



Think Progress. Think Tomorrow. Think GRADD.

GREEN RIVER WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

October 13, 2020

M-I-N-U-T-E-S

The Executive Committee (Committee) of the Green River Workforce Development Board (Workforce Board) met on Tuesday, October 13, 2020 at 3:00 p.m., via Zoom. It was determined a quorum was present with the members as listed:

MEMBERS PRESENT

Karen Cecil
Mickey Dunbar
Tamara Clark

Rains Evans
Kim Humphrey

MEMBERS ABSENT

Pam Cox

GUESTS AND STAFF PRESENT

Honorable Al Mattingly, Daviess County Judge/Executive
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Jill Gray, Workforce Development Administrator, GRADD
Michelle Drake, Workforce Development Employer Liaison, GRADD
Paula Payne, Workforce Development Program Assistant, GRADD

I. CALL TO ORDER

Chairperson Karen Cecil called the meeting to order at 3:00 p.m. and welcomed everyone.

II. APPROVAL OF JULY 14, 2020 MINUTES

Chairperson Cecil presented the July 14, 2020 minutes for approval.

A motion was made by Mickey Dunbar and seconded by Kim Humphrey to approve the July 14, 2020 minutes of the Committee meeting. A vote was taken and the motion carried.

III. STRATEGIC PLANNING

Chairperson Karen Cecil called on Jodi Rafferty to provide information regarding the recent Strategic Planning Retreat. Ms. Rafferty reported the draft mission, vision, goals and strategies were received from Thomas P. Miller and Associates and shared with the Executive Committee via email. Although there were challenges meeting via Zoom, Ms. Rafferty stated she feels the draft is reflective of information shared and gathered during the retreat sessions. Kim Humphrey wondered if the draft should be reviewed by Matt Bartlett, and Ms. Rafferty agreed to forward it to him. Ms. Humphrey questioned if the ResCare performance measurements will be incorporated, and Ms. Rafferty stated outcomes should be set by the Board. Ms. Humphrey also requested Mr. Bartlett provide a dashboard of ResCare metrics to determine if other items should be included. Mickey Dunbar voiced the frustration of being unable to hold others responsible. Ms. Rafferty stated not all strategic goals can be achieved by the Board and ResCare. It is her hope during the process to empower the Board to make systemic changes and that they value the work that they do as a Board. Ms. Rafferty further requested that any comments be shared with her regarding the Mission/Vision Statement and Goals. Staff from Thomas P. Miller and Associates will present the Strategic Plan at the November 4, 2020 meeting. Ms. Humphrey asked if the completion of the Strategic Plan would meet the deadline imposed by the Kentucky Education and Workforce Development Cabinet. Ms. Rafferty stated there was not a set deadline; however, the Cabinet will be informed of its completion.

IV. WORKFORCE UPDATES:

Ms. Rafferty recently provided an update of current projects via email. She expressed a National Dislocated Worker Grant of \$920,000 was requested with \$500,000 being awarded in May. To date, approximately \$255,000 has been obligated. Mr. Bartlett has placed 32 workers temporarily for humanitarian aid and seven (7) are enrolled in occupational skills training. OCTC has put together some short-term certifications. Ms. Rafferty also reported it is a possibility that the additional \$250,000 could still be awarded. She will continue to update as information is available.

Ms. Rafferty also shared there are additional funds and services available for individuals displaced from employment due to foreign trade through the federal Trade program. There are currently 18 to 20 individuals enrolled in such training. Of 67 workers recently displaced from Dal-tile in Madisonville, KY, only four (4) attended trade orientation. Michelle Drake and Matt Bartlett will reach out to additional displaced workers from Dal-tile to see if they are interested in training.

Ms. Rafferty gave details of a Delta Regional Authority (DRA) grant application being completed by her and her staff. The request will be for \$150,000, the ceiling as determined by DRA, to be used in conjunction with Water and Wastewater Utilities in counties included in the DRA: Henderson, Union, McLean, and Webster. She stressed there is a dire need for certified operators and the grant would ensure funds for an apprenticeship program for ten (10) individuals. For each apprentice, 1,000 on-the-job training hours would be paid along with approximately 202.25 hours of related technical instruction. Courses to become a certified water/wastewater systems operation specialist are provided online and are certified by the Department of Labor. Letters of support for the project have been received from judges and water utilities in the four (4) counties involved. Ms. Rafferty shared that award notifications will be made in November, and she will provide the outcome when available.

Ms. Rafferty stated Kentucky Career Centers (KCC) continue to be closed due to COVID-19. She receives calls almost daily from claimants who have not been able to get their Unemployment Insurance (UI) processed and were referred to her by the Judge Executive from their county or other elected officials. She submits the name and contact information through the established referral process, which forwards the inquiry directly to a state UI employee. She also shared that staff normally providing Wagner-Peyser services have been detailed to process UI claims.

Ms. Cecil shared that Century, with the assistance of KCC, recently held a job fair. She was very complimentary of the services provided by KCC staff and of the outcome. Discussion ensued regarding the need to get the word out to other employers who may also benefit from services.

V. AGENDA FOR NOVEMBER 4, 2020 BOARD MEETING

Ms. Rafferty will be in contact with Thomas P. Miller & Associates to finalize details about their presentation of the Strategic Plan at the November 4, 2020 meeting. The Strategic Plan will require a vote. Once approved, metrics will need to be discussed as well as the plan to progress through the goals. No other items will be added to the agenda due to the likelihood of meeting via Zoom.

VI. OTHER BUSINESS

Ms. Rafferty pointed out there are still vacancies on the Executive Committee and the difficulty in bringing someone on while not meeting in person was discussed. Tamara Clark's term is expiring, and Ms. Clark graciously agreed to continue as a member. Honorable Al Mattingly, Daviess County Judge Executive, expressed the need to possibly go outside the county of the open position if there is a challenge filling it within that county. He will propose

this option to the other Judge Executives and report the decision to this Committee.

Ms. Humphrey stated the former Dotiki Mine property in Webster County is being converted to a training center to be used by Madisonville and Henderson Community Colleges. Programs will include lineman, diesel mechanic and commercial driver's license classes with other programs possibly being added. It was questioned if GRADD could be involved in some way, possibly offering assistance or make referrals. Ms. Rafferty indicated that referrals would be made through the Kentucky Career Center and other opportunities could be discussed.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned.

/pep