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GREEN RIVER WORKFORCE DEVELOPMENT BOARD

November 7, 2018

M-I-N-U-T-E-S

The Green River Workforce Development Board (WDB) held its regular meeting on Wednesday, November 7, 2018 at 12:30 p.m., at the Green River Area Development District (GRADD) office in Owensboro, Kentucky. It was determined both required quorums were present with the following members in attendance:

MEMBERS PRESENT

Karen Cecil
Mickey Dunbar
Roger Phillips
Mike VanWinkle
Mary Steely
Dan Douglas
Eddie Embry

Pam Cox
Will Mounts
Rains Evans
Mike Baker
Jason Cole
Aimee Newberry

MEMBERS ABSENT

*Julie Wischer
*Tamera Clark
*Deborah Gray

*Jeff Jones
*Kim Humphrey
*Bill Oeth


GUESTS AND STAFF PRESENT

Douglas Beard, Kentucky Education and Workforce Development Cabinet (KEWDC)
Darlene Bussell, KEWDC
Al Mattingly, Judge Executive, Daviess County
Chad Thompson, Henderson County High School
Jo Swanson, Henderson County Schools
Lindsey Kafer, Owensboro Community and Technical College (OCTC), Adult Education
Susan Jackson, West Kentucky Educational Cooperative, Adult Education

*Excused Absence

David Johnston, Chairman ■ Brad Schneider, Vice Chairman ■ Al Mattingly, Jr., Secretary ■ Steve Henry, Treasurer ■ Jiten Shah, Executive Director

SISTER REGION:

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Cindy Fiorella, OCTC, Workforce Solutions
Nyra Syers, Earle C. Clements Job Corps
Steve Wedding, Office of Vocational Rehabilitation (OVR)
Helen Mountjoy, Green River Area Development District (GRADD) Board Member
Levi Chaffin, Century Aluminum
Matthew Bartlett, ResCare Workforce Services
Kim Shannon, ResCare Workforce Services
Jiten Shah, Executive Director, GRADD
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Debra James, Associate Director for Finance and Administration, GRADD
Michelle Drake, Workforce Business and Training Administrator, GRADD
Jill Gray, Workforce Development Administrator, GRADD
Paula Snyder, Workforce Development Manager, GRADD
Beth Ferguson, Accounting Clerk, GRADD

I. CALL TO ORDER

Chairperson Karen Cecil called the meeting to order at 12:30 p.m., she welcomed everyone and introduced guests. She also called for a motion to approve Roger Phillips as the proxy for Gina Triplett-Johnston.

A motion was made by Will Mounts and seconded Mickey Dunbar to approve Roger Phillips as the proxy for Gina Triplett-Johnston.
A vote was taken and the motion carried.

II. SECRETARY'S REPORT

In the absence of Kim Humphrey, Jodi Rafferty presented the minutes of the August 1, 2018 meeting of the Green River WDB for approval.

A motion was made by Dan Douglas and seconded Will Mounts to approve the minutes of the August 1, 2018 Green River WDB meeting.
A vote was taken and the motion carried.

III. TREASURER'S REPORT

Treasurer Mickey Dunbar presented the financial report for the period of July 1, 2018 – September 30, 2018 for approval.

A motion was made by Will Mounts and seconded by Pam Cox to approve the financial report for the period of July 1, 2018 – September 30, 2018. A vote was taken and the motion carried.

IV. Kentucky House Bill 3

Chairperson Cecil called on Jodi Rafferty to describe House Bill 3 and its' requirements, which includes an essential workplace ethics program. Jodi Rafferty explained that there was no

approval need from the Workforce Board. However, there may be an opportunity to share promising practices with other school districts as they strive to fulfil the requirements.

Ms. Rafferty called on two (2) representatives from Henderson County Schools, Chad Thompson and Jo Swanson, to share how their district will implement the aforementioned program and give guidance to the schools. Mr. Thompson and Ms. Swanson indicated that this program would be offered to pre-kindergarten through 12th grade. Examples/guidelines of how this could be incorporated to achieve success skills in the classroom were shared. The “Build a Better Graduate” program work is going on across the nation and Henderson County Schools jumped in to gather community and government leaders, students, parents, counselors, principals, etc. to determine what skills students need to be successful in the world we live in and the world we imagine. These include communication, critical thinking, collaboration, initiative and innovative thinking. Rubrics have been established to measure success. Each student will build a digital portfolio and defend their education at the fifth grade level. The Workforce Board would like an update to be given at the end of the school year to determine how the strategies are working.

V. Supplemental Nutrition Assistance Program (SNAP) Memorandum of Agreement (MOA)

Chairperson Karen Cecil informed the Workforce Board of the SNAP MOA that was set to begin on November 1, 2018. She also shared that the Chief Local Elected Official (CLEO) is now a party to the agreement and the MOA will require approval by the Local Elected Officials. Ms. Cecil called on Judge Al Mattingly, CLEO, for comments. Judge Mattingly explained that the Governing Board reviewed and considered the MOA. He also stated that when the initial SNAP MOA was signed he questioned why the Governing Board was not a party to the agreement as the liability lies with them and if a mistake was made, the cost would have to be reimbursed proportionately by county. At that time, he was told that it was not necessary for the Governing Board to be a party. He also shared that if the Governing Board and the Workforce Board do not sign, the services will still be made available to the residents of the local area. Additionally, he agreed that the best place for this population to receive the Employment and Training program services is the Kentucky Career Center. However, with so many things be forced upon county judge executives, the Governing Board has decided not to enter into the MOA; but, he added that the Governing Board would be open to further discussion with the Education and Workforce Development Cabinet.

Because of the decision of the Governing Board, there was not action to be taken by the Workforce Board at this time.

Chairperson Cecil introduced Douglas Beard and Darlene Bussell from the Department of Workforce Investment and asked if they would like to make any comments. Mr. Beard stated that he appreciated the consideration that was given to the SNAP MOA and that based on feedback, it was designed to mirror the WIOA and Trade Contracts. He explained that he respected the concerns, but pointed out that the Workforce Board has never had any questioned costs and recognized that the Workforce Board has selected excellent providers. Also, he was pleased to hear that there is an opportunity for further discussion. Judge Al Mattingly pointed out that the SNAP funds are separate and apart from WIOA funds, just as KY HEALTH funds would be. Ms. Bussell then pointed out that the draft ITA policy has not yet been finalized and that she sits on the policy committee that meets every Thursday morning and that consideration

is given to all of the comments that are submitted regarding all the policies. She stated that the policy does not state that there is a lifetime limit. Jodi Rafferty indicated that she has been told by John Pallasch that it is a lifetime limit and that clarification needs to be provided. She again said that it is not stated in the policy. Ms. Rafferty, again, asked for clarification.

VI. STATE ISSUED DRAFT POLICIES

Chairperson Cecil called on Jodi Rafferty to provide information regarding the draft state policies. Ms. Rafferty directed the members to refer to the draft Individual Training Account (ITA) policy. As a reminder, Ms. Rafferty detailed the current local policy on ITAs. She then detailed the draft state policy. She also shared some concerns and discussion ensued. She informed the Workforce Board that the Executive Committee decided to draft a letter to the Department of Workforce Investment regarding the concerns of the draft policy.

Additionally, Chairperson Cecil asked Jodi Rafferty to discuss the ITA policy before the last revision was made. The topic of Work Ready Scholarships was raised by Cynthia Fiorella with an inquiry regarding the requirement for WIOA eligible customers to apply for this scholarship. Ms. Rafferty stated that it is not currently a requirement, but can be at the pleasure of the Workforce Board. Many questions and discussion ensued.

VII. RESCARE WORKFORCE SERVICES

Chairperson Cecil called on Matt Bartlett to provide an update from the One-Stop Operator and Direct Services Provider. He reported that for August, September and October 2362 individuals have visited the Kentucky Career Center. Most are job seekers, 13% are there for Office of Vocational Rehabilitation Services and 1% is SNAP E&T. It was noted that most communication with SNAP customers is done over the phone. Mr. Bartlett also shared the number of individuals actively participating in training, outreach efforts and community partnerships to provide various workshops.

VIII. MEMBER PLATFORM

Chairperson Karen Cecil called on Levi Chaffin, Plant Manager at Sebree Works, to share information regarding Century Aluminum. There are seven (7) aluminum smelters in the United States, two (2) of which are located in the Green River local area (Hancock County and Henderson County). Aluminum ranks with bourbon and horse racing in the Commonwealth of Kentucky. Century Aluminum is a large employer and contributes \$35 million in taxes and wages to local communities. The cost of power is one of the biggest expense for the company. Century Aluminum is proud to support local non-profit agencies by donating \$135,000 - \$150,000 plus many volunteer hours by employees. The greatest competition for the company is Asia, Europe and the Middle East. One of the biggest needs is a skilled labor force with the essential skills needed to be successful on the job.

IX. OTHER BUSINESS

Chairperson Cecil asked the members to mark their calendar for February 6, 2019 for the next Workforce Board meeting.

X. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.
/jcr