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**MEETING OF THE
TECHNICAL ADVISORY COMMITTEE
AND THE POLICY COMMITTEE
OF THE
OWENSBORO-DAVISS COUNTY
METROPOLITAN PLANNING ORGANIZATION**

July 28, 2020

M-I-N-U-T-E-S

The Technical Advisory Committee (TAC) and the Policy Committee of the Owensboro-Daviess County Metropolitan Planning Organization (MPO) met in a joint meeting on Tuesday, February 25, 2020, at 10:00 a.m. The meeting was held in Room 406, City Hall, Owensboro, Kentucky. Quorums for both committees were present with the members, as listed:

TAC MEMBERS PRESENT

Nate Pagan, Owensboro City Manager, Chairman
Nick Hall, Kentucky Transportation Cabinet (KYTC) District 2
Tim Lyons, Owensboro Municipal Utilities (OMU)
Sean O'Bryan, Regional Water Resource Agency (RWRA)
Joanna Shake, Green River Area Development District (GRADD)
Barry House, KYTC Division of Planning
Brittaney Johnson, Greater Owensboro Economic Development Corporation (GO-EDC)
Pamela Canary, Owensboro Transit System (OTS)
Brian Howard, Owensboro Metropolitan Planning Commission (OMPC)
Brian Wright, Owensboro Riverport Authority
Candance Brake, Greater Owensboro Chamber of Commerce
Mark Brasher, Daviess County Engineer
Sgt. Mike Page, Owensboro Police Department (OPD)
Kevin Collignon, Owensboro City Engineer
Scott Atherton, Kenergy
Bernadette Dupont, Federal Highway Administration (FHWA)
Eric Perez, KYTC Office of Transportation Delivery (represented by Carrie Elliston)

TAC MEMBERS ABSENT

Sgt. Tyler Free, Daviess County Sheriff's Office
Charlie Castlen, Daviess County Commissioner
Rob Barnett, Owensboro-Daviess County Regional Airport

POLICY COMMITTEE MEMBERS PRESENT

Tom Watson, City of Owensboro Mayor, Chairman
Al Mattingly, Daviess County Judge/Executive, Vice-Chairman
Deneatra Henderson, KYTC District 2

POLICY COMMITTEE MEMBERS ABSENT

Todd Jeter, KY Division Administrator, FHWA
Yvette Taylor, Regional Administrator, FTA

GUESTS AND STAFF PRESENT

Steve Johnson Owensboro Regional Health Hospital
Trey Pedley, GRADD
Tom Lovett, GRADD

I. CALL TO ORDER

Policy Chairman Tom Watson called the meeting to order at 10:00 a.m.

II. CONSIDERATION OF MINUTES

The minutes of the February 25, 2020, joint Technical Advisory Committee and Policy Committee meeting were presented for approval.

A motion was made by Mayor Tom Watson and seconded by Candance Brake to approve the minutes of the February 25, 2020, Technical Advisory/Policy Committee meeting. A vote was taken, and the motion carried.

III. PUBLIC COMMENTS

None.

IV. OLD BUSINESS

A. UPWP

Tom Lovett presented the committees with a final draft of the new Unified Planning Work Program (UPWP) for approval. He told the committees that the MPO was given an extended timeframe to get the UPWP approved because of the coronavirus. He shared that the MPO was operating under the new UPWP but did need to formally approve it. TAC Chairman Nate Pagan asked him to briefly discuss what had changed in the new UPWP. Mr. Lovett answered that there were really only three changes: with the MTP closing in on being finished, hours dedicated to the MTP were being reduced; hours dedicated to the Participation Plan were being increased to allow for a new Participation Plan to be developed in FY2021; and more hours were being shifted to Administration to cover a shortfall in that element.

A motion was made by TAC member Barry House and seconded by Scott Atherton to recommend that the Policy Committee agree to adopt the new UPWP. A vote was taken and the motion carried.

A motion was then made by Policy Chairman Mayor Tom Watson and seconded by Daviess County Judge Al Mattingly to adopt the new UPWP. A vote was taken and the motion carried.

V. NEW BUSINESS

A. MTP draft

Tom Lovett presented the committees with a draft of the new MTP for their information. He explained that the MTP was the MPO's 20-year plan. The core of the document is the project list and maps, along with the project timelines. The projects had to be prioritized based on the needs of the community, but had to be fiscally constrained based on financing anticipated to be allocated to the MPO over the next 20 years. The projects were prioritized for the MTP according to the ranking process carried out by the MPO as part of the 2020 SHIFT process. The top priorities from SHIFT were ranked at the top of the MTP list.

Mr. Lovett explained that he worked with Mr. House of KYTC Division of Planning to project both the cost of the projects and anticipated road funding for the MPO area out 20 years. Future revenue was predicted by looking at the past 20 years of allocations. That math found that the MPO on average received 1.8 percent of the state's annual road funding. That funding made it possible to anticipate budget allocations through 2045. Project costs were estimated by allowing for 4 percent growth due to inflation.

Mr. Lovett shared that once the costs and allocations were estimated, the 20-year window was broken into four five-year segments. The estimated allocation for each year in the segment was added to determine how much might be expected in that five years. The projects were then divvied up and allocated to the five-year segments. They were grouped based on the SHIFT prioritization and cost. He explained that in one segment, for example, there was \$87.9 million anticipated in road funds. Mr. Lovett was able to group eight projects with a combined cost of \$88.4 million into that segment.

Any remaining projects on the MPO's CHAF list that did not get segmented into one of those five-year windows was added to the MTP as an unscheduled project. Mr. Lovett stressed that the rankings were an anticipation of what might happen; there was no guarantee that any project would be done during the timeframe to which it was assigned. For example, a project

slated for the window opening in 2039 might get bumped up and funded in 2028, based on funds available and project need. Or a transportation problem might arise and need immediate action bumping other projects to later dates.

Mr. Lovett stated the next step in the approval process would be a public meeting via Facebook scheduled for Aug. 12 to get public input on the document and then put the full MTP out for public review for 30 days starting Aug. 13 and running through Sept. 14. The document would then come back before the MPO for final approval in September. Mr. Pagan encouraged all members of the MPO to spend some time with the draft of the new MTP and provide any feedback they felt was needed.

B. Outer Loop Update

Mr. Lovett shared he and Barry House have participated in Zoom meetings to begin laying groundwork for the Outer Loop study. The group included a consulting agency that will do the study, as well as officials from KYTC to discuss the scope of work of the study, a study area, and the study's goals. He stated HMB, the consultant group, was committed to at least one in-person meeting with the MPO and possibly a second one. He added that he and Mr. House had also met with representatives of Stantec, which will be updating the MPO's traffic model as part of the Outer Loop study.

Mr. House added the study would identify the most feasible route for the entire project, but that given that the project is expected to be extremely expensive, HMB will identify sections in the larger project that would have independent utility that might be incorporated into the six-year plan at some future date. He stressed that if it is ever built, the Outer Loop will likely be built in pieces, so the study will identify which pieces provide the most benefit and should be pursued first.

VI. UPDATES

A. Highway District Office Update

Deneatra Hall provided the following update:

- Many resurfacing projects have been delayed and not let because of the pandemic
- No resurfacing projects were let for July or August and were unlikely in September.
- KYTC is in the process of purchasing right-of-way for the KY 54 expansion.
- The Panther Creek bridge is essentially finished. But it is waiting on painting. The repair was completed ahead of schedule, but the weather has delayed painting.
- Judge Mattingly asked about mowing. Ms. Henderson answered the first mowing cycle was one pass on each side of the road for the most part to save mowing costs. In the second cycle, revenue improved, so two passes are under way at all sites. The third mowing cycle was still scheduled but was uncertain whether the third cycle would be a full mowing cycle or just one pass.

B. MPO Update

Tom Lovett gave the following updates:

- OTS received \$1 million grant to purchase its first electric bus and a charging station;
- OTS is pursuing CARES Act funding

VII. OTHER BUSINESS

Bernadette Dupont spoke to the MPO sharing that FHWA is encouraging all the MPOs to update their Participation Plan to incorporate virtual meetings.

VIII. ADJOURNMENT

There being no further business, the meeting adjourned at 11:40 a.m.

TL/tp