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## GREEN RIVER AREA DEVELOPMENT DISTRICT EXECUTIVE COMMITTEE MEETING

TO: Green River Area Development District Board of Directors

FROM: Jiten S. Shah  
Executive Director

SUBJECT: Minutes of the GRADD Executive Committee – May 8, 2019

The Executive Committee of the Green River Area Development District (GRADD) met on Wednesday, May 8, 2019, at 9:00 a.m., at River View Coal, in Waverly, Kentucky. A quorum was present with the following members in attendance:

### GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	Henrietta Harris
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	Brad Schneider
	Thomas Platt
McLEAN COUNTY:	None present
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry


### EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVIESS COUNTY:	*Al Mattingly, Jr.
	*Robert Howard
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	*William Markwell
McLEAN COUNTY:	*Matt Hayden
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

\*Excused absence

David Johnston, Chairman   ▪  Brad Schneider, Vice Chairman   ▪  Al Mattingly, Jr., Secretary   ▪  Steve Henry, Treasurer   ▪  Jiten Shah, Executive Director

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GUESTS AND STAFF PRESENT

Ken Ford, River View Coal – Alliance Coal  
Kim Humphry, River View Coal – Alliance Coal  
Mark Evans, River View Coal – Alliance Coal  
Kevin Vaughn, River View Coal – Alliance Coal  
Jerry Hedgepath, River View Coal – Alliance Coal  
Melissa Coker, Union County First  
Jiten Shah, Executive Director, GRADD  
Joanna Shake, Associate Director for Community & Economic Development, GRADD  
Jodi Rafferty, Associate Director for Workforce Development, GRADD  
Debra James, Associate Director of Finance & Administration, GRADD  
Kim Wells, Executive Assistant/Communications Manager, GRADD

I. CALL TO ORDER

Chairman David Johnston called the meeting to order and welcomed guests.

II. MEETING MINUTES APPROVAL

Chairman Johnston presented the minutes of the March 13, 2019, GRADD Executive Committee meeting for approval.

A motion was made by Adam O’Nan and seconded by Thomas Platt to approve the minutes of the March 13, 2019, GRADD Executive Committee meeting. A vote was taken and the motion carried.

III. FINANCE REPORT

Treasurer Steve Henry presented the treasurer’s report for the period of July 1, 2018 – March 31, 2019.

A motion was made by Steve Henry and seconded by Henrietta Harris to approve the treasurer’s report for the period of July 1, 2018 – March 31, 2019, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Guest Speakers

Judge/Executive Adam O’Nan introduced Ken Ford, General Manager of River View Coal. Mr. Ford gave an overview of the Portal 2 facility which opened in 2009 and currently employs almost 890 people. This facility located in Waverly, Kentucky produces about 79,000 tons of coal a day and is the largest room and pillar mining operation in Northern America.

Mr. Ford asked Kevin Vaughn and Jerry Hedgepath to come forward and review the safety rules for the tour part of the meeting.

B. Carrico Therapy Services LLC Loan Review

Jiten Shah reported Kelsey Carrico is requesting \$50,000 to purchase an existing business. The Green River Economic Development Corporation approved the loan at their May 1, 2019, and are submitting it for final approval.

A motion was made by Henrietta Harris and seconded by Steve Henry to approve the Carrico Therapy Services, LLC loan in the amount of \$50,000. A vote was taken and the motion carried.

C. Joint Funding Administration (JFA) Update

Jiten Shah gave an update on the JFA contract. He is happy to announce that the Area Development District Directors recently met and agreed on a compromise that would allow distribution of the remaining funds, based on the formula in the Fiscal Year 2019 budget.

D. Personnel Policy Update

Jiten Shah reported he recently called a meeting of the Personnel Policies Committee, which is comprised of GRADD staff, to review a few policies that need to be revisited for possible updates. GRADD's current tattoo policy states no visible tattoos. The committee is proposing it be changed to visible tattoos that are lewd (offensive in nature) or excessive (covering the majority of the exposed skin) and all tattoos on neck or face must be covered. The committee also reviewed the Travel Reimbursement Policy. The new policy will require employees who use their personal vehicle for business purposes to attach a Google or MapQuest map of their trip. This is a state policy in GRADD's contract; however, it has not been enforced until now. Lastly, GRADD does have a Drug Free Workplace Policy but it does not drug screen upon hiring. The committee is proposing that all new hires will be subject to a pre-employment drug screening.

After a brief discussion, the GRADD Executive Committee approved the changes be taken to the GRADD Board of Directors at their June 12, 2019, meeting for final approval.

A motion was made by Adam O'Nan and seconded by Brad Schneider to approve the GRADD Personnel Policy changes and submit to the GRADD Board of Directors for final approval. A vote was taken and the motion carried.

V. ANNOUNCEMENTS

Jiten Shah announced a Finance Committee meeting would be scheduled prior to the June 12, 2019, meeting.

Treasurer Steve Henry announced Senior Games would be held June 14, 2019, in Webster County at Baker Park in Dixon.

VI. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw