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## GREEN RIVER WORKFORCE DEVELOPMENT BOARD

November 3, 2021

### M-I-N-U-T-E-S

The Green River Workforce Development Board (Board) held its regular meeting on Wednesday, November 3, 2021, at 12:30 p.m., at GRADD. It was determined both required quorums were present with the following members in attendance:

#### MEMBERS PRESENT

Karen Cecil  
Mickey Dunbar  
Rains Evans  
Kim Humphrey  
Tamara Clark  
Pam Cox  
Mike Baker

Dan Douglas  
Mike VanWinkle  
Jason Warren  
Camron Knott  
Jason Cole  
Jonathan Pendergrass

#### MEMBERS ABSENT

\*Eddie Embry  
\*Anna Larson  
Bruce Eblen

\*Amanda Curry  
\*Lindsay Durbin

#### GUESTS AND STAFF PRESENT

Aleka Hawes, Equus Workforce Solutions  
Cindy Fiorella, Owensboro Community and Technical College  
Gilbert Mischel, Field Representative, Senator Mitch McConnell's Office  
Kim Shannon, Equus Workforce Solutions  
Marie Acton, Equus Workforce Solutions

Matt Bartlett, Equus Workforce Solutions  
Melissa Roberts, Equus Workforce Solutions  
Naomi Sutton, Kentucky Cabinet for Education and Workforce Development  
Beth Ferguson, Accounting Clerk, GRADD  
Jodi Rafferty, Director for Workforce Development, GRADD  
Jill Gray, Workforce Development Administrator, GRADD  
Mariah Myres, Director of Finance, GRADD  
Michelle Drake, Employer Liaison, GRADD  
Paula Payne, Program Assistant, Workforce Development, GRADD

I. CALL TO ORDER

Chairperson Karen Cecil called the meeting to order at 12:30 p.m. and welcomed everyone.

II. SECRETARY'S REPORT

The minutes of the August 4, 2021, Green River Workforce Development Board meeting were presented for acceptance.

A motion was made by Rains Evans and seconded by  
Tamara Clark to accept the minutes of the August 4, 2021,  
meeting of the Green River Workforce Development Board.  
A vote was taken and the motion carried.

III. FINANCIAL REPORT

Treasurer Rains Evans presented the Fiscal Year 2022 Budget.

A motion was made by Pam Cox and seconded by  
Kim Humphrey to accept the Fiscal Year 2022 Budget.  
A vote was taken and the motion carried.

IV. HIGHLIGHTING SUCCESSES

A grant was obtained through the Department of Labor to provide on-the-job training and work experience to a variety of job seekers affected by COVID-19. A video sharing highlights of success stories for both employers and job seekers was shared. Additionally, Matt Bartlett shared details of other successes through Workforce Innovation and Opportunity Act (WIOA) programs. Ms. Jodi Rafferty recognized the tremendous work done by Kentucky Career Center (KCC) staff and the difference they make in the lives of clients and their families.

V. EQUUS WORKFORCE SOLUTIONS QUARTERLY REVIEW

Chairperson Cecil offered the floor to Matt Bartlett. Mr. Bartlett shared data for Q3 2021 (attached). Employment was obtained in a wide variety of job titles and there were several new employer contacts. Hiring events continue to be held both at KCC as well as on-site for numerous

employers. Additionally, KCC staff were included in a WIOA Partners WebEx meeting to discuss the Kentucky Health Benefit Exchange.

VI. KENTUCKY CAREER CENTER PARTNER UPDATES

Jason Cole shared Office of Vocational Rehabilitation data for Q3 2021, as well as year-to-date statistics (attached). Mr. Cole reported staff are seeing an increased number of clients come to the office. He also reported there are early intervention services provided to high school students.

Jonathon Pendergrass reported the Career Development Office continues to assist with unemployment insurance claims. Appointments have become more available across the state and phone appointments can be requested versus meeting in person.

VII. STRATEGIC PLANNING COMMITTEES

Chairperson Cecil asked Kim Humphrey to report on the Employer Outreach and Recruitment Committee. Ms. Humphrey stated the first outreach committee was held in Hancock County in July. The plan was to continue meetings every two months but COVID numbers have made it difficult. The next meeting will be held in either Union or Webster County in Q1 2022. Work continues on a video to be shared with employers via social media. The video will highlight employers that have used services and recruitment.

Chairperson Cecil asked Pam Cox to report on the Employee Outreach and Recruitment Committee. Ms. Cox shared the committee has not met since the last report. The next meeting date is currently being decided.

VIII. WORKFORCE UPDATES

The following updates were given:

- Ms. Jodi Rafferty shared that performance measures were exceeded for FY 2021.
- Kentucky Chamber reports were provided.
- Allocations received in October is down. Consideration will be given to transfer of funds from dislocated worker to adult in order for obligations to be met.
- H2O Program apprentice positions have all been filled.

IX. OTHER BUSINESS

Ms. Rafferty shared it is the last Board meeting for members Tamara Clark and Mike VanWinkle. Additionally, Karen Cecil is retiring at the end of the month and will step down as chairperson. All were thanked for their service to the Board.



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The Nominating Committee met prior to this meeting and new officers were proposed as follows: Chairperson, Mickey Dunbar; Vice-Chair, Kim Humphrey; Secretary, Pam Cox; and Treasurer, Rains Evans.

A motion was made by Jason Warren and seconded by  
Tamara Clark to accept new officers as proposed.  
A vote was taken and the motion carried.

X. ADJOURNMENT

There being no further business, the meeting was adjourned.

/pep

  
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Chairperson