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GREEN RIVER WORKFORCE DEVELOPMENT BOARD

February 7, 2018

M-I-N-U-T-E-S

The Green River Workforce Development Board (WDB) held a it's regular meeting on Wednesday, February 7, 2018 at 12:30 p.m., at the Green River Area Development District (GRADD) office in Owensboro, Kentucky. It was determined both required quorums were present with the following members in attendance:

MEMBERS PRESENT

Pam Cox
Aimee Newberry
Mary Steely
Jason Cole
Kim Humphrey
Mike VanWinkle
Todd Petzold

Mickey Dunbar
William Mounts
Roger Phillips (proxy)
Kris Williams
Tamara Clark
Dan Douglas

MEMBERS ABSENT

*Mike Baker
*Karen Cecil
*John Bruce

*Julie Wischer
*Eddie Embry

GUESTS AND STAFF PRESENT

Ray Leathers, Kentucky Education and Workforce Development Cabinet (KEWDC)
Rick Schad, Department of Workforce Investment, KEWDC
Darlene Bussell, Department of Workforce Investment, KEWDC
Mark Lord, Congressman Brett Guthrie's Office
Steve Wedding, Office of Vocational Rehabilitation (OVR)
Whitney Risley, KYNDLE
Mark Snell, Greater Owensboro Economic Development Corporation (GOEDC)

*Excused Absence

Jack McCaslin, *Chairman* ■ Steve Austin, *Vice Chairman* ■ Kelly Thurman, *Secretary* ■ David Johnston, *Treasurer* ■ Jiten Shah, *Executive Director*

SISTER REGION:

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Lindsey Kafer, Owensboro Community and Technical College (OCTC)
Jiten Shah, Executive Director, GRADD
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Michelle Drake, Workforce Business and Training Administrator, GRADD
Jill Gray, Workforce Development Administrator, GRADD
Paula Snyder, Workforce Development Manager, GRADD
Beth Ferguson, Accounting Clerk, GRADD

*Excused Absence

I. CALL TO ORDER

Vice-Chairperson Pam Cox called the meeting to order at 12:30 p.m., and introduced new Workforce Board members, guests from the Department of Workforce Investment and a representative from Congressman Brett Guthrie's office. Each new member shared information about themselves. Vice-Chairperson Cox recognized Gina Triplett Johnston's proxy representative Roger Phillips with the Office of Employment and Training (OET).

A motion was made by Aimee Newberry and seconded by Kris Williams to approve Roger Phillips as Gina Triplett-Johnston's proxy representative for the OET. A vote was taken and the motion carried.

II. SECRETARY'S REPORT

Secretary Kim Humphrey presented the minutes of the December 19, 2017, Green River Workforce Development Board Special Called meeting for approval.

A motion was made by Mary Steely and seconded by Mickey Dunbar to approve the minutes of the December 19, 2017, Green River Workforce Development Board Special Called meeting. A vote was taken and the motion carried.

III. TREASURER'S REPORT

Treasurer Mickey Dunbar presented the financial report for the period of July 1, 2017 – December 31, 2017 for approval. A request was made to revise the report to include the amount of funds that "carryover" from year to year. Jodi Rafferty ensured that this would be included in future reports.

A motion was made by Kris Williams and seconded by Will Mounts to approve the financial report for the period of July 1, 2017 – December 31, 2017. A vote was taken and the motion carried.

IV. GUEST SPEAKER

Chairperson Cox called on Mr. Ray Leathers, Private Sector Liaison, from the Kentucky Education and Workforce Development Cabinet to address the group. Mr. Leathers introduced himself and stated he was charged to represent Secretary Hal Heiner in working with local employers. He went on to discuss the importance of changing the current culture of the workforce. With the workforce participation rate in Kentucky being so low, it is critical to engage these individuals to fill the 120,000 current job openings across the Commonwealth. Additionally, Mr. Leathers shared that he understands the purpose of local control; that only local boards know what is needed in local areas. He encouraged the board to use the Memorandum of Understanding (MOU) to assign actions, with performance metrics, to local partners to carry out the strategic vision of the board.

V. KY HEALTH

Vice-Chairperson Cox called on Jodi Rafferty to discuss KY HEALTH. Ms. Rafferty informed the group of the approval of the 1115 Medicaid Waiver for Kentucky. She explained that individuals who are Able Bodied Adults Without Dependents (ABAWD) would be required to participate in Community Engagement to retain their Medicaid benefits. She further explained that recipients would be eligible to earn My Reward Dollars to be used towards medical expenses not covered under Medicaid. Ms. Rafferty called on Roger Phillips to update the board on the Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) Program. Mr. Phillips explained the SNAP E&T program and the services being offered to these individuals at the Kentucky Career Center (KCC). He also indicated that the few individuals have been taking advantage of the program. A question was asked regarding the mobility of staff to meet with individuals in the counties outside of Daviess where the Hub is located. Mr. Phillips expressed that the OET is working towards this goal. Kim Humphrey stated that she would like to see this happen. Ms. Rafferty informed the board that ResCare, as the Direct Services Provider, would also be providing assistance.

VI. RESCARE WORKFORCE SERVICES

In the absence of Bridget Wolf, Regional Director for ResCare Workforce Services, Jodi Rafferty reported that two (2) of four (4) staff members have been hired and the other two (2) positions have been offered. She stated a training calendar has been established for all employees. The establishment of access points throughout the area and work on the MOU will begin very soon. Based on the number of ResCare staff and where they will be located at the KCC, Ms. Rafferty explained that space not in use would be relinquished reducing the cost of the rent.

VII. BUSINESS SERVICES TEAM

Vice-Chairperson Cox called on Michelle Drake to report on the Business Services Team. Ms. Drake directed the board to a listing of the current Business Services Team members. She further explained the purpose of the team and that minutes from future meetings would be shared with the board. Jodi Rafferty added that it is possible that the Kentucky Economic Development Cabinet would be hiring individuals to work in local areas throughout the state and be a member of the team.

VIII. INDUSTRY CERTIFICATION LIST

Vice-Chairperson Cox directed the board to a handout they received and informed the board that the Industry Certification List had been submitted to the Kentucky Workforce and Innovation Board. She reminded them that this had been discussed at the last meeting and that Jodi Rafferty is working with the Kentucky Center for Education and Workforce Statistics and the Office of Career and Technical Education to explore possible sources of data available, along with a better understanding of the requirement. Ms. Rafferty asked the board to be thinking of ways to better prepare the list and that it would be an agenda item at the next meeting.

IX. MEMBER PLATFORM

Vice-Chairperson Cox called on board member, Tamara Clark, to share information regarding National Office Furniture. Ms. Clark explained the various subsidiaries, the types of products made and incentives for employees.

X. OTHER BUSINESS

GRADD currently serves as the Local Grant Sub-Recipient for the Workforce Innovation and Opportunity Act Title I programs under an agreement with the Green River Governing Board. Vice-Chairperson Cox asked if any member objected to GRADD continuing to perform these duties for an additional two (2) years. There were no objections.

Vice-Chairperson Cox called on Jodi Rafferty to present the Workforce Happenings. Ms. Rafferty stated that Rapid Response meetings had been held for employees of K-Mart and Armstrong Coal. Also, the contract with Gibbs Die Casting, Inc. for Incumbent Worker Training was complete.

XI. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/jcr