



Think Progress. Think Tomorrow. Think GRADD.

**MEETING OF THE
TECHNICAL ADVISORY COMMITTEE
AND THE POLICY COMMITTEE
OF THE
OWENSBORO-DAVIESS COUNTY
METROPOLITAN PLANNING ORGANIZATION**

November 24, 2020

M-I-N-U-T-E-S

The Technical Advisory Committee (TAC) and the Policy Committee of the Owensboro-Daviess County Metropolitan Planning Organization (MPO) met in a joint meeting on Tuesday, November 24, 2020, at 10 a.m. The meeting was held via Zoom. Quorums for both committees were present with the members, as listed:

TAC MEMBERS PRESENT

Nate Pagan, Owensboro City Manager, Chairman
Scott Atherton, Kenergy
Mark Brasher, Daviess County Engineer
Charlie Castlen, Daviess County Commissioner
Kevin Collignon, Owensboro City Engineer
Bernadette Dupont, Federal Highway Administration (FHWA)
Sgt. Tyler Free, Daviess County Sheriff's Office
Nick Hall, Kentucky Transportation Cabinet (KYTC) District 2
Barry House, KYTC Division of Planning
Brian Howard, Owensboro Metropolitan Planning Commission (OMPC)
Brittaney Johnson, Greater Owensboro Economic Development Corporation (GO-EDC)
Tim Lyons, Owensboro Municipal Utilities (OMU)
Sean O'Bryan, Regional Water Resource Agency (RWRA)
Eric Perez, KYTC Office of Transportation Delivery (represented by Carrie Elliston)
Joanna Shake, Green River Area Development District (GRADD)
Brian Wright, Owensboro Riverport Authority

TAC MEMBERS ABSENT

Rob Barnett, Owensboro-Daviess County Regional Airport

Candance Brake, Greater Owensboro Chamber of Commerce

Pamela Canary, Owensboro Transit System (OTS)

Sgt. Mike Page, Owensboro Police Department (OPD)

POLICY COMMITTEE MEMBERS PRESENT

Tom Watson, City of Owensboro Mayor, Chairman

Al Mattingly, Daviess County Judge/Executive, Vice-Chairman

Deneatra Henderson, KYTC District 2

POLICY COMMITTEE MEMBERS ABSENT

Todd Jeter, KY Division Administrator, FHWA

Yvette Taylor, Regional Administrator, FTA

GUESTS AND STAFF PRESENT

Blake Edge, GRADD

Luke Hill, GRADD

Tom Lovett, GRADD

I. CALL TO ORDER

Policy Committee chair Mayor Tom Watson called the meeting to order at 10 a.m.

II. CONSIDERATION OF MINUTES

The minutes of the September 22, 2020, joint Technical Advisory Committee and Policy Committee meeting were presented for approval.

A motion was made by Judge-Executive Al Mattingly and seconded by Nate Pagan to approve the minutes of the September 22, 2020, Technical Advisory/Policy Committee meeting. A vote was taken and the motion carried.

III. PUBLIC COMMENTS

None.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

A. Election of Officers for TAC, Policy Committees

Mayor Watson indicated that the chair of the Policy Committee has traditionally alternated between the mayor of Owensboro and the Daviess County judge-executive.

A motion was made by Mayor Tom Watson and seconded by Charlie Castlen to nominate Daviess County Judge-Executive Al Mattingly as chair of the Policy Committee. A vote was taken and the motion carried.

TAC Chair Nate Pagan next opened the floor to nominations for the TAC chair.

A motion was made by Mayor Tom Watson and seconded by Barry House to nominate Owensboro City Manager Nate Pagan to a second term as chair of the Technical Advisory Committee. A vote was taken and the motion carried.

B. OTS Safety Plan Update

Tom Lovett informed the committee that the FTA has created a new document for all transportation providers, such as Owensboro Transit, called a Safety Plan. He said the plan details things such as how employees report a safety hazard and also codifies the procedures OTS management will take if a problem is reported. He said the agency is required to set a series of safety targets: Number of Fatalities, Number of Serious Injuries, Number of Safety Events and System Performance Events.

After assessing data from the past five years of OTS operations, OTS has chosen to set both its **Fatalities Target** and **Serious Injuries Target** at **zero**. He clarified that for the purpose of this document, an “injury” was something that required someone to be removed from the scene for medical treatment.

Mr. Lovett explained that a **Safety Event** is any incident that costs more than \$25,000 to repair, that isn’t the result of a natural incident, such as a hailstorm or a tornado. He said OTS has experienced four such incidents to date in 2020 and that the target was being set at a **10 percent decrease** from the previous year’s total number of incidents.

He said the final target, **System Performance Events**, represented any major breakdown of a vehicle that took it out of service for more than 48 hours. He said OTS has experienced one such incidents to date in 2020 and that the target was being set at a **10 percent decrease** from the previous year’s total number of incidents.

He told board members this was an information-only document, no action was required, although OTS is required to report its targets to the MPO. He said the Safety Plan was complete and will be presented to Owensboro City Commission at its Dec. 1 meeting.

C. Federal Obligated Projects report

Mr. Lovett next presented MPO members with a copy of the Federal Obligated Projects report. He said this annual report details all the projects in the MPO area that received money in the preceding year. He told board members this was an information-only document, no action was required. Barry House pointed out that one project in the state-funded portion of the

document – a study of the feasibility of building an outer loop around Owensboro – actually belongs in the federally funded section. Mr. Lovett said he'd make the correction.

Mayor Watson asked about a project listed as "aviation economic development," which received \$20,000. Mr. Lovett said he wasn't sure what that represented and hadn't been successful in finding out, but that he'd continue to investigate and report back to the MPO on what he found. (It was later determined that the money was for a new sign in front of the airport.)

D. SHIFT Calendar

Mr. Lovett directed MPO members to a timeline for sponsoring roads for the next State Highway bill – a process called SHIFT (Strategic Highway Investment formula for Tomorrow.) He said the first real milestone was selection of projects for sponsorship. That will begin March 1 and run through May 15. He said if there were any projects that need to be added to the state database, now would be the time to do so and asked members to reach out to him if they have any such projects. He told board members this was an information-only document, no action was required.

VI. UPDATES

A. Highway District Office Update

Deneatra Henderson gave the following updates:

- KYTC employees are still working from home.
- Project lettings are beginning again, primarily resurfacing projects. These will be completed by June 30, 2021.
- Right-of-way acquisition on KY 54 is going as expected
- There have been meetings and discussions about the Fairview Drive Roundabout project and the project is moving into final design.
- The next SHIFT process will help the district office prioritize projects as they move forward.
- The KY 331 project also has moved into final design. Right-of-way purchase should begin next year (2021).

B. MPO Update

Tom Lovett gave the following updates:

- Mr. Lovett introduced Blake Edge, the new Director of the Community and Economic Development department at GRADD.
- He also introduced Luke Hill, the new Regional Transportation Committee coordinator, which provides transportation assistance for other counties in the GRADD region.
- He reminded members of an upcoming Zoom meeting with HMB Consultants to discuss the Outer Loop feasibility study.

VII. OTHER BUSINESS

None.

VIII. ADJOURNMENT

There being no further business, the meeting adjourned at 10:40 a.m.

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