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GREEN RIVER WORKFORCE DEVELOPMENT BOARD

August 7, 2019

M-I-N-U-T-E-S

The Green River Workforce Development Board (Board) held its regular meeting on Wednesday, August 7, 2019, at 12:30 p.m., at the Green River Area Development District (GRADD) office in Owensboro, Kentucky. It was determined both required quorums were present with the following members in attendance:

MEMBERS PRESENT

Kim Humphrey
Pam Cox
Will Mounts
Mike Baker
Dan Douglas
Rains Evans
Jennifer Carman (proxy Roger Phillips)
Aimee Newberry

Mickey Dunbar
Mike VanWinkle
Jason Warren
Mary Steely
Eddie Embry
Jason Cole
Tamara Clark

MEMBERS ABSENT

*Jeff Jones
*Karen Cecil


GUESTS AND STAFF PRESENT

Commissioner Lana Gordon, Kentucky Department of Workforce Investment
Mark Lord, Congressman Brett Guthrie's Office
Suzanne Miles, Congressman Brett Guthrie's Office
Brittanie Dawson, Kentucky Chamber of Commerce
Melissa Quillen, Eastern Kentucky Concentrated Employment Program (EKCEP)
Dottie Nolan, EKCEP
Nyra Syers, Earle C. Clements Job Corps
Matthew Bartlett, ResCare Workforce Services

*Excused Absence

David Johnston, Chairman ■ Brad Schneider, Vice Chairman ■ Al Mattingly, Jr., Secretary ■ Steve Henry, Treasurer ■ Jiten Shah, Executive Director

SISTER REGION:

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Cindy Fiorella, Owensboro Community & Technical College
Sidney Riney, Greater Owensboro Economic Development Corporation
Elizabeth Griffith, Greater Owensboro Economic Development Corporation
Melissa Coker, Union County First
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Michelle Drake, Workforce Business and Training Administrator, GRADD
Jill Gray, Workforce Development Administrator, GRADD
Paula Snyder, Workforce Development Manager, GRADD

I. CALL TO ORDER

In the absence of Chairperson Karen Cecil, Vice Chairperson Pam Cox called the meeting to order at 12:30 p.m., and welcomed everyone. She informed the members that in the absence of Jennifer Carmon, a motion was needed to allow Roger Phillips as her proxy.

A motion was made by Will Mounts and seconded by Dan Douglas to approve Roger Phillips as the proxy for Jennifer Carman. A vote was taken and the motion carried.

II. SECRETARY'S REPORT

Kim Humphrey presented the minutes of the May 1, 2019, meeting of the Green River Workforce Development Board for approval.

A motion was made by Will Mounts and seconded by Mickey Dunbar to approve the minutes of the May 1, 2019, Green River Workforce Development Board meeting.
A vote was taken and the motion carried.

III. FINANCIAL REPORT

Treasurer Mickey Dunbar presented the Fiscal Year 2020 budget. There were no questions or concerns.

A motion was made by Will Mounts and seconded by Aimee Newberry to approve the Fiscal Year 2020 budget.
A vote was taken and the motion carried.

IV. GUEST SPEAKERS

Vice Chairperson Cox introduced Melissa Quillen, Project Manager with the Eastern Kentucky Concentrated Employment Program (EKCEP). Ms. Quillen gave an overview of a Shaping Our Appalachian Region grant EKCEP received to assist in addressing the opioid crisis. She explained that a Job Re-Entry Specialist has been hired for each local workforce development area and the purpose is to connect with businesses to discuss being a second chance employer and to reach out to organizations that provide assistance to this population.

Vice Chairperson Cox also introduced the new Commissioner for the Department of Workforce Investment, Lana Gordon. Commissioner Gordon shared her experience prior to her move to Kentucky. She went on to tell the Board that she looks forward to working together and improving communication.

V. TALENT PIPELINE MANAGEMENT UPDATE

Vice Chairperson Cox introduced Brittanie Dawson with the Kentucky Chamber Workforce Center to provide an update on Talent Pipeline Management in our local area. Ms. Dawson provided an overview of the Talent Pipeline Management concept, which is an employer-led supply chain of qualified employees. She went on to add that she will be collaborating with the Green River Business Services Team (BST) to gather data from employers.

VI. BOARD OFFICER ELECTIONS

Vice Chairperson Cox informed the Board that new officers will need to be elected for 2020. She stated that Karen Cecil, Chairperson, will be appointing a nominating committee. She also stated that if any member is interested in being an officer to let Chairperson Cecil know.

VII. BUSINESS SERVICES TEAM UPDATE

Vice Chairperson Cox called on Michelle Drake, Employer Liaison, to provide an update from the BST. Ms. Drake explained that the BST meets monthly to consider the needs of area employers. She stated that one item the BST has decided to put more focus on is working closely with the area high schools to better prepare students to make informed decisions; enabling them to be ready and marketable for the workforce. She went on to invite any/all employers to contact her if the BST can assist with any needs.

Dan Douglas voiced that Junior Achievement (JA) is already doing this work with area high schools. He stated that the area schools are mandated to provide essentials skills and JA is assisting in this effort. Also, next year, area schools will be required to offer financial literacy skills, which JA will also assist. He stated that in September 2020, JA Inspire will be held at the Owensboro Convention Center. The event is for eighth graders and will be organized around Department of Labor clusters. Mr. Douglas also stated he felt it was odd that the Board is now interested in this approach. Ms. Drake stated that the Board and JA can work together. Mike Baker added that refilling the pipeline is the main objective.

VIII. RESCARE WORKFORCE SERVICES

Vice Chairperson Cox called on Matt Bartlett to give the quarterly update regarding the Kentucky Career Center (KCC) and the services of ResCare Workforce Services. He reported that in May, June and July, 370 individuals attended hiring events at the KCC; 876 individuals did job search; 295 individuals participated in training/workshops; 445 individuals received assistance with unemployment insurance claims; and 413 individuals received services from the Department of Vocational Rehabilitation. Employers who held hiring events at the KCC were Metalsa, Ross Dress for Less, Century Aluminum, Green Industrial, Schwann and Waitr. Mr. Bartlett also stated that the results of the customer service survey for the above-mentioned months were a 98 percent satisfaction rate with 400+ customers completing the survey. He also shared that ResCare is still

rolling out the Employer Satisfaction Surveys and, so far, those have been good. Mr. Bartlett also shared the number of individuals actively participating in training, continued outreach efforts and community partnerships to provide various workshops. He also unveiled the Kentucky Career Center website (<https://www.kccgreenriver.com>) and Facebook page.

IX. KENTUCKY CAREER CENTER PARTNER UPDATES

Vice Chairperson Cox called on Roger Phillips to provide information from the Career Development Office. Mr. Phillips shared that from January 2019 to July 2019 there were 9,344 job postings and 916 job postings expired; 3,188 job referrals were made; 40 individuals per day visit the KCC; and the WorkKeys assessment is being offered at the KCC.

Vice Chairperson Cox next called on Jason Cole to provide an update from the Office of Vocational Rehabilitation. Mr. Cole informed the Board that for the second quarter, 125 individuals were referred to the program; 106 applications were received, with 91 accepted for services; 39 individuals became employed; and the average wage was \$14.47 per hour for an average of 30 hours.

X. WORKFORCE UPDATES

Kim Humphrey provided an update on the Educational Attainment Committee of the Kentucky Workforce Investment Board, of which she is a member. She noted the update to the Industry Certification list will need to be completed. She also stated that a presentation was made on Talent Pipeline Management and that there are currently 126,000 jobs openings in the Commonwealth.

Jodi Rafferty informed the Board that staff is concentrating on the update to the Regional Plan; the Local Plan has been submitted; and Board certification has been submitted as well. She mentioned the ribbon cutting held in Hancock County to showcase the new Innovation Labs and called on Mike Baker and Cindy Fiorella for any additional comments. Ms. Rafferty explained the GO Females project and funding; stated the Henderson Community College has submitted a grant application to the Delta Regional Authority for updated training equipment at Henderson County High School; shared that a Rapid Response meeting is scheduled for affected employees from U.S. Bank; informed the Board that she would be attending a Workforce Roundtable with Congressman Brett Guthrie; and the monitoring report for Program Year 2018 was received and all observations had been addressed.

XI. OTHER BUSINESS

None.

XII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

jr/ci