including nonprofits, schools, public agencies, and community and faith-based groups across the country. Nationally, since the program's founding in 1994, more than 1 million AmeriCorps members have contributed more than 1.4 billion hours in service across America while tackling pressing problems and mobilizing more than 2.3 million volunteers for the organizations they serve. Locally, GRADD's Senior Connections Program provides a range of services and social support to seniors. AmeriCorps members will provide food, services, transportation, and social support to 6,000 older adults.

B. Third Quarter Revised Budget – Fiscal Year 2019

Treasurer Steve Henry reported the Finance Committee had met on February 1, 2019, to review the Fiscal Year Third Quarter Revised Budget. He went on to say the revised budget includes new contracts and some reduction in funds or discontinued grants. Also, included in the update was the fringe benefits increase which reflects the Social Security expenses that began March 1, 2019.

C. Fiscal Year 2019 – Delta Regional Authority (DRA) Funding Opportunities

Chairman Johnston introduced Joanna Shake, Associate Director for Community & Economic Development. Ms. Shake gave an overview of the Delta Regional Authority, which is a federal-state economic development program serving over 252 counties and parishes in the Mississippi Delta region including 21 counties in western Kentucky. Ms. Shake suggested DRA counties wanting to apply should get their requests in as soon as possible as the grant application deadline is May 31, 2019. Final grant announcements will be made by August 30, 2019.

V. EXECUTIVE DIRECTOR'S REPORT

A. Legislative Update - State/Federal

Jiten Shah reported the Kentucky General Assembly is proceeding in full force. Several bills have been filed and one that is catching the attention of the Area Development District (ADD) is HB 464, which calls for a taskforce to study the ADDs and the Department for Local Government (DLG) and their working relations, accountability, etc. The bill has received some amendments and positive support in the committee. The ADD's support such a study that would shed more light to the importance of the ADDs and its relations with DLG.

B. Travel Schedule

Jiten Shah reported the following is his travel schedule for March:

- March 14 & 15, 2019 – ADD Directors – Frankfort; and

- March 16 – 20, 2019 – NADO Washington Policy Conference.

C. Personnel Update

Jiten Shah reported GRADD has hired Jessica Sexton as a Service Advisor in the Aging & Social Services Department. GRADD has also received a letter of resignation from Lindsey Dunn, due to family obligations. Staff will be reviewing resumes for this position.

VI. KENTUCKY COUNCIL OF AREA DEVELOPMENT DISTRICTS (KCADD) UPDATE

Jiten Shah reported the Kentucky Council of Area Development Districts (KCADD) and the Kentucky Association of District Directors (KADD) advertised and hired a business consultant to explore more opportunities for the ADDs with regard to Medicaid and other social service programs. With the ADD's successful history of providing social services, this will be an asset to explore other avenues to use the ADD's talents and experiences. The success of this effort will be gauged annually before it is renewed. Bill Cooper, who was a former Aging Services Director at GRADD, was hired for the position.

VII. UPCOMING BOARD MEETING/SPEAKER

Chairman Johnston reported the GRADD Executive Committee will meet on April 10, 2019. Commissioner Sandra Dunahoo has been invited to be the guest speaker.

VIII. ANNOUNCEMENTS

Chairman Johnston made the following announcements:

- Mayor Vicki Hughes has been nominated as the McLean County Citizen's Representative;
- Governor Matt Bevin held a town hall meeting in Ohio County on February 15, 2019;
- The Kentucky 911 Services Board will be hosting a Grant Workshop on March 15, 2019, at 10:00 a.m. (CT), in Muhlenberg County;
- The USDA Reconnect Broadband Loan and Grant Program will hold two workshops. The first is March 26, 2019, in Prestonsburg and the second will be held March 27, 2019, in Mayfield. For more details, interested parties may go to www.usda.gov/reconnect;
- House Concurrent Resolution 137 urges Kentucky cities and counties to get local Complete Count Committees established now. The Census Bureau is currently bringing on a lot of new staff to train the committees. For judge/executives and mayors wanting to connect with their local Partnership Specialist, to schedule a training, they may contact the Regional Census Center partnership staff at philadelphia.RCC.partnership@2020census.gov or at 267-780-2530;

- Congratulations to the City of Sebree on receiving \$910,827 in Community Development Block Grant (CDBG) funds for their Sanitary Sewer Replacement project. The federal funds will allow the city to replace 8,900 linear feet of existing clay pipe, manholes and appurtenances, as well as add new PVC line to serve four new customers;
- Congratulations to the City of Calhoun as they were awarded a \$1million CDBG to upgrade their current wastewater treatment plant. The plant was originally built in 1973, modified in 1979 and is in need of updates to satisfy KY Division of Water and EPA standards. The total project cost is \$4,925,000 with \$1,000,000 coming from CDBG, \$1,904,000 coming from a USDA Rural Development grant, and \$2,021,000 coming from a USDA Rural Development loan; and
- A ConnectGRADD, Inc., Board meeting will be held on March 22, 2019, at 10:00 a.m., at the GRADD office.

IX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw