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GREEN RIVER AREA DEVELOPMENT DISTRICT EXECUTIVE COMMITTEE MEETING

TO: Green River Area Development District Board of Directors

FROM: Joanna Shake
Executive Director

SUBJECT: Minutes of the GRADD Executive Committee – September 9, 2020

The Executive Committee of the Green River Area Development District (GRADD) met on Wednesday, September 9, 2020, at 10:30 a.m., at the GRADD office in Owensboro, Kentucky. A quorum was present with the following members in attendance:

GRADD EXECUTIVE COMMITTEE MEMBERS PRESENT

DAVIESS COUNTY:	Al Mattingly, Jr. Henrietta Harris
HANCOCK COUNTY:	Johnny Roberts
HENDERSON COUNTY:	Brad Schneider Janeth Nicolas
McLEAN COUNTY:	Vicki Hughes
OHIO COUNTY:	David Johnston
UNION COUNTY:	Adam O’Nan
WEBSTER COUNTY:	Steve Henry

EXECUTIVE COMMITTEE MEMBERS ABSENT

DAVIESS COUNTY:	Robert Howard
HANCOCK COUNTY:	All present
HENDERSON COUNTY:	William Markwell
McLEAN COUNTY:	All present
OHIO COUNTY:	All present
UNION COUNTY:	All present
WEBSTER COUNTY:	All present

*Excused absence

GUESTS AND STAFF PRESENT

Tammy Belt, Chairperson, Green River Economic Development Corporation
Joanna Shake, Executive Director, GRADD
Blake Edge, Interim Director for Community & Economic Development, GRADD
Jennifer Williams, Director of Social Services, GRADD
Debra James, Director of Finance & Administration, GRADD
Mariah Myres, Interim Director of Finance, GRADD
Jodi Rafferty, Director of Workforce Development, GRADD
Tom Massie, IT Manager, GRADD
Gina Boaz, Economic Development Specialist, GRADD
Kim Wells, Executive Assistant/Communications Manager, GRADD

I. CALL TO ORDER

Chairman David Johnston called the meeting to order and asked everyone to stand and join him in the Pledge of Allegiance.

II. SECRETARY'S REPORT

Secretary Al Mattingly, Jr., presented the minutes of the August 12, 2020, GRADD Board of Directors meeting.

A motion was made by Al Mattingly, Jr., and seconded by Steve Henry to approve the secretary's report for the August 12, 2020, GRADD Board of Directors meeting.
A vote was taken and the motion carried.

III. FINANCE REPORT

Treasurer Steve Henry presented the treasurer's report for the period of July 1, 2020 – July 31, 2020.

A motion was made by Steve Henry and seconded by Al Mattingly, Jr., to approve the treasurer's report for the period of July 1, 2020 – July 31, 2020, which is subject to audit. A vote was taken and the motion carried.

IV. NEW BUSINESS

A. Phone System Replacement Update

Chairman Johnston introduced Nick Enger with Advanced Technology Consulting, Inc., to give an update on the phone system replacement. Mr. Enger explained they had received two quotes: one from 8x8 and one from Ring Central. After much discussion, it was decided to go with Ring Central. Cornerstone System Technology Group will be contracted to do the rewiring of

the building.

A motion was made by Adam O’Nan and seconded by Steve Henry to approve the new phone system contract be awarded to Ring Central. A vote was taken and the motion carried.

A motion was made by Al Mattingly, Jr., and seconded by Adam O’Nan to approve Cornerstone System Technology Group to do the rewiring of the building. A vote was taken and the motion carried.

B. Revolving Loan Fund Plan Approval Resolution

Tammy Belt, chairperson for the Green River Economic Development Corporation, reported GRADD had received \$3.3 million in revolving loan funds to assist small businesses who have been impacted by COVID-19 economic shock. The loan can range from \$5,000 to \$250,000 with a zero percent interest during the disbursement period and the application fee will be waived.

C. Finance Committee Update

Treasurer Steve Henry presented the First Quarter Revised Budget for Fiscal Year 2021. He noted the revised budget included the new phone system contract with Ring Central, sealing and restriping of the parking lot, and the purchase of a new Automated External Defibrillator machine.

A motion was made by Steve Henry and seconded by Adam O’Nan to approve the First Quarter Revised Budget for Fiscal Year 2021, which includes the new phone system contract with Ring Central, sealing and restriping of the parking lot, and a new Automated External Defibrillator machine. A vote was taken and the motion carried.

D. GRADD Fleet Report

Chairman David Johnston reviewed the listing of current vehicles in GRADD’s fleet. It was suggested that the 2011 Tahoe and one of the 2013 Impala’s be traded in for either a new Chevrolet Equinox or Ford Edge. Before the new vehicle is purchased the group requested a quote be submitted to the committee for approval.

E. Regional Communications Representative

Secretary Al Mattingly, Jr., reported that Jordon Rowe had been hired by the Daviess County Fiscal Court as the Communications Representative. He explained if GRADD or one of its county’s should want to hire Mr. Rowe to handle their communications needs, the charge would be \$30 an hour.

V. QUESTIONS/COMMENTS

Vice Chairman Brad Schneider reported the regional awards committee had been in contact and have decided to move forward with the 2020 GRADD Regional Awards.

Suggestions for the presentation of the awards were to purchase a billboard in the award winners home county and post their picture with the award. Also, Chairman Johnston and Joanna Shake make the rounds for photo ops with the winners and present their awards. Award packets will go out by the end of the month with applications due by the end of October.

Vice Chairman Schneider also announced a meeting of the West Kentucky Coalition will be held on September 23, 2020, at the Ballard Convention Center, 605 E. Arch Street in Madisonville. He also requested a \$200 donation from GRADD to purchase box lunches for the attendees.

A motion was made by Al Mattingly, Jr., and seconded by Brad Schneider to approve a \$200 donation to the West Kentucky Coalition for box lunches for the September 23, 2020, meeting. A vote was taken and the motion carried, with one opposed.

VI. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/kw

Secretary

Chairman