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**MEETING OF THE
TECHNICAL ADVISORY COMMITTEE
AND THE POLICY COMMITTEE
OF THE
OWENSBORO-DAVIESS COUNTY
METROPOLITAN PLANNING ORGANIZATION**

November 27, 2018

M-I-N-U-T-E-S

The Technical Advisory Committee (TAC) and the Policy Committee of the Owensboro-Daviess County Metropolitan Planning Organization (MPO) met in a joint meeting on November 27, 2018, at 10:00 a.m. The meeting was held in Room 406, City Hall, Owensboro, Kentucky. Quorums for both committees were present with the members, as listed:

TAC MEMBERS PRESENT

Nate Pagan, Owensboro City Manager, Chairman
Nick Hall, Kentucky Transportation Cabinet (KYTC) District 2
Tim Lyons, Owensboro Municipal Utilities (OMU)
Lt. Scott Wedding, Daviess County Sheriff's Office
Sgt. Mike Page, Owensboro Police Department (OPD)
Dean Behnke, Regional Water Resource Agency (RWRA) (Repre. by Sean O'Bryan)
Jiten Shah, Green River Area Development District (GRADD) (Repre. by Joanna Shake)
Scott Atherton, Kenergy
Barry House, KYTC Division of Planning
Brian Howard, Owensboro Metropolitan Planning Commission (OMPC)
Brian Wright, Owensboro Riverport Authority
Kevin Collignon, Owensboro City Engineer
Charlie Castlen, Daviess County Commissioner

TAC MEMBERS ABSENT

Bob Whitmer, Owensboro-Daviess County Regional Airport
Sharla Wells, Greater Owensboro Economic Development Corporation (GO-EDC)
Mark Brasher, Daviess County Engineer
Pamela Canary, Owensboro Transit System (OTS)
Candance Brake, Greater Owensboro Chamber of Commerce

Jack McCaslin, *Chairman* ■ Steve Austin, *Vice Chairman* ■ Kelly Thurman, *Secretary* ■ David Johnston, *Treasurer* ■ Jiten Shah, *Executive Director*

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Eric Perez, KYTC Office of Transportation Delivery
Bernadette Dupont, Federal Highway Administration (FHWA)

POLICY COMMITTEE MEMBERS PRESENT

Al Mattingly, Daviess County Judge/Executive, Vice-Chairman
Deneatra Henderson, KYTC District 2 (Repre. by Nick Hall)

POLICY COMMITTEE MEMBERS ABSENT

Tom Watson, City of Owensboro Mayor, Chairman

GUESTS AND STAFF PRESENT

Austin Ramsey, Messenger-Inquirer
Kevin McClearn, American Engineers, Inc.
Tom Lovett, GRADD

I. CALL TO ORDER

Policy Vice-Chairman Al Mattingly called the meeting to order at 10:00 a.m.

II. CONSIDERATION OF MINUTES

The minutes of the October 16, 2018, special joint meeting of the Technical Advisory Committee and Policy Committee were presented for approval.

Kevin Collignon pointed out that a reference to a Frederica Street intersection in the Highway District Office Update incorrectly referred to the cross street as Salem/Grimes, rather than Salem/Goetz Drive.

A motion was made by Charlie Castlen and seconded by Tim Lyons to approve the minutes of the October 16, 2018, Technical Advisory/Policy Committee meeting. A vote was taken and the motion carried.

III. PUBLIC COMMENTS

None.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

A. Transportation Improvement Program (TIP)

Tom Lovett presented the newly completed Participation Plan and Transportation Improvement Program (TIP) for the MPO, and was bringing them to the committees for their consideration and putting them out for public comment.

He told the committees that every project the MPO takes on must be listed in the MPO's Metropolitan Transportation Plan (MTP). It documents plans for the MPO out 20 to 30 years. He referred to it as "the Wish List." He commented that the TIP is a subset of the MTP. It documents what the MPO is actually going to do in the next six years. It lays out what the projects are, their phases, how much the project will cost, and where the money will come from.

Mr. Lovett told the committee the new TIP was complete from a writing standpoint. He had worked closely with KYTC Planner Barry House to ensure the document was complete and with Bernadette Dupont of FHWA to ensure agency didn't have any concerns about it.

He reported that public comments on the document would begin November 28 and run through January 4, 2019, which exceeds the 30-day comment window. A few days were added to the comment period to allow for the holidays. After public comment closes, he will look at whether any changes would be required. Minor changes such as misspellings or mislabeled roads would simply be fixed. A significant change or error, such as a project accidentally not being included, would require an additional 21-day comment period.

Assuming there were no major corrections the revised and corrected document would be brought back to the committees during their January meeting for formal approval. That would then be submitted to the FHWA and FTA.

Barry House pointed out that once the formal comment period closes on January 4, the MPO could adopt the TIP sooner than its regularly scheduled January meeting. He suggested that it might be in the MPO's best interest because the current TIP expires February 11. He said those two weeks could be the difference between getting federal approval before the expiration date or not. He suggested moving the January meeting up to allow more time for federal approval. While going a short time with an expired TIP isn't a significant issue, it's better to avoid it if possible.

Judge Mattingly asked whether the TAC could recommend the TIP for approval and the MPO approve it today, pending any needed public comment changes. Mr. House said there would more than likely be a few changes made as he reviewed the TIP again. Judge Mattingly replied that he did not think anyone would have any problem with that and said that subject to public review and no major changes, could they approve the TIP today and be ready to move forward as soon as comment closes on January 4. Mr. House said that was not the way things were typically done but said he didn't know of any regulation that would prohibit it.

Mr. Lovett then walked the committees through the document explaining how the TIP details the project process – how projects are selected, how they are broken into phases, how they are funded, and how timelines are set.

At the conclusion of the presentation, committee members discussed Judge Mattingly's proposal to approve the TIP, conditional upon no major revisions arising from the public comment period.

A motion was made by Charlie Castlen and seconded by Tim Lyons to recommend approval of the FY 2019-2024 TIP. A vote was taken and the motion carried.

Having received the recommendation, Judge Mattingly brought the issue before the Policy Committee.

A motion was made by Al Mattingly and seconded by Nick Hall to approve the TIP. A vote was taken and the motion carried.

B. Participation Plan (START HERE)

Tom Lovett presented the MPO's new Participation Plan. The plan is complete and, like the TIP, will go out for public comment starting November 28. Unlike the TIP, however, the Participation Plan has a 45-day comment window, which is being extended slightly to account for the holidays; therefore, the comment period will close on January 18, 2019.

The Participation Plan outlines how the MPO communicates what it is doing with the public. It lays out what documents the MPO creates, the public comment requirements and what groups the MPO will address in seeking public comment.

Mr. Lovett mentioned the MPO was planning to hold a public meeting for both the TIP and Participation Plan. He said the current plan is to hold a meeting in conjunction with a fiscal court meeting and with a city commission meeting.

He said one change to the Participation Plan would be to add Whitesville City Hall as a location to view documents.

VI. UPDATES

A. Highway District Office Update

Nick Hall gave the following updates:

- KY 81 – Work continues on the widening of KY 81 from US 60 to the roundabout and should be done by the end of the year;
- Goetz/Salem Drive – Work should start before the end of the year;

- Oakford Road (US 60, west of Owensboro) – Still in right-of-way acquisition;
- I-165 – Narrow bridge barriers are coming down, some edge draining and resurfacing will take place next year; and
- Frederica/Parrish Avenue – Intersection work is to start soon.

B. MPO Update

Tom Lovett informed the committees he had updated KYTC's Continuing Highway Analysis Framework (CHAF) projects list. This is the first step in the SHIFT process of ranking road projects for the next State Highway Plan.

VII. OTHER BUSINESS

The TAC/Policy Committees agreed they would not meet in December.

VIII. ADJOURNMENT

There being no further business, the meeting adjourned at 10:50 a.m.

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