

MEMORANDUM

TO: GRADD Regional Transportation Committee

FROM: Judge Steve Henry
Chairman

DATE: July 15, 2020

SUBJECT: **Meeting – July 29, 2020**

The GRADD Regional Transportation Committee will hold a meeting on **Wednesday, July 29, 2020, at 9:00 a.m. at The GRADD Office, 300 GRADD Way, Owensboro, KY.**

The Committee will meet in person, but interested parties are welcome to join via the zoom link shown on the agenda.

Please note that the bylaws, specifically Article IV Section 1, have been updated. The changes are highlighted for you in the attachment.

Committee Members are kindly reminded to RSVP to theresepayne@gradd.com to ensure that we will have a quorum.

SH/tp
Attachments

c: Jacob Huber, KYTC

GRADD REGIONAL TRANSPORTATION COMMITTEE

**MEETING WILL BE HELD IN PERSON FOR COMMITTEE MEMBERS
INTERESTED PARTIES MAY PARTICIPATE THROUGH ZOOM.**

Contact [Therese Payne](#) for details 270-926-4433

July 29, 2020
9:00 a.m.

300 GRADD WAY
Owensboro, KY 42301

A-G-E-N-D-A

- I. CALL TO ORDER Judge Steve Henry
Chairman
- II. CONSIDERATION OF MINUTES Judge Steve Henry
February 26, 2020 (Attachment 1)
- III. OLD BUSINESS
A. None..... Judge Steve Henry
- IV. NEW BUSINESS
 - A. Six-Year Highway Plan, Project Updates and KYTC FY '21 Plans..... Deneatra Henderson, KYTC
 - B. GRADD Personnel Update Trey Pedley
Director of Community & Economic Development
 - C. Regional Transportation Committee Bylaws..... Trey Pedley
(Attachment 2)
 - D. Regional Transportation Committee Goals & Objectives Trey Pedley
(Attachment 3)
 - E. Regional Transportation Committee Activities/Presentations..... Trey Pedley
(Attachment 4)
- V. UPDATES
 - A. Highway District Office Update
 - B. Other Updates
- VI. OTHER ITEMS
 - A. Public Comments
- VII. ADJOURNMENT

**GREEN RIVER AREA DEVELOPMENT DISTRICT
REGIONAL TRANSPORTATION COMMITTEE**

February 26, 2020

M-I-N-U-T-E-S

The Green River Area Development District (GRADD) Regional Transportation Committee (RTC) met on Wednesday, February 26, 2020, at 9:00 a.m. The meeting was held at the Green River Area Development District in Owensboro, KY. It was determined a quorum was present with the following persons in attendance:

MEMBERS PRESENT

Steve Henry, Webster County Judge/Executive
Al Mattingly, Jr., Daviess County Judge/Executive (Rep. by Mark Brasher)
David Johnston, Ohio County Judge/Executive (Rep. by Beau Wright)
Adam O’Nan, Union County Judge/Executive
Steve Austin, Mayor, City of Henderson (Rep. by Doug Boom)
Tom Watson, Mayor, City of Owensboro (Rep. by Kevin Collignon)
Brian Howard, Owensboro Metropolitan Planning Commission (OMPC)
Deneatra Henderson, Kentucky Transportation Cabinet (KYTC), District Office 2 (Rep. by Nick Hall)
Mike Baker, Hancock County Industrial Foundation
Candance Brake, Greater Owensboro Chamber
Dan Lanham, Audubon Area Community Services/Green River Intra-County Transit System (AACS/GRITS)

MEMBERS ABSENT

Brad Schneider, Henderson County Judge/Executive
Johnny “Chic” Roberts, Hancock County Judge/Executive
Curtis Dame, McLean County Judge/Executive
Joanne Kendall, Minority Representative
Rob Barnett, Owensboro-Daviess County Regional Airport
Captain Brenton Ford, Kentucky State Police (KSP) – Post 16
Jimmy VanCleve, Area 3 Training Center
Charlotte Whittaker, Senior Representative
Mark Calitri, Owensboro-Daviess County Convention Center & Visitor’s Bureau
Whitney Risley, Henderson KY Economic Development

GUESTS AND STAFF PRESENT

J.T. Jones, Webster County Road Dept.
Rob Mooney, Webster County Road Dept.
Jennifer Alvey, GRADD
Tom Lovett, GRADD
Cyndi Isbill, GRADD

I. CALL TO ORDER

Chairman Steve Henry called the meeting to order at 9:10 a.m. He welcomed everyone to the meeting.

II. CONSIDERATION OF MINUTES

Chairman Henry offered the minutes of the November 27, 2019, meeting of the GRADD Regional Transportation Committee for approval.

A motion was made by Mike Baker and seconded by Kevin Collignon to approve the minutes of the November 27, 2019, GRADD RTC meeting. A vote was taken and the motion carried.

III. OLD BUSINESS

A. RTC Membership

Chairman Henry asked for recommendations of individuals to fill the vacant committee representative positions of trucking, school transportation, and an interested citizen. Some suggestions were provided; he asked that any additional suggestions be sent to Gina Boaz.

IV. NEW BUSINESS

A. Interactive County Road Mapping System

J.T. Jones presented information concerning a project Webster County is undertaking to create an inventory of their road assets. Using GPS, they are collecting data points for things such as culverts, bridges, and road conditions. They are compiling this data into Google map software to create a comprehensive map of the locations and conditions of these assets.

B. I-69 Ohio River Bridge Crossing INFRA Grant Support Letter

Chairman Henry presented the committee with a letter to Secretary Elaine Chao, U.S. Department of Transportation in support of the KYTC's Infrastructure for Rebuilding America (INFRA) grant application seeking funding for Phase One of the I-69 Ohio River Crossing (ORX). The GRADD Board also submitted a letter of support to Secretary Chao.

A motion was made by Candance Brake and seconded by Adam O'Nan to accept the submission of the letter.
A vote was taken and the motion carried.

C. 2020 GRADD Regional Transportation Planning Guide

Jennifer Alvey presented the 2020 GRADD Regional Transportation Committee Guide. She stated the guide is a resource that lists the role of the committee, information about developing Kentucky's Highway Plan, who to call, and transportation terms.

D. KY Recommended Highway Plan

Jennifer Alvey presented the KYTC FY 2020-2026 Recommended Six-Year Highway Plan for the GRADD region. She noted this was only the recommended plan, and the legislators believe there will be projects added to the list before it is finalized. She encouraged the committee to contact their legislators if they have any issues with the recommended plan.

E. FY 2020 Major Traffic Generators/Major Freight Users

Jennifer Alvey offered the FY 2020 Major Freight Users/Major Traffic Generators Update for the committee's review and suggestions. She noted this update will be submitted to KYTC and asked that any changes be submitted to Gina Boaz.

V. UPDATES

A. Highway District Office Update

Nick Hall reported on the following projects:

Daviess:

- KY 54 is in right-of-way phase
- KY 81– Highway Safety Improvement Project (HSIP) project meeting in March
- Resurfacing projects are planned on KY 554 and KY 54

Hancock:

- Resurfacing projects are planned on KY 334, KY 271, KY 661, and KY 2181

Henderson:

- Watson Ln bridge finish surface in spring
- Spottsville bridge completion in 2022
- Wathen Ln project is in design
- Watson Ln project is in design

McLean:

- KY 81 bridge project at MP 5.6
- KY 1412 slide repair estimated completion August 2020

Ohio:

- West KY Parkway bridge project over US 231 estimated completion August 2020
- Two bridges on US 62 estimated completion September 2020
- Sunnydale Rd Bridge rehabilitation was completed December 2019
- KY 85 bridge over Lewis Creek estimated completion November 2020
- Bridging KY – Quarterhouse Lane Bridge is in progress

Union:

- KY 758 resurfacing estimated completion June 2020
- US 60 HSIP guardrail and end treatment project completion July 2020
- KY 130 HSIP project trying for June 2020 letting

Webster:

- US 41A HSIP guardrail and end treatment project through county estimated completion April 2020
- KY 270 resurfacing estimated completion June 2020
- KY 136 intersection reconstruct “Y” to a “T”
- KY 293 resurfacing underway
- KY 2839 resurfacing underway

B. Other Updates

Jennifer Alvey informed the committee of the upcoming GRADD Legislative Breakfast at the GRADD Office on March 21 at 9:00 a.m.

Candance Brake invited everyone to the upcoming Rooster Booster on March 26 at the Owensboro Convention Center at 7:30 a.m. The speaker will be Jim Gray, Kentucky Secretary of Transportation.

VI. OTHER ITEMS

A. Public Comments

None.

VII. ADJOURNMENT

The next meeting is scheduled for May 27, 2020. There being no further business, the meeting adjourned at 9:44 a.m.

/gb

FY 2021

BYLAWS FOR THE
TRANSPORTATION COMMITTEE
A COMMITTEE OF THE
GREEN RIVER AREA DEVELOPMENT DISTRICT

ARTICLE I

NAME

Section 1. The name of this organization shall be known as the Green River Area Development District Regional Transportation Committee.

ARTICLE II

PURPOSE

Section 1. The Regional Transportation Committee has been created by the Green River Area Development District (GRADD) Board of Directors to:

- a. Provide assistance to the Board in the formulation of regional transportation policy.
- b. Advise the staff in the execution of technical transportation planning programs.
- c. Provide a forum for elected officials to work together in solving regional transportation problems.
- d. Act as an advocacy body on transportation related matters as needed.
- e. Act as a data and information base for the public-at-large and to provide legislators with the information necessary to make equitable legislative decisions.
- f. Provide a forum for local public involvement into the regional planning process.
- g. Provide local transportation officials the opportunity to prioritize transportation projects.
- h. Provide input for the Kentucky Transportation Plan(s).

ARTICLE III

MEMBERSHIP AND ORGANIZATION

Section 1. The Transportation Committee shall be composed of twenty-seven (27) members. The membership shall consist of the following:

- a. The County Judge of each county or designee.
- b. The Mayor of each First, Second and Third Class City or designee.
- c. The KYTC, District 2 representative.
- d. A representative of a planning commission.
- e. A representative of a rural paratransit provider.
- f. A representative of the community based services.
- g. A representative of a chamber of commerce.
- h. A representative of an airport.
- i. A representative of a riverport authority.
- j. A representative of public safety agencies.
- k. A representative of tourism and parks.
- l. A representative of the minority population.
- m. A representative of the senior centers.
- n. A representative of industrial authorities.
- o. A representative of the freight movers.
- p. A representative of the Kentucky State Police.
- q. A representative of school transportation officials.
- r. A representative of bikeway/greenways organizations.
- s. An interested citizen.
- t. A representative of economic development organizations.

Section 2. Members may be added to the Transportation Committee representing special interests or disciplines at the discretion of the Committee. Their term and voting status will be determined prior to their installation as a member.

Section 3. Ex officio members representing State or Federal transportation agencies will be appointed by the GRADD Transportation Committee.

Section 4. Each member shall be entitled to one vote on all actions of the Committee. Ex-officio members shall not be entitled to a vote.

Section 5. A quorum shall consist of a majority of the persons present during the meeting be a member of the committee, including at least one Committee Officer.

Section 6. Individuals and groups shall be eligible to attend the meetings of the organization and take an active part by expressing their opinions and ideas and serving as advisors. They will retain a non-voting status.

Section 7. A member will be replaced, and the appropriate elected official shall appoint a new member, if that member misses three meetings in a row.

ARTICLE IV

MEETINGS

Section 1. The GRADD Regional Transportation Committee shall hold regularly scheduled meetings on the last Wednesday of scheduled months at 9:00 a.m. Scheduled months shall be determined in accordance with the Committee Activities heard at the first Regional Transportation Committee meeting of the Fiscal Year. If no business is pending, such meetings may be postponed by the committee chairman until the next regular meeting. In any event, the Regional Transportation Committee shall convene a minimum of three times throughout each fiscal year. Special Called Meetings may be held as necessary pursuant to Article 4 Section 5 of this document.

Such meetings shall be held in the office of the GRADD or in a location previously approved by a majority of committee members.

In the event that it is unsafe to meet in person, both regular and special meetings may be held virtually via video- or tele-conferencing or other ADD-approved virtual meeting service. The necessity of holding a virtual meeting will be decided on by the RTC Chair and care should be taken to ensure all members and public participants have access to these meetings.

Other committee meetings shall be called at the discretion of the committee chairman or by petition of three or more committee members as business requires.

Section 2. Meeting notices shall be sent to all committee members and other interested parties and agencies. These notices shall be e-mailed, mailed or delivered no later than fourteen (14) days prior to the meeting and shall include the date, time, and place of the meeting, an agenda to be considered and minutes of the previous meeting.

Section 3. News releases announcing the meetings to the public will be made in accordance with the FHwA/FTA Public Involvement Process. The news releases and the news media will be notified seven (7) days in advance of the meeting date.

Section 4. Official minutes will be kept of each and all meetings of the Transportation Committee. An original set will be kept in a permanent file in the office of the GRADD.

Copies will be made available to all Transportation Committee members, coordinating agencies, interest groups and individuals. Wider distribution of the minutes may be made as deemed necessary by the chairman of the Transportation Committee.

ARTICLE V

OFFICERS AND ELECTIONS

Section 1. The officers of the Transportation Committee shall consist of a chairman, a vice chairman and a secretary. All officers shall be elected from the committee's membership.

A nominating committee of this body shall submit the name(s) of one or more candidate(s) for the position of committee chairman to the chairman of the GRADD Board of Directors by December 1, 2007, and by December 1 of each year thereafter. The GRADD Chairman, in consultation and concurrence with the GRADD Executive Committee, shall appoint the committee chairman. The annual term of the committee chairman shall expire on December 31 of each year.

The positions of vice chairman and secretary shall be elected through a nominating committee appointed by the Transportation Committee Chairman, and its recommendation shall be approved by the majority vote of the committee members.

Section 2. An officer's term of office will expire each year on December 31. Officers may succeed themselves.

Section 3. Vacancies for unexpired terms of committee officers shall be filled as described in Article V, Section 1.

Section 4. It shall be the duty of the chairman to preside at all meetings to enforce all laws and regulations relating to the administration of the committee. The chairman shall call regular and special meetings of the committee in accordance with the Constitution.

Section 5. In the absence of the chairman, the vice chairman shall have all powers and responsibilities of the chairman. If the chairmanship is vacant for any reason, the vice chairman shall act as chairman until an election is held to fill the office of the chairman.

Section 6. In the absence of both the chairman and vice chairman, the secretary shall have all the powers and responsibilities of the chairman. If both the chairmanship and the vice chairmanship is vacant for any reason, the secretary shall act as chairman until an election is held to fill the office of chairman. In addition, the secretary shall record all resolutions and proceedings of the meetings of the committee. The secretary shall conduct correspondence related to the committee, shall cause to have issued all notices of meetings and shall perform all duties pertaining to the office of secretary. The secretary shall keep a register of the members of the committee.

ARTICLE VI

COMMITTEE MANAGEMENT

Section 1. The rules of parliamentary procedure as laid down in "Robert's Rules of Order" shall govern all meetings of the committee.

Section 2. The chairman shall appoint all temporary subcommittees and their chairmen for the Transportation Committee, as needed.

Section 3. All temporary subcommittees shall be subject to the call of the respective chairmen.

Section 4. A record of all temporary subcommittees' meetings shall be made and their proceedings reported to the Committee.

Section 5. A majority of any subcommittee shall constitute a quorum.

ARTICLE VII

AMENDMENTS

Section 1. Amendments to the Bylaws of the Transportation Committee may be made at any meeting of the committee at which a quorum is present. No proposition to amend shall be acted on unless written notice has been given to the Secretary prior to the meeting. A copy of such a proposition shall be embodied in the call for the next scheduled meeting.

Ratified by Voice Vote: November 12, 1974, GRADD Board Meeting

Amended	<u>October 6, 1977</u> , by Voice Vote
Amended	<u>September 9, 1989</u> , by Voice Vote
Amended	<u>December 13, 1989</u> , by Voice Vote
Amended	<u>September 20, 1995</u> , by Voice Vote
Amended	<u>January 21, 1997</u> , by Voice Vote
Amended	<u>November 20, 2001</u> , by Voice Vote
Amended	<u>November 16, 2004</u> , by Voice Vote
Amended	<u>November 15, 2005</u> , by Voice Vote
Amended	<u>September 19, 2006</u> , by Voice Vote
Amended	<u>March 18, 2008</u> , by Voice Vote
Amended	<u>September 21, 2010</u> , by Voice Vote
Amended	<u>January 25, 2012</u> , by Voice Vote

**GREEN RIVER AREA DEVELOPMENT DISTRICT
REGIONAL TRANSPORTATION
GOALS AND OBJECTIVES
FY 2021**

Mission

To provide data, support, and services to promote the safe, efficient and effective movement of people and goods into and through the Green River Area Development District (GRADD). To strive to link the population centers with accessible transportation facilities, thereby enhancing the quality of life and economic development in the region.

Goal: Economic Vitality

Ensure the region's economic vitality by providing a safe, reliable and efficient transportation system, enhancing competitiveness, productivity and efficiency.

Objectives

- .. Improve the operating efficiency of the existing infrastructure.
- .. Improve the transportation of people, goods and services by promoting the maintenance, improvement and development of intermodal connections between transportation facilities including mass transit, highways, airports, riverports, and rail lines.
- .. Promote and support strategies to retain funding for Owensboro-Daviess County Regional Airport Control Tower.
- .. Promote and develop projects that will improve economic development and tourism in the region.
- .. Promote and support interstate corridors through the GRADD and provide improved connectivity throughout the region to further economic development and sustainability.
- .. Promote the potential of the region's waterways as an additional means of transporting goods.
- .. Promote and support the development and operation of the region's riverport and riverport authorities.

Goal: Regionalism

Ensure the region's economic growth by supporting local and regional transportation needs and initiatives.

Objectives

- .. Promote connections between transportation modes that support the efficient movement of people, goods and services.
- .. Ensure compatibility with the transportation facilities of adjacent cities, counties and states.
- .. Support statewide transportation initiatives that enhance transportation in the Green River region.

- .. Promote and develop projects that will improve connectivity throughout the region to further economic development and sustainability.

Goal: Public Involvement

Support community and public involvement in the transportation planning process.

Objectives

- .. Provide and promote clear and concise public involvement in the planning process that is inclusive, fair and open to all individuals.
- .. Ensure that plans respond to the diversity of community needs.
- .. Utilize public forums to inform local elected officials, community leaders and the public of the importance of the transportation planning process.
- .. Solicit the participation of local officials, community groups and citizens in the transportation planning process.

Goal: Accessibility

Promote intermodal access of the district's multi-modal transportation system through an integrated system for the reliable movement of people and freight.

Objectives

- .. Foster and promote the existing intermodal operations in the district to assist in increased economic growth.
- .. Promote improved connections between existing intermodal operations for efficient movement of people and goods.
- .. Encourage the coordination of land use and transportation planning to preserve the quality of life in surrounding areas.
- .. Foster and promote improvements to the multi-modal transportation systems.
- .. Promote the establishment of a Truck Network in all GRADD counties.
- .. Promote establishment of direct access to all industrial parks within the region.
- .. Promote improved access to regional transportation services between the seven counties with attention to the elderly and persons with disabilities.

Goal: Safety

Promote transportation safety and security to reduce fatalities, injuries and economic loss in the region.

Objectives

- .. Support and promote transportation system projects and improvements that reduce fatalities, injuries and economic loss.
- .. Support the efforts of local, state and federal transportation safety programs.

- .. Give priority consideration to transportation system improvements aimed at reducing crashes and minimizing losses.

Goal: Environmental Protection (Human and Natural)

Promote a transportation system that will strive to make our communities and region healthier and more attractive, and to minimize any negative impact on the natural, social and cultural environment.

Objectives

- .. Avoid disproportionate adverse impacts on low-income and minority communities.
- .. Ensure the protection of wetlands and other environmental resources in the transportation planning process.
- .. Promote improvements that enhance access to and appreciation of the natural environment, such as recreational trails and scenic byways.
- .. Promote and foster the development of bikeways within the region.
- .. Promote the use of alternative means of transportation such as pedestrian and bicycling within the communities.
- .. Promote and foster public transportation agencies and services within the communities and region.

Regional Transportation Committee Activities FY 2021

RTC Mtg. Date	KYTC Work Element	Activity	KYTC Due Date
July 29th	2E	Regional Goals & Objectives	30-Oct
	2D	Transportation Committee Bylaws	30-Oct
	2D	Plan Committee Activities/Presentations	31-Aug

Oct 27th	1F	Rural Consultation Review	15-Nov
	3B	Truck Parking Inventory	30-Nov
	3D	NHS Intermodal Connectors	30-Nov
	3G	Kentucky Highway Freight Network	30-Nov
	2D	Establishment of Nomination Committee	30-Nov

Jan 27th	2C	List of Contacts/Resources	29-Jan
	2D	Regional Transportation Committee Membership	29-Jan
	2D	Election of Officers	29-Jan
	2B	Rail Freight Loading/Unloading Locations	26-Feb
	2B	Socioeconomic Profiles	30-Apr

May 26th		Sponsoring New Projects	TBD
	3C	Title VI Accomplishments	31-May
	1D	ADATP Updates	31-May
	3E	Bicycle/Pedestrian Data Collection	31-May
	WE2	Public Improvement Plan (PIP) Review	30-Jun
	WE3	Regional Transportation Asset (RTA) Inventory Review	30-Jun
	3C	Major Freight Users Inventory	30-Jun