



**GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE**

TO: Green River Area Development District Board of Directors

FROM: Hon. Steve Henry, Secretary

SUBJECT: Minutes of the GRADD Executive Committee – May 11, 2022

The Executive Committee of the Green River Area Development District (GRADD) met on Wednesday, May 11, 2022, at 10:30 a.m., at the GRADD office in Owensboro. A quorum was present with the following members in attendance:

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVISS COUNTY:	Al Mattingly Henrietta Harris
HANCOCK COUNTY:	None present
HENDERSON COUNTY:	Brad Schneider Janeth Nicolas
McLEAN COUNTY:	Curtis Dame
OHIO COUNTY:	None present
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry

EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVISS COUNTY:	*Robert Howard
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	William Markwell
McLEAN COUNTY:	All present
OHIO COUNTY:	*David Johnston
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

*Excused absence

GUESTS AND STAFF PRESENT

Mayor Steve Austin, City of Henderson
Joanna Shake, Executive Director, GRADD
Jessie Howard, Special Projects Coordinator, GRADD
Jennifer Williams, Director of Aging & Social Services, GRADD
Blake Edge, Director for Community & Economic Development, GRADD
Mariah Myres, Director of Finance, GRADD
Sarah Duncan, Waiver Director, GRADD
Kim Wells, Executive Assistant, GRADD

I. CALL TO ORDER

Chairman Brad Schneider called the meeting to order and asked everyone to join in the Pledge of Allegiance.

II. SECRETARY'S REPORT

Secretary Steve Henry presented the minutes of the April 13, 2022, GRADD Board of Directors meeting.

A motion was made by Steve Henry and seconded by Al Mattingly to approve the minutes of the April 13, 2022, GRADD Board of Directors meeting. A vote was taken and the motion carried.

III. TREASURER'S REPORT

Treasurer Adam O'Nan presented the finance report for the period of July 1, 2021 – March 31, 2022.

A motion was made by Adam O'Nan and seconded by Al Mattingly to approve the treasurer's report for the period of July 1, 2021 – March 31, 2022, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Scope of Work

Joanna Shake showcased the Scope of Work highlighting the Fiscal Year 2023 programs and projects. She thanked Jessie Howard for the document's improved redesign and noted some changes to the report. Among them, the inclusion of the Finance Department's work scope and the addition of the newly created Waiver Department. Effective July 1, 2022, the Waiver Department will serve as a stand-alone department and will be led by Director Sarah Duncan.

A motion was made by Adam O'Nan and seconded by

Steve Henry to approve the Fiscal Year 2023 Scope of Work. A vote was taken and the motion carried.

B. Draft Budget – Fiscal Year 2023

Treasurer Adam O’Nan presented the Draft Budget for Fiscal Year 2023. The budget includes a six-percent salary increase for staff, three-percent increase for employees recently hired and the addition of seven vacant/replacement positions to be filled in Fiscal Year 2023. Treasurer O’Nan cited several programs do not have their allocations for the new fiscal year due to contract reviews. These will require revisions and approval in successive quarters.

Mariah Myres, Finance Director reiterated the budget is based on what has been received historically and not confirmed because those actual funds have not been issued, as of today.

A motion was made by Adam O’Nan and seconded by Al Mattingly to approve and submit the Draft Budget for Fiscal Year 2023 to the GRADD Board of Directors for final approval. A vote was taken and the motion carried.

C. Central Kitchen Equipment Transfer

Jennifer Williams updated the status of the Central Kitchen Equipment Transfer. She is awaiting clarification from the Department on Aging and Independent Living (DAIL) on the distribution of funds once the equipment is sold.

D. New Logo/Letterhead

Jessie Howard presented a draft of the new proposed and modernized GRADD logo. She asked for the committee to review and let her know of comments. Ms. Howard explained she is waiting on a newsletter template which should arrive later this week. Social media efforts have been amplified. Ms. Howard asked that cities or counties with events or announcements, please forward those and she will add those to GRADD’s social media sites.

V. INTERGOVERNMENTAL REVIEWS

Jessie Howard presented the following Regional Executive Orders:

PL Agreement between KYTC and Evansville MPO/Urban Transportation Planning Henderson County

Evansville Metropolitan Planning Organization KY2022-0405-0303

Morganfield Splash Park

City of Morganfield KY2022-0427-0401

A motion was made by Adam O’Nan and seconded by

Curtis Dame to endorse the above-stated Regional EO's.
A vote was taken and the motion carried.

VI. CHAIRMAN/EXECUTIVE DIRECTOR COMMENTS

Chairman Brad Schneider made the following comments:

- May is Older Americans Month. The theme is “Age My Way.” Senior centers are encouraged to have activities to celebrate.
- The ten (10) H2O apprentices have completed all on-the-job training and are still working with their respective utilities. They are still working on the Related Technical Instruction (education courses).
- Rapid Response meetings were conducted for employees of Big Rivers at the Sebree and Island locations. In all, there will be 50 employees affected. There were 26 employees that attended the informational meetings.

Joanna Shake announced that GRADD has hired Luke Reid as the Economic Resiliency Planner and is welcoming back Danielle Street as a Waiver Case Manager. Mrs. Shake detailed a recent meeting with her peers from the Pennyrile and Purchase Area Development Districts (ADD) to discuss the \$250 million rewarded to the Delta Regional Authority (DRA) counties. She noted Representative Suzanne Miles played a big role in securing these funds. The Department for Local Government (DLG) has requested the ADDs hire staff to work exclusively for DRA counties. Mrs. Shake is creating a job description in anticipation of a new fiscal year start date.

VII. COUNTY ROUNDTABLE DISCUSSION

Chairman Brad Schneider reported the General Assembly was very positive for the priorities of the West Kentucky Coalition. Funding for a police training facility was approved. An economic development building in Hopkins County has been identified as a potential site for the facility. The I69 project from Graves County to the Tennessee state line had slowed progress but funds have been placed in the road plan to fix the Wingo Interchange. Once complete, signage can be placed along the roadside. Columbia Sportswear recently announced a \$3.7 million expansion which will create 175 jobs. The Boys & Girls Club is raising funds for a new home in the old armory building; through a capital campaign over, \$3.2 million has been raised for the project. Lastly, a Real ID Office has been set up in Henderson, making it easier for residents to have the opportunity to get the updated license instead of driving to Madisonville or Owensboro.

Treasurer Adam O’Nan reported two new volunteer fire departments are being built. He also updated the committee on the heroic efforts of the folks in Union County who came together to save the life of a gentleman who was stuck in a grain bin. The extraction was successful and if not for the efforts of everyone involved, it could have turned out differently.

Treasurer O’Nan also thanked GRADD staff for assisting with the \$650,000 addition of an

elevator to the Union County Courthouse.

Judge/Executive Curtis Dame reported over the next nine months the courthouse in Calhoun will begin its restoration, as well as the health department restoration. The Battle of Sacramento will be making a comeback and the senior center rebuild is undergoing land/flood testing and could possibly go up for bid by June.

Henrietta Harris stated she is glad to be back participating in meetings after her knee surgery.

Janeth Nicolas showed excitement for the jobs coming to Henderson and hopes for more announcements in the future.

Chairman Brad Schneider closed the meeting with Colin Powell's *13 Rules of Leadership*.

VIII. ADJOURNMENT

There being no other business to report the meeting was adjourned.

/kw

Secretary

Chairman