



**GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE MEETING**

TO: Green River Area Development District Board of Directors

FROM: Joanna Shake
Executive Director

SUBJECT: Minutes of the GRADD Executive Committee – January 13, 2021

The Executive Committee of the Green River Area Development District (GRADD) met on Wednesday, January 13, 2021, at 10:30 a.m., via Zoom and teleconference. A quorum was present with the following members in attendance:

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	Al Mattingly, Jr. Henrietta Harris Robert Howard
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	Brad Schneider William Markwell Janeth Nicolas
McLEAN COUNTY:	Curtis Dame
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry

EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVIESS COUNTY:	All present
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	All present
McLEAN COUNTY:	All present
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

*Excused absence

GUESTS AND STAFF PRESENT

Mayor Vicki Hughes, City of Island
Joanna Shake, Executive Director, GRADD
Blake Edge, Director for Community & Economic Development, GRADD
Jennifer Williams, Director for Aging and Social Services, GRADD
Mariah Myres, Director of Finance, GRADD
Jodi Rafferty, Director of Workforce Development, GRADD
Tom Massie, IT Manager, GRADD
Kim Wells, Executive Assistant, GRADD

I. CALL TO ORDER

Chairman Brad Schneider called the meeting to order and asked everyone join in the Pledge of Allegiance.

II. SECRETARY'S REPORT

Secretary Steve Henry presented the minutes of the December 9, 2020, GRADD Board of Directors meeting.

A motion was made by Steve Henry and seconded by Al Mattingly, Jr., to approve the minutes of the December 9, 2020, GRADD Board of Directors meeting. A vote was taken and the motion carried.

III. FINANCE REPORT

Treasurer Adam O’Nan presented the treasurer’s report for the period of July 1, 2020 – November 30, 2020.

A motion was made by Adam O’Nan and seconded by David Johnston to approve the treasurer’s report for the period of July 1, 2020 – November 30, 2020, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Fiscal Year 2021 Revised Budget

Treasurer O’Nan reported the GRADD Finance Committee had met on January 7, 2021, to review the revised budget. Several grant awards in the social services department have been received, which caused the budget revision. Also, the communications expense has increased due to the new phone system, which was installed in 2020. The GRADD Finance Committee has reviewed and is submitting the Fiscal Year 2021 Revised Budget for approval.

A motion was made by Adam O’Nan and seconded by David Johnston to approve the Fiscal Year 2021 Revised Budget. A vote was taken and the motion carried.

B. Audit Engagement Letter

Treasurer Adam O’Nan reported GRADD received a letter from the Auditor of Public Accounts, Mike Harmon, that his office will perform the audit for Fiscal Year July 1, 2020, through June 30, 2021. Treasurer O’Nan explained this year is the first time in many that an area development district has been audited by the State. Though it will be costly, compared to the traditional local audits, he is confident in the staff at GRADD and their abilities in assisting with the upcoming audit.

V. OTHER BUSINESS

Vice Chairman Al Mattingly, Jr., explained he had been in contact with WATCH Communications regarding the contract with ConnectGRADD, Inc. (CGI), which has been extended again to January 31, 2021. Once the contract has been received, he will call a CGI meeting for review and approval. Vice Chairman Mattingly also reported the Executive Committee of the Workforce Development Board met recently and were informed that Workforce Innovation and Opportunity Act (WIOA) grant dollars had been used to pay an employee for unemployment insurance assistance. The \$38,000 in question will be reviewed and decided upon. He will report back to the committee once more information is available on this issue.

Joanna Shake announced the upcoming 2021 Budget Workshops presented by the Department for Local Government. Those dates for the virtual meetings will be emailed out to the mayors and judge/executives. Land and water trainings will also be virtual this year. Ms. Shake also reported she had formed several committees within the GRADD staff to review the evaluation process and employee insurance committee, which will compare the current health insurance to the state plan. She will update the committee as needed.

Chairman Brad Schneider reported the last West Kentucky Coalition meeting focused on discussion of the legislative session and bills of importance. Two bills were noted concerned the gas tax and historic horse racing. Chairman Schneider also explained he would like to continue seeing the board engaged in committees. With that being said, he asked anyone who is interested in serving on a committee to please contact him or Joanna Shake. He will also extend this information to the board of directors at their February meeting.

VI. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw

Secretary

Chairman