



Think Progress. Think Tomorrow. Think GRADD.

GREEN RIVER WORKFORCE DEVELOPMENT BOARD

May 4, 2022

M-I-N-U-T-E-S

The Green River Workforce Development Board (Board) held its regular meeting on Wednesday, May 4, 2022, at 12:30 p.m., at the GRADD office. It was determined both required quorums were met with the following members in attendance:

MEMBERS PRESENT

Mickey Dunbar
Kim Humphrey
Pam Cox
Marybeth Henshaw
Rains Evans
Jonathan Pendergrass (Represented by Paula Snyder)

Jason Warren
Isaac Murphy
Eddie Embry
Kenneth Calloway
Jason Cole

MEMBERS ABSENT

Amanda Curry
*Mike Baker
*Camron Knott

Lindsay Durbin
Dan Douglas

*Excused

GUESTS AND STAFF PRESENT

Honorable Al Mattingly, Daviess County Judge/Executive
Elizabeth Griffith, GO Economic Development Corporation
Lindsey Kafer, Owensboro Community and Technical College
Mary Steely, Murray State University
Melissa Coker, Union County First
Paula Snyder, Career Development Office

Sara Dodeci, Equus Workforce Solutions
Susan Jackson, MKEC Adult Education
Whitney Risley, Henderson Economic Development
Beth Ferguson, Accounting Clerk, GRADD
Joanna Shake, Executive Director, GRADD
Jodi Rafferty, Director for Workforce Development, GRADD
Michelle Drake, Employer Liaison, Workforce Development, GRADD
Paula Payne, Program Assistant, Workforce Development, GRADD

I. CALL TO ORDER

Chairman Mickey Dunbar called the meeting to order at 12:30 p.m. and welcomed everyone. New members were introduced.

Chairman Dunbar stated Jonathan Pendergrass has requested Paula Snyder be present as his proxy.

A motion was made by Kim Humphrey and seconded by Eddie Embry to recognize Paula Snyder as proxy in the absence of Jonathan Pendergrass. A vote was taken and the motion carried.

II. SECRETARY'S REPORT

Secretary Pam Cox presented the minutes of the February 2, 2022, Green River Workforce Development Board meeting. The following corrections were noted: Kenneth Calloway should be counted as excused for the February 2, 2022, meeting and Jason Cole was present but counted absent.

A motion was made by Isaac Murphy and seconded by Kim Humphrey to accept the minutes of the February 2, 2022, meeting of the Green River Workforce Development Board with changes amended. A vote was taken and the motion carried.

III. FINANCIAL REPORT

Treasurer Rains Evans presented the Financial Report Fiscal Year 2022.

A motion was made by Eddie Embry and seconded by Pam Cox to accept the Financial Report Fiscal Year 2022. A vote was taken and the motion carried.

Additionally, Mr. Evans presented the Draft Budget Fiscal Year 2023. Jodi Rafferty explained because of lower unemployment and poverty rates in the GRADD region, the budget is less compared to other areas. Labor participation and those who have exhausted unemployment benefits are not considered in the budget calculations. Several options are being reviewed to get the most from available funds. Discussion will continue in August after final numbers are made available.

IV. KENTUCKY CAREER CENTER CERTIFICATION:

Kim Humphrey stated career centers must be certified every two (2) years. The Career Center Certification Review Team, consisting of three members from the local area as well as one member from another Workforce Development Board, recently reviewed the application for the Kentucky Career Center - Owensboro as a comprehensive site and the six (6) access points located in the following counties: Hancock, Henderson, McLean, Ohio, Union, and Webster. The review provided evidence of exceptional customer service to job seekers and employers/businesses, as well as outstanding center management. A letter recommending re-certification was presented.

A motion was made by Kim Humphrey and seconded by Rains Evans to re-certify the Kentucky Career Center - Owensboro as a comprehensive site and all six (6) access points. A vote was taken and the motion carried.

V. AMENDMENT TO PARTNERSHIP AGREEMENT

Chairman Mickey Dunbar shared the state policy requiring the Fiscal Agent/Local Grant Subrecipient to be competitively procured has been revised and is no longer a requirement. The Governing Board, consisting of the seven county judges, approved an amendment designating GRADD as the Local Grant Subrecipient and Administrative Entity for Workforce Innovation Opportunity Act (WIOA) funds and programs. He stated it was necessary for the Board to consider the amendment and its approval.

A motion was made by Eddie Embry and seconded by Pam Cox to approve the proposed amendment to the Partnership Agreement. A vote was taken and the motion carried.

VI. POLICY APPROVAL

Chairman Mickey Dunbar stated there are two (2) policies for review. The Department of Workforce Investment made minor revisions to existing WIOA Case Notes and WIOA Data Entry policies. A brief summary of the changes was provided.

A motion was made by Kim Humphrey and seconded by Rains Evans to approve the WIOA Case Notes and WIOA Data Entry Policies. A vote was taken and the motion carried.

VII. EQUUS WORKFORCE SOLUTIONS QUARTERLY REVIEW

Jodi Rafferty shared Equus met all set deliverables for the quarter ending March 31, 2022. A video was shared with the Board highlighting a success story.

VIII. KENTUCKY CAREER CENTER PARTNER UPDATES

Matt Bartlett was absent and will provide a full report at the August meeting.

Jason Cole shared Office of Vocational Rehabilitation data for Quarter 1, 2022, as well as year-to-date statistics. Mr. Cole reported new referral and application numbers have rebounded significantly since the drop during the COVID-19 pandemic.

Paula Snyder shared Career Development Office updates. In particular, staff have completed claim adjudication training and have completed 836 unemployment adjudications. Additionally, contact was made with the International Center of Owensboro to assist the Burmese population with job searches.

IX. WORKFORCE UPDATES

Jodi Rafferty shared the following updates:

- Senate Bill 207 addresses the Kentucky Workforce Collaborative and the consolidation of state workforce programs. Ms. Rafferty asked the Board to review the Bill.
- An updated Memorandum of Understanding for all KCC partners is being prepared with the initial draft due to Kentucky Workforce Innovation Board by May 9, 2022.
- All ten (10) apprentices in the H₂O Project have completed on-the-job training hours. Related technical instruction continues with the grant expiring December 2022.

X. OTHER BUSINESS

Chairman Mickey Dunbar asked for the group to consider volunteering to share happenings in their business as a “business spotlight.”

XI. ADJOURNMENT

There being no further business, the meeting was adjourned.

/pep


Chairperson