

FY 2023  
BYLAWS FOR THE  
TRANSPORTATION COMMITTEE  
A COMMITTEE OF THE  
GREEN RIVER AREA DEVELOPMENT DISTRICT

ARTICLE I

NAME

Section 1. The name of this organization shall be known as the Green River Area Development District Regional Transportation Committee.

ARTICLE II

PURPOSE

Section 1. The Regional Transportation Committee has been created by the Green River Area Development District (GRADD) Board of Directors to:

- a. Provide assistance to the Board in the formulation of regional transportation policy.
- b. Advise the staff in the execution of technical transportation planning programs.
- c. Provide a forum for elected officials to work together in solving regional transportation problems.
- d. Act as an advocacy body on transportation related matters as needed.
- e. Act as a data and information base for the public-at-large and to provide legislators with the information necessary to make equitable legislative decisions.
- f. Provide a forum for local public involvement into the regional planning process.
- g. Provide local transportation officials the opportunity to prioritize transportation projects.
- h. Provide input for the Kentucky Transportation Plan(s).

### ARTICLE III

#### MEMBERSHIP AND ORGANIZATION

Section 1. The Transportation Committee shall be composed of twenty-seven (27) members. The membership shall consist of the following:

- a. The County Judge of each county or designee.
- b. The Mayor of each First, Second- and Third-Class City or designee.
- c. The KYTC, District 2 representative.
- d. A representative of a planning commission.
- e. A representative of a rural paratransit provider.
- f. A representative of human service delivery.
- g. A representative of a chamber of commerce.
- h. A representative of an airport.
- i. A representative of a riverport authority.
- j. A representative of public safety agencies.
- k. A representative of tourism and parks.
- l. A representative of the minority population.
- m. A representative of the senior centers.
- n. A representative of industrial authorities.
- o. A representative of the freight movers.
- p. A representative of the Kentucky State Police.
- q. A representative of school transportation officials.
- r. A representative of bikeway/greenways organizations.
- s. An interested citizen.
- t. A representative of economic development organizations.

Section 2. Members may be added to the Transportation Committee representing special interests or disciplines at the discretion of the Committee. Their term and voting status will be determined prior to their installation as a member.

Section 3. Ex officio members representing State or Federal transportation agencies will be appointed by the GRADD Transportation Committee.

Section 4. Each member shall be entitled to one vote on all actions of the Committee. Ex-officio members shall not be entitled to a vote.

Section 5. A quorum shall consist of a majority of the persons present during the meeting be a member of the committee, including at least one Committee Officer.

Section 6. Individuals and groups shall be eligible to attend the meetings of the organization and take an active part by expressing their opinions and ideas and serving as advisors. They will retain a non-voting status.

Section 7. A member will be replaced, and the appropriate elected official shall appoint a new member, if that member misses three meetings in a row.

## ARTICLE IV

### MEETINGS

Section 1. The GRADD Regional Transportation Committee shall hold regularly scheduled meetings on the last Wednesday of scheduled months at 9:00 a.m. Scheduled months shall be determined in accordance with the Committee Activities heard at the first Regional Transportation Committee meeting of the Fiscal Year. If no business is pending, such meetings may be postponed by the committee chairman until the next regular meeting. In any event, the Regional Transportation Committee shall convene a minimum of three times throughout each fiscal year. Special Called Meetings may be held as necessary pursuant to Article 4 Section 5 of this document.

Such meetings shall be held in the office of the GRADD or in a location previously approved by a majority of committee members.

In the event that it is unsafe to meet in person, both regular and special meetings may be held virtually via video- or tele-conferencing or other ADD-approved virtual meeting service. The necessity of holding a virtual meeting will be decided on by the RTC Chair and care should be taken to ensure all members and public participants have access to these meetings.

Other committee meetings shall be called at the discretion of the committee chairman or by petition of three or more committee members as business requires.

Section 2. Meeting notices shall be sent to all committee members and other interested parties and agencies. These notices shall be e-mailed, mailed or delivered no later than fourteen (14) days prior to the meeting and shall include the date, time, and place of the meeting, an agenda to be considered and minutes of the previous meeting.

Section 3. News releases announcing the meetings to the public will be made in accordance with the FHWA/FTA Public Involvement Process. The news releases and the news media will be notified seven (7) days in advance of the meeting date.

Section 4. Official minutes will be kept of each and all meetings of the Transportation Committee. An original set will be kept in a permanent file in the office of the GRADD. Copies will be made available to all Transportation Committee members, coordinating agencies, interest groups and individuals. Wider distribution of the minutes may be made as deemed necessary by the chairman of the Transportation Committee.

## ARTICLE V

### OFFICERS AND ELECTIONS

Section 1. The officers of the Transportation Committee shall consist of a chairman, a vice chairman and a secretary. All officers shall be elected from the committee's membership.

A nominating committee of this body shall submit the name(s) of one or more candidate(s) for the position of committee chairman to the chairman of the GRADD Board of Directors by December 1, 2007, and by December 1 of each year thereafter. The GRADD Chairman, in consultation and concurrence with the GRADD Executive Committee, shall appoint the committee chairman. The annual term of the committee chairman shall expire on December 31 of each year.

The positions of vice chairman and secretary shall be elected through a nominating committee appointed by the Transportation Committee Chairman, and its recommendation shall be approved by the majority vote of the committee members.

Section 2. An officer's term of office will expire each year on December 31. Officers may succeed themselves.

Section 3. Vacancies for unexpired terms of committee officers shall be filled as described in Article V, Section 1.

Section 4. It shall be the duty of the chairman to preside at all meetings to enforce all laws and regulations relating to the administration of the committee. The chairman shall call regular and special meetings of the committee in accordance with the Constitution.

Section 5. In the absence of the chairman, the vice chairman shall have all powers and responsibilities of the chairman. If the chairmanship is vacant for any reason, the vice chairman shall act as chairman until an election is held to fill the office of the chairman.

Section 6. In the absence of both the chairman and vice chairman, the secretary shall have all the powers and responsibilities of the chairman. If both the chairmanship and the vice chairmanship is vacant for any reason, the secretary shall act as chairman until an election is held to fill the office of chairman. In addition, the secretary shall record all resolutions and proceedings of the meetings of the committee. The secretary shall conduct correspondence related to the committee, shall cause to have issued all notices of meetings and shall perform all duties pertaining to the office of secretary. The secretary shall keep a register of the members of the committee.

## ARTICLE VI

### COMMITTEE MANAGEMENT

Section 1. The rules of parliamentary procedure as laid down in "Robert's Rules of Order" shall govern all meetings of the committee.

Section 2. The chairman shall appoint all temporary subcommittees and their chairmen for the Transportation Committee, as needed.

Section 3. All temporary subcommittees shall be subject to the call of the respective chairmen.

Section 4. A record of all temporary subcommittees' meetings shall be made and their proceedings reported to the Committee.

Section 5. A majority of any subcommittee shall constitute a quorum.

## ARTICLE VII

### AMENDMENTS

Section 1. Amendments to the Bylaws of the Transportation Committee may be made at any meeting of the committee at which a quorum is present. No proposition to amend shall be acted on unless written notice has been given to the Secretary prior to the meeting. A copy of such a proposition shall be embodied in the call for the next scheduled meeting.

Ratified by Voice Vote: November 12, 1974, GRADD Board Meeting

Amended	<u>October 6, 1977</u> , by Voice Vote
Amended	<u>September 9, 1989</u> , by Voice Vote
Amended	<u>December 13, 1989</u> , by Voice Vote
Amended	<u>September 20, 1995</u> , by Voice Vote
Amended	<u>January 21, 1997</u> , by Voice Vote
Amended	<u>November 20, 2001</u> , by Voice Vote
Amended	<u>November 16, 2004</u> , by Voice Vote
Amended	<u>November 15, 2005</u> , by Voice Vote
Amended	<u>September 19, 2006</u> , by Voice Vote
Amended	<u>March 18, 2008</u> , by Voice Vote
Amended	<u>September 21, 2010</u> , by Voice Vote
Amended	<u>January 25, 2012</u> , by Voice Vote
Amended	<u>July 29, 2020</u> by Voice Vote
Amended	<u>August 31, 2022</u> by Voice Vote