GRADD
Green River Area Development District

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GREEN RIVER AREA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE

TO: Green River Area Development District Board of Directors

FROM: Hon. Curtis Dame, Secretary

SUBJECT: Minutes of the GRADD Executive Committee - September 9, 2026

The Executive Committee of the Green River Area Development District (GRADD) held a meeting on September 9, 2026 at 9:30 a.m. The meeting was held at the GRADD office, 300 GRADD Way, Owensboro, Kentucky. A quorum was present with members in attendance listed below.

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	Charlie Castlen
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	Henrietta Harris
	Janeth Nicolas
	Bill Markwell
McLEAN COUNTY:	Curtis Dame
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O'Nan
WEBSTER COUNTY:	Steve Henry

EXECUTIVE COMMITTEE ABSENT

DAVIESS COUNTY:	*Robert Howard
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	*Brad Schneider
McLEAN COUNTY:	All present
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

*Excused absence

Kenny Williams, Executive Director, GRADD
Kemp Morgan, Deputy Director, GRADD
Cory Alexander, Director of Finance, GRADD
Leslie Wilson, Director of Aging & Social Services, GRADD
Sarah Duncan, Director of Waiver Services, GRADD
Kim Wells, Executive Assistant, GRADD

I. CALL TO ORDER

Chair Johnny "Chic" Roberts called the meeting to order at 9:30 a.m.

II. NEW BUSINESS

1. Green River Area Agency on Aging and Independent Living (GRAAAIL) Contractor Organizational Conflict of Interest Screening Form

Leslie Wilson explained that the Department for Aging and Independent Living (DAIL) has issued a new Organizational Conflict of Interest (COI) form for its provider's. There are several of GRADD's senior centers which operate under the county fiscal court, which would need to indicate that a conflict of interest exists because the judge/executives are voting members of the GRADD Board of Directors. Under the new COI, the judge/executive would need to abstain from voting on matters related to aging contracts/services in their respective county and this will need to be captured in the meeting minutes.

Ms. Wilson noted if GRADD is not in compliance this could result in funding being not being granted.

2. Policy & Procedures

Kemp Morgan presented new GRADD Policy & Procedure manuals for review. Mr. Morgan noted rather than revising current policies or creating independent procedures, this new integrated governance system connects board policy, administrative procedures, accountability, operational guidance and institutional knowledge into a coordinated framework. The accompanying documents focus on how responsibilities are clearly assigned and work together to ensure unnecessary duplication.

Mr. Morgan explained having this executive review represents the final opportunity to refine proposed governance before presenting GRADD Board of Directors for final adoption, ensuring the proposed Board Policy Manual and accompanying administrative documents are internally consistent, legally precise, operationally practical and prepared for implementation following final adoption.

Treasure Curtis Dame noted that once adopted, policy and procedures should be easily accessible to employees.

Vice Chair Adam O'Nan asked if an employee handbook had been created. Mr. Morgan stated it had and was about 75 percent complete but could be finalized and sent to the Committee by the end of the week.

The Executive Committee requested a small committee of board members and Human Resources professionals from the District be formed to review the new policy and procedures before being presented to the GRADD Board of Directors for final approval.

3. Personnel

Chair Johnny "Chic" Roberts requested the members enter closed session.

A motion was made by Curtis Dame and seconded by Charlie Castlen to approve the GRADD Executive Committee enter closed session pursuant to KRS 61.810. A vote was taken and the motion carried.

A motion was made by Steve Henry and seconded by Charlie Castlen to return to open meeting. A vote was taken and the motion carried.

III. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw

Curtis Dame, Secretary

Johnny "Chic" Roberts, Chair