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**GREEN RIVER WORKFORCE DEVELOPMENT BOARD
SPECIAL CALLED MEETING**

December 19, 2017

M-I-N-U-T-E-S

The Green River Workforce Development Board (WDB) held a Special Called Meeting on Tuesday, December 19, 2017, at 9:00 a.m., at the Green River Area Development District (GRADD) office in Owensboro, Kentucky. It was determined both required quorums were present with the following members in attendance:

MEMBERS PRESENT

Karen Cecil
Mickey Dunbar
Eddie Embry
Mary Steely
Gina Triplett-Johnston
Jeff Jones

Pam Cox
Aimee Newberry
William Mounts
David Benson (proxy)
Julie Wischer

MEMBERS ABSENT

Aaron Buck
Tish Correa-Osborne
*Michelle Rammacotti
*Kris Williams
*John Bruce

*Mike Baker
*Kim Humphrey
*Tamara Clark
*Chad Mills

GUESTS AND STAFF PRESENT

Ray Leathers, Kentucky Education and Workforce Development Cabinet
Al Mattingly, Jr., Daviess County Judge/Executive
Rob Southard, Southern Star
Victor Ponder, ResCare Workforce Services
Bridget Wolf, ResCare Workforce Services

*Excused Absence

Jack McCaslin, *Chairman* ■ Steve Austin, *Vice Chairman* ■ Kelly Thurman, *Secretary* ■ David Johnston, *Treasurer* ■ Jiten Shah, *Executive Director*

Whitney Risley, KYNDLE
Nyra Syers, Earle C. Clements Job Corps
Roger Phillips, Office of Employment and Training (OET)
Steve Wedding, Office for Vocational Rehabilitation (OVR)
Diane Pruitt, West Kentucky Education Cooperative
Jiten Shah, Executive Director, GRADD
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Michelle Drake, Workforce Business and Training Administrator, GRADD
Jill Gray, Workforce Development Administrator, GRADD
Paula Snyder, Workforce Development Manager, GRADD
Kim Shannon, Workforce Career Counselor, GRADD
Beth Ferguson, Accounting Clerk, GRADD

*Excused Absence

I. CALL TO ORDER

Chairperson Karen Cecil called the meeting to order at 9:00 a.m., and welcomed guests Ray Leathers with the Kentucky Education & Workforce Development Cabinet, along with Victor Ponder and Bridget Wolf with ResCare Workforce Services. Chairperson Cecil recognized Jason Cole's proxy representative David Benson with the OVR.

A motion was made by Pam Cox and seconded by Julie Wischer to approve David Benson as Jason Cole's proxy representative for the OVR. A vote was taken and the motion carried.

II. MINUTES

Chairperson Cecil presented the minutes of the November 1, 2017, Green River Workforce Development Board meeting for approval.

A motion was made by Jeff Jones and seconded by Mary Steely to approve the minutes of the November 1, 2017, Green River Workforce Development Board meeting. A vote was taken and the motion carried.

III. ONE STOP OPERATOR & DIRECT SERVICES PROVIDER

Chairperson Cecil read the memorandum issued by Jodi Rafferty to the Green River WDB regarding the One-Stop Operator and Direct Services Provider. The memorandum provided information regarding the sole sourcing of the aforementioned services to be provided by ResCare Workforce Services, and for the WDB to consider if they would like to contract with ResCare Workforce Services to serve as the One-Stop Operator and Direct Services Provider in the Green River Workforce Development Area beginning January 1, 2018.

A motion was made by Jeff Jones and seconded by Mickey Dunbar to enter into a contractual agreement

with ResCare Workforce Services to serve as the
One-Stop Operator and Direct Services Provider.
A vote was taken and the motion carried.

IV. SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)

Jodi Rafferty explained to the board that a contract had been received from the Kentucky Education and Workforce Development Cabinet to provide services related to the SNAP Employment and Training Program. She elaborated on such services and explained that these services are currently offered to the general public at the Kentucky Career Center; however, there are specific requirements for the recipients of SNAP.

A motion was made by Pam Cox and seconded by Julie Wischer to approve the contract between the Kentucky Education and Workforce Development Cabinet and the Green River Workforce Development Board, as presented. A vote was taken and the motion carried.

V. INDUSTRY CERTIFICATION LIST

Chairperson Cecil called on Jodi Rafferty to discuss the Industry Certification List, which is required, to be submitted per Kentucky Senate Bill 1. Ms. Rafferty explained the efforts put forth to gather information to complete the Industry Certification List, which included employer surveys, analysis of local data and contact with local post-secondary education entities. Michelle Drake and Paula Snyder presented the information that had been gathered. Ms. Drake further explained that based on the information received, a list for review by the board had been compiled. After much discussion, it was recommended that board staff determine what certifications could be combined and put them in a ranking order based on priority.

A motion was made by Eddie Embry and seconded by Julie Wischer to approve the Industry Certification List for the Green River Local Workforce Development Area with the condition that board staff combine any certifications if possible, and rank the certifications by priority. A vote was taken and the motion carried.

VI. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/jcr