



Think Progress. Think Tomorrow. Think GRADD.

GREEN RIVER WORKFORCE DEVELOPMENT BOARD

February 5, 2020

M-I-N-U-T-E-S

The Green River Workforce Development Board (Board) held its regular meeting on Wednesday, February 5, 2020 at 12:30 p.m., at the Green River Area Development District (GRADD) office in Owensboro, Kentucky. It was determined both required quorums were present with the following members in attendance:

MEMBERS PRESENT

Kim Humphrey
Pam Cox
Jeff Jones
Mike Baker
Jason Cole
Lindsey Durbin

Mickey Dunbar
Mike VanWinkle
Jason Warren
Rains Evans
Jennifer Carman
Eddie Embry

MEMBERS ABSENT

*Karen Cecil
*Tamara Clark
*Dan Douglas
*Bruce Eblen

*Excused Absence

GUESTS AND STAFF PRESENT

Kerry Bailey, Unifirst Corporation
Jennifer Ralph, Unifirst Corporation
Sheri Plain, Owensboro Community & Technical College
Katie Vincent, Owensboro Community & Technical College
Antoine Smith-Rouse, Owensboro Community & Technical College

Matt Bartlett, ResCare Workforce Services
Jonathan Pendergrass, Career Development Office
Paula Snyder, Career Development Office
Steve Wedding, Office of Vocational Rehabilitation
Melissa Coker, Union County First
Meredith Steiner, Webster County Economic Development
Elizabeth Griffin, Greater Owensboro Economic Development Corporation
Helen Mountjoy, Green River Area Development District Board Member
Nyra Syers, Earle C. Clements Job Corps Center
Susan Jackson, West Kentucky Educational Cooperative Adult Education
Debra James, Green River Area Development District
Jodi Rafferty, Green River Area Development District
Jill Gray, Green River Area Development District
Michelle Drake, Green River Area Development District

I. CALL TO ORDER

Vice Chairperson Mickey Dunbar called the meeting to order at 12:30 p.m., he welcomed everyone to the meeting. He welcomed Jonathan Pendergrass as a new member, informed the Board of three (3) resignations and the resignation of a staff member.

II. SECRETARY'S REPORT

Kim Humphrey presented the minutes of the November 6, 2019 meeting of the Green River Workforce Development Board for approval.

A motion was made by Kim Humphrey and seconded by
Lindsay Durbin to approve the minutes of the November 6, 2019
Green River Workforce Development Board meeting.
A vote was taken and the motion carried.

III. FINANCIAL REPORT

Treasurer Rains Evans presented the quarterly financial report. There were no questions or concerns.

A motion was made by Pam Cox and seconded by
Jeff Jones to approve the quarterly financial report.
A vote was taken and the motion carried.

IV. GUEST SPEAKERS

Vice Chairperson Mickey Dunbar introduced Sheri Plain, Project Director, GO Females project. Ms. Plain explained the project, which focuses on females in manufacturing. Owensboro Community & Technical College is offering an Associate Degree program to employees of Unifirst Corporation. She further stated that all employees were excelling in the program. Ms. Plain introduced Kerry Bailey, Human Resources Manager, Unifirst Corporation.

Ms. Bailey stated that the project has been an enriching experience. Unifirst was motivated to participate due to the benefit to the company and the investment in the employees. Jennifer Ralph, an employee participating in the project, shared how the experience has excited her about her education and the potential for growth in the company. She also encouraged women to take advantage of every opportunity available, to push themselves and go outside of their comfort zone. Antoine Smith-Rouse, Special Initiatives Project Manager, provided details regarding the daily operations of the project; shared how many of the employees have challenges, but this program was designed to overcome such; and explained how well the employees have adapted.

V. STRATEGIC PLANNING

Vice Chairperson Mickey Dunbar spoke of the Kick-Off meeting that was held on December 19, 2019. He stated there were eleven (11) members present and the meeting covered the following items: purpose and process of strategic planning, workforce board functions and characteristics and mission and vision discussion. He also shared that input sessions are scheduled in each of the seven (7) counties for later this month. He directed them to the calendar in the booklet. He encourages everyone to attend in their respective counties. He stated that a reminder email will be sent out to all invitees no later than Monday, February 10, 2020 and depending on the responses, the Board Staff may be reaching out to members to assist in contacting some invitees by phone. He asked the Board to mark their calendars for Wednesday, March 18, 2020 from 1:00 p.m. to 4:30 p.m. and Thursday, March 19, 2020 from 9:00 a.m. to 4:00 p.m. for the Strategic Planning Retreat. He voiced the importance of participation from each member and that without the input from the entire board, it will be difficult to create a strategic plan that can be implemented.

VI. WAGNER-PEYSER FLEXIBILITY

Vice Chairperson Mickey Dunbar directed the members to a document in the booklet. He called on Jodi Rafferty to provide additional information. Ms. Rafferty explained the possible opportunity for the Board to oversee the Wagner-Peyser Act due to an update in the Workforce Innovation and Opportunity Act that adds the flexibility for non-merit employees to provide employment services activities. She also explained that no final decisions have been made; however, she will provide the Board with any updates.

VII. RESCARE WORKFORCE SERVICES QUARTERLY REVIEW

Vice Chairperson Mickey Dunbar called on Jodi Rafferty to present the quarterly review. Ms. Rafferty stated that ResCare Workforce Services had achieved all deliverables for the quarter ending December 31, 2019. She referred the Board to the booklet for documentation of achievement.

VIII. RESCARE WORKFORCE SERVICES

Matt Bartlett, Project Director, ResCare Workforce Services provided an update on the activities being performed and the services being offered by ResCare and other KCC partners.

IX. KENTUCKY CAREER CENTER PARTNER UPDATES

Paula Snyder, Workforce Development Manager, Career Development Office, provided information regarding Reemployment Services and Eligibility Assessment.

X. WORKFORCE UPDATES

Jodi Rafferty directed the Board to the booklet for an update on Rapid Response, job fairs, Unemployment Insurance, etc., along with the schedule for upcoming Board meetings.

XI. ADJOURNMENT

With no other business to be brought before the Board, the meeting was adjourned.

/jr

Chairperson