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GREEN RIVER WORKFORCE DEVELOPMENT BOARD

May 2, 2018

M-I-N-U-T-E-S

The Green River Workforce Development Board (WDB) held its regular meeting on Wednesday, May 2, 2018 at 12:30 p.m., at the Green River Area Development District (GRADD) office in Owensboro, Kentucky. It was determined both required quorums were present with the following members in attendance:

MEMBERS PRESENT

Pam Cox
Aimee Newberry
Mary Steely
Jason Cole
Karen Cecil
Mike VanWinkle
Eddie Embry

Mickey Dunbar
William Mounts
Gina Triplett-Johnson
Dr. Kris Williams
Mike Baker
Dan Douglas

MEMBERS ABSENT

*Julie Wischer
*Tamera Clark

*Jeff Jones
*Kim Humphrey


GUESTS AND STAFF PRESENT

Ray Leathers, Kentucky Education and Workforce Development Cabinet (KEWDC)
Douglas Beard, KEWDC
Kristi Putnam, Cabinet for Health and Family Services (CHFS)
Al Mattingly, Judge Executive, Daviess County
Kelly Thurman, Judge Executive, McLean County
Rains Evans, Hartford Building Supply, Inc.
Nyra Syers, Earle C. Clements Job Corps
Lindsey Kafer, Owensboro Community and Technical College (OCTC), Adult Education

*Excused Absence

David Johnston, Chairman ■ Brad Schneider, Vice Chairman ■ Al Mattingly, Jr., Secretary ■ Steve Henry, Treasurer ■ Jiten Shah, Executive Director

SISTER REGION:

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Sharla Wells, Greater Owensboro Economic Development Corporation (GOEDC)
Steve Wedding, Office of Vocational Rehabilitation (OVR)
Melissa Thomas, Henderson Community College, Adult Education
Don Howerton, Kentucky Adult Education
Whitney Risley, KYNDLE
Susan Jackson, West Kentucky Educational Cooperative
Matthew Bartlett, ResCare
Ryan Wilkerson, ResCare
Roger Phillips, Kentucky Office of Employment and Training
Lindsay Jenkins, Union County First
Deborah Gray, LG&E - KU
Helen Mountjoy
Cindy Fiorella, OCTC
Jiten Shah, Executive Director, GRADD
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Michelle Drake, Workforce Business and Training Administrator, GRADD
Jill Gray, Workforce Development Administrator, GRADD
Paula Snyder, Workforce Development Manager, GRADD
Beth Ferguson, Accounting Clerk, GRADD

I. CALL TO ORDER

Chairperson Karen Cecil called the meeting to order at 12:30 p.m., she welcomed everyone and introduced guests Rains Evans, who is considering membership of the WDB, Ray Leathers newly appointed Commissioner of the Department of Workforce Investment, Douglas Beard with the KEWDC, and guest speaker Kristi Putnam with CHFS. Commissioner Leathers and Mr. Evans each shared some information about themselves.

II. SECRETARY'S REPORT

In absence of Secretary Kim Humphrey, Chairperson Cecil presented the minutes of the February 7, 2018 Green River WDB meeting for approval.

A motion was made by Mickey Dunbar and seconded Kris Williams to approve the minutes of the February 7, 2018 Green River WDB meeting. A vote was taken and the motion carried.

III. TREASURER'S REPORT

Treasurer Mickey Dunbar presented the financial report for the period of July 1, 2017 – March 31, 2018 for approval.

A motion was made by Mary Steely and seconded by Pam Cox to approve the financial report for the period of July 1, 2017 – March 31, 2018. A vote was taken and the motion carried.

IV. YOUTH STANDING COMMITTEE REPORT

Dr. Kris Williams reported the Youth Standing Committee met via conference call on March 12, 2018, in the hope of gathering more member attendance with this convenience. Dr. Williams stated the members discussed WIOA Youth Program information including current occupational skills training and the current graduating degrees in Health and Science Technology, Industrial Technology, Diesel Technology, Business Administration, Work-Based Learning (WBL) opportunities and the expenditure of the required WBL 20% program funding. The committee also discussed partnerships, updates on ResCare staffing, outreach and marketing strategies and access point locations within the GRADD.

V. GUEST SPEAKER

Chairperson Cecil introduced guest speaker Kristi Putnam, Program Director for Kentucky Health Medicaid Transformation, CHFS. Ms. Putnam reviewed the Memorandum provided in the Board book issued by Jodi Rafferty. The Memorandum provides information regarding the Medicaid Community Engagement Services (Medicaid 1115 Waiver) and the request of the CHFS and KEWDC that the Green River WDB provide oversight for eligible clients within the GRADD Region. Ms. Putnam stated currently there is one Local Workforce Development Area (LWDA), Northern Kentucky, which is scheduled to go live in overseeing the Medicaid Community Engagement Services. They will start with their three largest counties and as they pilot the Community Engagement Services, it will be beneficial for the other LWDA's to see the number of people walking into the Career Centers for these services and best practices. The Green River Area is tentatively scheduled to start November 1, 2018; however, it depends if the Board is comfortable with that date. The timeline is flexible, and is not dictated.

Ms. Putnam gave an overview of the Kentucky Health Community Engagement PATH Program. She said PATH, stands for "Partnering to Advance Training and Health," it is the component of Kentucky HEALTH where some members need to participate in activities to keep their medical benefits. Ms. Putnam stressed that everyone on Medicaid will not have to participate in Community Engagement to keep their benefits. She said only able-bodied adults aged 19-64 who do not have dependents, or otherwise exempt, are required to participate in Community Engagement. Individuals who are 19-64 and working at least 20 hours per week already meet the 80 hour per month requirement, and are not required to do additional activities. Some qualifying Community Engagement activities to maintain eligibility are volunteering, caretaking, job training, education and employment.

Ms. Putnam reviewed the excel spreadsheet in the Board book depicting the Green River LWDA's starting number of 54,393 Medicaid Modified Adjusted Gross Income (MAGI) Beneficiaries. They removed those automatically exempt from participating in Community Engagement leaving 18,172 who are required to participate. Of the remaining 18,172, they removed 3,398 individuals who are already meeting a work requirement through the Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF), which brought the total down to 14,783. They removed an additional estimated ten percent of 1,478 for the medically frail, reducing the number to 13,305. Within their data system, they are able to capture those non SNAP/TANF individuals who are working 80 or more hours a month. The total of 1,378 was removed to leave the 11,927 individuals, or approximately 12,000, who are required to participate in Community Engagement for the area. Of the 11,927,

they used an estimated 40 percent to determine that 4,771 individuals would come to the Career Center seeking services. The additional excel spreadsheet provides a breakdown of the numbers by county in the area. Ms. Putnam further explained that Medicaid funding will be provided for the LWDAs to support the provision of Community Engagement Services. The Green River LWDA's FY19 dollar allocation of \$645,948 is for eight months, with the dollar amount increasing to \$908,842 for a full fiscal year in FY20. There is also additional Setup Allocation of \$151,474 for FY19 to aid in acquiring the necessary staff and training requirements.

Jodi Rafferty informed the Board if they decide to approve and enter into a contract to provide services to the Medicaid Community Engagement population; those services would need to be procured. Ms. Putnam added from a contract prospective, since Northern Kentucky is going first, they have a separate contract, but they would like to have the remaining LWDAs enter into a nine-party contract enabling them to move dollar amounts to different areas that are seeing numerous individuals seeking services, verses those who do not. However, this is not necessarily how it has to happen.

VI. KY HEALTH MEMORANDUM OF AGREEMENT

Jodi Rafferty informed the Board that Douglas Beard, who acts as a liaison between the LWDAs, the state and KY Health Program, relayed our concerns regarding the first draft Memorandum of Agreement (MOA) and was able to make some adjustments to the contract. This second draft still has a few questions that need to be addressed. Ms. Rafferty asked if the Board would like to approve this draft and enter into a MOA with the KEWDC, Department of Workforce and Investment (DWI) to provide the services in our local area beginning July 1, 2018 through June 30, 2019. Once the final MOA draft was issued, it could be circulated and Chairperson Cecil would sign on behalf of the Board. Ms. Putnam explained the whole project is a five-year demonstration, but the contract is for only one (1) year as it would be a base-line year to establish what year two (2) might look like.

Chairperson Cecil asked a question regarding the MOA in the section under Pricing why the statement *the total amount of this contract shall not exceed \$00000.00* is not completed? Douglas Beard replied that since the contract was still under draft, this number is still being calculated. There are counties in the LWDAs that will not begin until FY20; if the contract is entered into as a nine-party contract, this will free up the yet to be allocated funds to those counties beginning the program sooner. The previously discussed excel spreadsheet does give those projected allocated dollar amounts.

Mike Baker commented that the Career Centers will be the main hub for these services and Dr. Williams also commented that the services in the centers would need to be procured and it may not be necessarily be the ResCare staff. Ms. Rafferty stated that ResCare could submit a proposal to provide those services in addition to the services they already provide if they so choose.

Judge Al Mattingly asked if the Board, in providing oversight for these additional services in acting as a pass through for funding, would be held liable should a misuse of funds occur. Judge Mattingly further stated it is his understanding that the Board would not be determining eligibility. Ms. Putnam stated that the WDBs would not be assessing individuals for eligibility; that is the responsibility of the Department for Community Based Services (DCBS)

system. The Board's procured provider of services will only assist individuals in maintaining their eligibility. Ms. Putnam further explained there is language in the contract on proper use of funds and indemnification language from the state level on down to the LWDBs; therefore, that same language should be used in the procured service provider contract as well. Judge Mattingly expressed his concern regarding the indemnification not being guaranteed should a procured provider of services go bankrupt. Dr. Williams further commented it is her understanding that the funds allocated are for the services provided per the number of individuals served in a sense. The WDB would get a pot of money and pay their contracted provider for the number of clients served. Ms. Putnam explained that for the contract year a set monthly amount is issued to the LWDBs from the KEWDC and how you set up your contract with your provider whether its reimbursement or a set amount is the Board's decision. Dr. Williams stated this could be a way to regulate the amount of funding our provider is receiving in order to protect the Board. Chairperson Cecil said it was her understanding that 10 percent of the allocated funding would be issued to the Board for administration cost. Mr. Beard stated that was correct, and is similar to the 10 percent WIOA Program funds for administration cost and Board staff.

Ms. Rafferty stated that Board members, in the GRADD, are covered under the errors and omissions liability insurance in case improper use of funds should occur. She also clarified to the Board if the set monthly amount of funding received from KEWDC should result in an excess of funds, it is not seen as a profit, but rather it's recycled back into the program.

Chairperson Cecil said she is entertaining that a motion be made to enter into a MOA under the present draft, and once the final MOA is complete it would be distributed to the Board and she would be authorized to sign the final MOA. Dr. Williams made the comment that, while she supports the activity, she is hesitant to make a motion as representing an education institution; she'd rather an employer Board member make the motion. Chairperson Cecil also voiced her concerns regarding the draft MOA and the missing information yet to be added. Additionally, she understands the Board couldn't move forward with the procurement of services until the final MOA is approved and this action does take time.

Judge Mattingly suggested the Board would not necessarily need a motion today without a final MOA contract agreement, but to get a sense from the Board if this is something to continue to explore. Chairperson posed the question to the Board that all in favor of moving forward in pursuing a MOA contract with the KEWCD, Department of Workforce Investment for implementation of the Medicaid Community Engagement services say I and opposed No. There was no opposition voiced; Chairperson Cecil stated the Board would move forward.

Chairperson Cecil again voiced her concern about the new procurement of these services and the overlap of SNAP and Medicaid population and some of the confusing aspects regarding each. Ms. Putnam stated they would support a joint RFP procurement to service both populations because there is a lot of overlap.

Ms. Rafferty asked Douglas Beard when a final draft of the MOA would be issued and what the time line is. Mr. Beard said they are working to resolve three (3) questions that are very much related to the concerns that Judge Mattingly relayed to the Board. Once the details have been worked out, an acceptable contract will be issued. He did not commit to a timeframe.

Ms. Rafferty informed the Board that a special called WDB meeting would be necessary

to review the contract and approve or disapprove to enter into MOA. Mickey Dunbar suggested the WDB Executive Committee meet and review the final MOA and if they are comfortable with it present it to the WDB with a recommendation to approve the final MOA.

A motion was made by Mickey Dunbar and seconded by Aimee Newberry that the Green River WDB Executive Committee will preview the final MOA and make the recommendation for the Green River WDB to approve in a special called meeting.

VII. RESCARE WORKFORCE SERVICES

Matt Bartlett, Project Director, ResCare Workforce Services presented information to the Board regarding the progress and activities made to date. This included access points, workshops, menu of services and customer satisfaction survey. In addition, Mr. Bartlett introduced the ResCare staff.

VIII. OTHER BUSINESS

IX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.

/pls