

## **GREEN RIVER AREA DEVELOPMENT DISTRICT**

### **Regional Resiliency Coordinator**

The Green River Area Development District (GRADD) is seeking applicants for a full-time Regional Resiliency Coordinator to work within our Community & Economic Development department. Our Federal and State partners are investing in local communities at an unprecedented level; however, this funding cannot impact citizens in our area unless organizations like GRADD partner with local governments and regional agencies address our unique local and regional needs.

The Community & Economic Development department serves the seven county GRADD region by responding to the needs of the region while planning strategically for the future through the development and administration of projects to increase community development, economic development, rural development, environmental protection, hazard mitigation, infrastructure resiliency, housing, and address planning and zoning needs of our communities.

### **ESSENTIAL JOB FUNCTIONS**

1. Update and maintain the GRADD Hazard Mitigation Plan through research and collaboration with local officials, emergency management, planning colleagues and Hazard Mitigation Council.
2. Provide technical assistance as staff to the Green River Area Development District's Hazard Mitigation Council.
3. Assist cities, counties, utilities, and other local agencies in the development of projects to increase community resiliency and improve public protection through the pursuit of state and federal funds including, but not limited to, FEMA, Homeland Security, Assistance to Firefighters, E911, and the Law Enforcement Protection Program.
4. Work in a team environment through research and analysis of data to prepare various strategic and long-range plans related to multi-disciplinary regional planning for communities within the GRADD region.
5. Seek out new initiatives and funding/grant opportunities consistent with GRADD's mission and interests of member cities and counties.

### **EDUCATION AND SKILLS REQUIRED**

This position requires a bachelor's degree in planning, public administration, political science, regional & urban planning, or a related field. The applicant must possess excellent oral and written communication skills. The applicant must be detailed oriented, well organized, possess a team approach to problem solving, handle multiple tasks, and collaborate with other staff, local officials, and the general public on a regular basis. Applicant must possess excellent oral and written communication skills.

### **ABOUT GRADD**

The Green River Area Development District (GRADD) is a regional planning agency serving the communities of Daviess, Hancock, Henderson, McLean, Ohio, Union, and Webster counties in Kentucky. GRADD offers assistance in the fields of aging, health and social services; community and economic development; transportation planning; and workforce development. The mission of GRADD is to afford local governments and citizens a regional forum to identify issues and opportunities; and to provide leadership in planning and implementing programs to improve the quality of life in our district.