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**GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE**

TO: Green River Area Development District Board of Directors
FROM: Hon: Curtis Dame, Secretary
SUBJECT: Minutes of the GRADD Executive Committee - April 8, 2026

The Executive Committee of the Green River Area Development District (GRADD) held a meeting on April 8, 2026 at 9:30 a.m. The meeting was held at the GRADD office, 300 GRADD Way, Owensboro, Kentucky. A quorum was present with members in attendance listed below.

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVISS COUNTY: Charlie Castlen
Henrietta Harris
HANCOCK COUNTY: Johnny Roberts
HENDERSON COUNTY: Brad Schneider
McLEAN COUNTY: Curtis Dame
OHIO COUNTY: David Johnston
UNION COUNTY: Adam O’Nan
WEBSTER COUNTY: Steve Henry

EXECUTIVE COMMITTEE ABSENT

DAVISS COUNTY: *Robert Howard
HANCOCK COUNTY: All present
HENDERSON COUNTY: *Janeth Nicolas
*Bill Markwell
McLEAN COUNTY: All present
OHIO COUNTY: All present
UNION COUNTY: All present
WEBSTER COUNTY: All present

*Excused absence

Johnny "Chic" Roberts, Chairman | Adam O’Nan, Vice Chairman | Curtis Dame, Secretary | Charlie Castlen, Treasurer | Kenneth J. Williams, Executive Director

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GUESTS AND STAFF PRESENT

Kenny Williams, Executive Director, GRADD
Kemp Morgan, Deputy Director, GRADD
Mariah Myres, Director of Finance & Administration, GRADD
Kim Wells, Executive Assistant, GRADD

I. CALL TO ORDER

Chair Johnny “Chic” Roberts called the meeting to order at 9:30 a.m.

II. NEW BUSINESS

1. Auditor Services Recommendation Approval

Treasurer Charlie Castlen reported GRADD received three audit proposals during the recent procurement cycle. Proposals were received from Tichenor & Associates, Calhoun & Company and CRI.

The Finance Committee met on April 1, 2026 to review proposals and are recommending Calhoun & Company for audit services for Fiscal Year 2026 and the option for four additional years.

A motion was made by Adam O’Nan and seconded by Curtis Dame to recommend Calhoun & Company for audit services for Fiscal Year 2026 and the option of four additional years. A vote was taken and the motion carried.

2. Legal Services Recommendation Approval

Treasurer Charlie Castlen reported GRADD received five legal services proposals during the recent procurement cycle. Proposals were received from Duncan Taylor, Attorney at Law, Kahn, Dees, Donovan & Kahn, LLP, Law Office of David Johnson, Stevenson & Tierney, and Thacker, Hodskins & Knight, LLP.

The Finance Committee reviewed the proposals and are recommending both the Law Office of David Johnson and Thacker, Hodskins & Knight, LLP. David Johnson currently assists GRADD with legal matters (Revolving Loan Fund and ConnectGRADD Inc.) Utilizing both will allow GRADD to separate services and keep costs relatively low, depending on needs.

A motion was made by Henrietta Harris and seconded by Adam O’Nan to recommend the Law Office of David Johnson and Thacker, Hodskins & Knight, LLP for legal services. A vote was taken and the motion carried.

3. Janitorial Services Recommendation Approval

Treasurer Charlie Castlen reported GRADD received three janitorial services proposals during the recent procurement cycle. Proposals were received from Office Pride, Mom's Residential & Commercial Cleaning, and All in One Cleaners. After review and discussion with the Finance Committee, the recommendation is that GRADD reject all bids received in the procurement cycle. Instead, GRADD would like to hire an on-staff, part-time custodian. This will give GRADD the ability to provide direct supervision of the service and correct issues in a timelier manner.

A motion was made by Charlie Castlen and seconded by Adam O'Nan to recommend GRADD hire a part-time custodian in lieu of hiring a janitorial service. A vote was taken and the motion carried.

4. Putting Young Kentuckians to Work Grant Update

Kenny Williams explained after a careful review of funds allocated from the Putting Young Kentuckians to Work Grant it has been determined that there is \$85,000 that the Workforce Development Department will not be able to expend by June 30, 2026, which is when the grant funding ends. Michelle Drake has been in contact with Kentuckiana Works about next steps. Mr. Williams further explained that GRADD is one of three Area Development Districts that will be returning funds. He noted this is not training dollars and Alisha Smith is currently working with students and employers to get individuals placed by the first week in May.

A motion was made by Adam O'Nan and seconded by Charlie Castlen to approve GRADD to return \$85,000 from the Putting Young Kentuckians to Work Grant. A vote was taken and the motion carried.

5. Staff Changes

Kenny Williams updated the members that Hunter Phillips, Associate Director for Community & Economic Development has resigned as of April 7, 2026. Kemp Morgan, Deputy Director, will step in to assist the Department during this transition.

Mr. Williams also requested approval to hire a Human Resources Specialist. He explained this position has been needed for quite some time and will be supervised by Kemp Morgan. This position will also be available for assistance to the cities and counties in the Green River region.

A motion was made by Curtis Dame and seconded by Charlie Castlen to approve GRADD to hire a Human Resources Specialist. A vote was taken and the motion carried.

III. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw



Curtis Dame, Secretary



Johnny "Chic" Roberts, Chair