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**MEETING OF THE
TECHNICAL ADVISORY COMMITTEE
AND THE POLICY COMMITTEE
OF THE
OWENSBORO-DAVISS COUNTY
METROPOLITAN PLANNING ORGANIZATION**

July 30, 2019

M-I-N-U-T-E-S

The Technical Advisory Committee (TAC) and the Policy Committee of the Owensboro-Daviess County Metropolitan Planning Organization (MPO) met in a joint meeting on July 30, 2019, at 10:00 a.m. The meeting was held in Room 406, City Hall, in Owensboro, Kentucky. Quorums for both committees were present with the members, as listed:

TAC MEMBERS PRESENT

Nick Hall, Kentucky Transportation Cabinet (KYTC) District 2
Tim Lyons, Owensboro Municipal Utilities (OMU)
Dean Behnke, Regional Water Resource Agency (RWRA) (Rep. by Sean O'Bryan)
Jiten Shah, Green River Area Development District (GRADD) (Rep. by Gina Boaz)
Scott Atherton, Kenergy
Barry House, KYTC Division of Planning
Brian Howard, Owensboro Metropolitan Planning Commission (OMPC)
Brittaney Johnson, Greater Owensboro Economic Development Corporation (GO-EDC)
Candance Brake, Greater Owensboro Chamber of Commerce
Mark Brasher, Daviess County Engineer


TAC MEMBERS ABSENT

Nate Pagan, Owensboro City Manager, Chairman
Lt. Scott Wedding, Daviess County Sheriff's Office
Sgt. Mike Page, Owensboro Police Department (OPD)
Brian Wright, Owensboro Riverport Authority
Kevin Collignon, Owensboro City Engineer
Charlie Castlen, Daviess County Commissioner
Pamela Canary, Owensboro Transit System (OTS)
Rob Barnett, Owensboro-Daviess County Regional Airport

Eric Perez, KYTC Office of Transportation Delivery

David Johnston, Chairman * Brad Schneider, Vice Chairman * Al Mattingly, Jr., Secretary * Steve Henry, Treasurer * Jiten Shah, Executive Director
Bernadette Dupont, Federal Highway Administration (FHWA)

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POLICY COMMITTEE MEMBERS PRESENT

Tom Watson, City of Owensboro Mayor, Chairman
Al Mattingly, Daviess County Judge/Executive, Vice-Chairman
Deneatra Henderson, KYTC District 2

POLICY COMMITTEE MEMBERS ABSENT

None

GUESTS AND STAFF PRESENT

Kevin McClearn, American Engineers Inc.
Jennifer Alvey, GRADD
Tom Lovett, GRADD

I. CALL TO ORDER

Policy Chairman Tom Watson called the meeting to order at 10:00 a.m.

II. CONSIDERATION OF MINUTES

The minutes of the April 9, 2019, special joint Technical Advisory Committee and Policy Committee meeting were presented for approval.

A motion was made by Candance Brake and seconded by
Tim Lyons to approve the minutes of the April 9, 2019,
special Technical Advisory/Policy Committee meeting.
A vote was taken and the motion carried.

III. PUBLIC COMMENTS

None.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

A. SHIFT Prioritization Plan

Tom Lovett informed the committees that the Kentucky Transportation Cabinet was requiring all groups submitting projects for consideration in the SHIFT process to draw up a SHIFT Prioritization Plan. He said KYTC provided him with a template and instructions on how to complete the document. The goal is for the MPO to explain what criteria was used when selecting the projects to be scored in SHIFT and what criteria would be used to determine which projects received boost points.

Mr. Lovett stated that after consulting with Nate Pagan, TAC Chairman, he wrote and submitted a draft version of the plan, which said the MPO would choose projects based on the following criteria:

- Whether the project was funded in the current Highway Plan;
- Safety Improvements;
- Area Significance;
- Congestion Mitigation;
- Economic Development; and
- Project Viability.

Mr. Lovett said for the boost points he added a criterion: MPO members' expertise and knowledge of local conditions that might not be reflected in the SHIFT process. He advised the members that copies of the draft were included in their agenda packets and asked if there were any questions or concerns with the plan as drafted.

Barry House of KYTC told other committee members that the plan looked good to him and included criteria important to the state in the selection process, as well as local knowledge. He said the plan was a bit of formality.

A motion was made by Candance Brake and seconded by Dean Behnke for the TAC to recommend that the Policy Committee approve the SHIFT Prioritization Plan. A vote was taken and the motion carried.

A motion was made by Judge Al Mattingly and seconded by Deneatra Henderson to approve the Prioritization Plan. A vote was taken and the motion carried.

B. Review of SHIFT Scores/Assigning of Boost Points

Committee members began discussion of selecting four SHIFT projects to receive 15-point boosts. Mr. Lovett provided members with a chart showing two tiers of projects selected by the KYTC District 2 office for possible SHIFT boost. He told committee members that the KYTC divided the state into quarters and scored projects in each of those quarters. The Owensboro MPO was placed in the western quarter. Mr. Lovett pointed out that the top-scoring project from the Owensboro MPO was the KY 54 widening project, with a score of 55.5 – which put it in seventh place in the western region. He pointed out that the top score of any project in any quarter was 59.5.

Policy Chairman Watson expressed concern that so few of the MPO's projects received high scores. Mr. House pointed out that receiving high scores indicated there were more deficiencies and problems in an area. Lower scores indicated an area was doing relatively well in maintaining its roads.

After a short discussion, committee members settled on four projects to boost:

- The ongoing project to widen KY 54;
- Improve Old Hartford Road from Breckenridge Street to Burlew Boulevard;
- Reconstruct 18th Street between Breckenridge Street and Leitchfield Road; and
- Improve Fairview Drive from Settles Road to KY 54.

Deneatra Henderson indicated the district office would be using one of their 31 boosts on the KY 54 widening project and said the district office would assign the rest of its boosts after meeting with other transportation groups across the district.

Mr. Lovett said he would submit the MPO's boosts to the Transportation Cabinet by the end of the week.

C. Metropolitan Transportation Plan (MTP) Survey

Tom Lovett presented a sample survey seeking community input on transportation needs across the MPO. The survey's results would be used in writing a new MTP, which is due September 2020. The document looks ahead at least 20 years, forecasting transportation needs. The survey asked respondents to divide up a fictional \$100 among different types of transportation – roadways, bicycle paths, walking paths or transit. Respondents would then indicate how they would divide up a fictional \$100 inside each of those areas. New roads versus road repairs in the roadways section, for example.

Mr. Lovett said he liked this format because it not only gauged respondents' priorities but also gauged how strongly they feel about their priorities. He cited the example of someone allocating \$90 for new sidewalks and \$10 for sidewalk repairs. That was a clearer picture of their feelings than simply listing new sidewalks as their top priority and sidewalk repair as their second priority.

Candance Brake asked how Mr. Lovett planned to take the survey to the public. He explained he would reach out to the partner agencies listed in the MPO's Participation Plan, reach out to the media, and contact local employers, asking them to provide the survey to their staff. Ms. Brake suggested the Chamber might be able to help get it to employers. After a short discussion, it was decided to revamp the survey answers into a "most important" to "least important" format and create an online version to return to MPO members by the following week.

VI. UPDATES

A. Highway District Office Update

Deneatra Henderson gave the following updates:

- I-165 work is progressing and completion date is late August;
- The US 60 work near Oakford Road is progressing. The estimated completion date is the end of the year.

- The HSIP project at Frederica Street and Salem Drive is nearly complete. A new traffic signal at the intersection is on;
- Work on the bridge on KY 764 is nearly complete and will reopen August 1;
- Fifth Street between Frederica Street and JR Miller Blvd is scheduled for resurfacing. It was supposed to happen in June, but the contractor got called off on another project. The completion date is in October;
- There will be a high-friction surface installed on a portion of Veach Road. The project was let in June;
- KYTC is replacing guardrail ends throughout the district. Work in this area will begin on US 431;
- Striping will be upgraded on US 431 to a six-inch stripe. Studies show that the wider stripe can reduce crashes by up to 22 percent; and
- Right-of-way acquisition is continuing on the KY 54 widening project.

B. MPO Update

Tom Lovett gave the following updates:

- Owensboro Transit System's DBE Goal is complete. The DBE Goal must be produced every three years and is an estimate of how much an agency expects to spend with companies owned by women or minorities;
- OTS's annual 5307 and 5339 Formula Grant has been submitted to FTA for review;
- OTS also applied for \$477,000 in Competitive FTA 5339 funds toward the purchases of a new bus, a lift for the bus garage, and a pickup truck; and
- The MPO performed two traffic counts for the City of Owensboro. One was at East 26th Street and Byers Avenue; the other was at Byers Avenue and Old Hartford Road.

VII. OTHER BUSINESS

Chairman Watson and Judge Mattingly asked Mr. Lovett to begin the process of adding a new road project to the Continuous Highway Analysis Framework (CHAF). The project would extend the I-165 corridor from its current terminus at US 60 in Owensboro. The route would instead extend, merging with US 60 E/US 231 N, and end at the Natcher Bridge at Maceo, Ky. Mr. Lovett said he would do so.

VIII. ADJOURNMENT

There being no further business, the meeting adjourned at 11:05 a.m.

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